



I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Wednesday, 25 October 2023
Time: 9:00AM
Location: Council Chamber
Mission Road
Gununa

BUSINESS PAPER

Ordinary Council Meeting

25 October 2023

Gary Uhlmann
Chief Executive Officer

To empower our Community – Our people
To feel solid and strong like the rock in Mundalbe
To taste and hear the breaking waves of change
To establish clean, safe, healthy lifestyles togetherness
Pride and respect for each other in our culture, achievements and successes.
To see and smell the compassion and peacefulness of our community

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1 OPENING OF MEETING**2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to begin by acknowledging the Traditional Owners of the land on which we meet today, the Lardil people of Mornington Island and pay our respects to Elders past and present. We would also like to acknowledge the Kaiadilt, Yangkaal, Waanyi, Gangalidda and Garrawa people who share our homelands.

3 PRESENT**4 LEAVE OF ABSENCE**

That the apology received from Councillor Dwayne Rogers be accepted and leave of absence granted.

5 DISCLOSURE OF INTEREST – COUNCILLORS AND STAFF**6 CONDOLENCES AND MEMORIALS**

7 CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF MINUTES - COUNCIL MEETING - 20 SEPTEMBER 2023
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Author: Chief Executive Officer

Attachments: 1. Council Meeting Minutes - 20 September 2023

OFFICER'S RECOMMENDATION

That the Minutes of the Council held on Wednesday 20 September 2023 be received and the recommendations therein be adopted.

**MINUTES OF MORNINGTON SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, MISSION ROAD, GUNUNA
ON WEDNESDAY, 20 SEPTEMBER 2023 AT 9:00AM**

1 OPENING OF MEETING

The meeting was opened by Mayor Kyle Yanner at 9.15am.

2 ACKNOWLEDGMENT OF COUNTRY

I would like to begin by acknowledging the Traditional Owners of the land on which we meet today, the Lardil people of Mornington Island and pay our respects to Elders past and present. We would also like to acknowledge the Kaiadilt, Yangkaal, Waanyi, Gangalidda and Garawa people who share our homelands.

3 PRESENT

Mayor Kyle Yanner, Cr David Barnes, Cr Dwayne Rogers, Cr Roxanne Thomas (via teleconference), Deputy Mayor Robert Thompson

Gary Uhlmann (Chief Executive Officer), Skye Price (via teleconference) (Director Corporate and Community), Ian McCarthy (Chief Financial Officer), Jan Hunter (Executive Assistant), Rhianne Williams (minute-taking)

4 LEAVE OF ABSENCE

Nil

5 DISCLOSURE OF INTEREST – COUNCILLORS AND STAFF

Mayor Yanner declared non-pecuniary disclosure related to property 148C Dungah Close, Gununa.

6 CONDOLENCES AND MEMORIALS**7 CONFIRMATION OF MINUTES****7.1 CONFIRMATION OF MINUTES - COUNCIL MEETING - 16 AUGUST 2023****RESOLUTION 2023/139**

Moved: Mayor Kyle Yanner

Seconded: Cr Dwayne Rogers

That the Minutes of the Council held on Wednesday 16 August 2023 be received and the recommendations therein be adopted.

CARRIED 4/0

8 DEPUTATIONS**9 ACTION SCHEDULE****9.1 ACTION ITEMS AS AT 31 AUGUST 2023****RESOLUTION 2023/140**

Moved: Cr Dwayne Rogers

Seconded: Cr David Barnes

That the Action Schedule as tabled be updated and that completed items be removed.

CARRIED 4/0

Deputy Mayor joined meeting at 9:41am.

Cr Dwayne Rogers left the meeting at 9.49am.

Cr Dwayne Rogers returned to the meeting at 9.51am.

RECEPTION & CONSIDERATION OF OFFICERS REPORTS**10 MAYOR AND COUNCILLORS REPORTS****10.1 MAYOR AND COUNCILLORS VERBAL REPORT****RESOLUTION 2023/141**

Moved: Cr Dwayne Rogers

Seconded: Mayor Kyle Yanner

That Council receive and noted the Mayor and Councillors verbal portfolio report for September 2023.

CARRIED 5/0

Cr Roxanne Thomas left the meeting 9.53am

11 CHIEF EXECUTIVE OFFICER'S REPORTS**11.2 CHIEF EXECUTIVE OFFICER VERBAL REPORT****RESOLUTION 2023/142**

Moved: Deputy Mayor Robert Thompson

Seconded: Cr David Barnes

That Council receive and note the Chief Executive Officer's verbal report for September 2023.

CARRIED 4/0

Cr Roxanne Thomas return to the meeting 10.00am

Mayor adjourned the meeting at 10:55am.

Mayor recommenced the meeting at 11:22am.

Chief Financial Officer joined the meeting 12.00pm

11.1 FESTIVE SEASON AND NEW YEAR COUNCIL OPERATIONS CLOSURE 2023 - 2024**RESOLUTION 2023/143**

Moved: Cr Roxanne Thomas

Seconded: Cr Dwayne Rogers

That Council resolve to close operations to accommodate the 2023-2024 festive and new year holiday season. Shutdown will occur from Friday 22 December 2023, until Friday 29 December 2023, inclusive. Council operations will recommence Tuesday 2 January 2024.

CARRIED 5/0

Governance and Communications reports moved forward beginning with Item 13.1.

13.1 GIDGEE HEALING AGED CARE TRANSITION TO SELECTABILITY**RESOLUTION 2023/144**

Moved: Cr Roxanne Thomas

Seconded: Cr David Barnes

That Council receive and accept the report related to formal notification of residential aged care services transition from Gidgee Healing to Selectability during September 2023.

CARRIED 5/0

13.2 SKILLING QUEENSLANDERS FOR WORK FIRST START PROGRAM 2022 - 2024**RESOLUTION 2023/145**

Moved: Mayor Kyle Yanner

Seconded: Cr Dwayne Rogers

That Council receive and note the report related to the Skilling Queenslanders for Work First Start Program 2022 – 2024 update.

CARRIED 5/0

13.3 QUEENSLAND GOVERNMENT DEPARTMENT OF HOUSING TENANCY SERVICES UPDATE**RESOLUTION 2023/146**

Moved: Mayor Kyle Yanner

Seconded: Cr David Barnes

That Council receive the report related to Queensland Government Department of Housing Tenancy Services and endorse the department's proposed property allocations for 157C Wardirrkkan Street, 157C Maarnmaarn Katha Street, 148C Dungah Close and 148C Dungah Close; and that Council request the Queensland Government Department of Housing Services provide a full waiting list of applicants for Housing in Gununa.

Mayor Yanner declared conflict with property 148C Dungah Close, Gununa and abstained from voting on that element of the recommendation.

CARRIED 4/0

13.4 CHANGE OF DATE FOR OCTOBER 2023 ORDINARY COUNCIL MEETING**RESOLUTION 2023/147**

Moved: Cr David Barnes

Seconded: Deputy Mayor Robert Thompson

That Council note the current date for the October 2023 Ordinary Council meeting is not compatible with Local Government Association Queensland (LGAQ) annual conference dates; and accordingly, a date change for the October Ordinary Council meeting is endorsed. The meeting will be held 25 October 2023.

CARRIED 5/0

13.5 QUEENSLAND REMEMBERS GRANT PROGRAM - POTENTIAL APPLICATIONS**RESOLUTION 2023/148**

Moved: Mayor Kyle Yanner

Seconded: Cr David Barnes

That Council endorse submission of grant application for the Queensland Government Queensland Remembers program, comprising relocation and refurbishment of the Landing Vehicle Truck (LVT4).

CARRIED 5/0

Cr Roxanne Thomas and Skye Price left the meeting at 12:17 pm.

12 FINANCIAL SERVICES

12.1 FINANCIAL REPORT

RESOLUTION 2023/149

Moved: Deputy Mayor Robert Thompson

Seconded: Cr Dwayne Rogers

That Council note and receive the Finance Department report for September 2023; and that Mayor Yanner wish to thank the department for the work undertaken.

CARRIED 4/0

13 GOVERNANCE AND COMMUNICATIONS

Item - 13.1 Gidgee Healing aged care transition to Selectability - has been moved to another part of the document.

Item - 13.2 Skilling Queenslanders for work First Start Program 2022 - 2024 - has been moved to another part of the document.

Item - 13.3 Queensland Government Department of Housing tenancy services update - has been moved to another part of the document.

Item - 13.4 Change of date for October 2023 Ordinary Council meeting - has been moved to another part of the document.

Item - 13.5 Queensland Remembers Grant Program - Potential applications - has been moved to another part of the document.

14 TECHNICAL AND INFRASTRUCTURE SERVICES

14.1 TECHNICAL AND INFRASTRUCTURE SERVICES REPORT

RESOLUTION 2023/150

Moved: Deputy Mayor Robert Thompson

Seconded: Cr Dwayne Rogers

That Council note and receive the Technical and Infrastructure Services Department report for September 2023.

CARRIED 4/0

15 HOUSING

15.1 HOUSING REPORT

RESOLUTION 2023/151

Moved: Cr David Barnes

Seconded: Mayor Kyle Yanner

That Council note and receive the Housing Department report for September 2023.

CARRIED 4/0

16 FACILITIES**16.1 FACILITIES REPORT****RESOLUTION 2023/152**

Moved: Cr David Barnes

Seconded: Deputy Mayor Robert Thompson

That Council note and receive the Facilities Department report for September 2023.

CARRIED 4/0

17 COMMUNITY DEVELOPMENT REPORT

Nil

18 CONFIDENTIAL REPORTS

Nil

19 NEXT MEETING

The next meeting will be held on 25 October 2023.

20 CLOSURE

Mayor Yanner closed the meeting at 1.24pm

Minutes Confirmed:

Mayor

Date:

Gary Uhlmann

Chief Executive Officer

8 DEPUTATIONS

11.00am – Gilbert Adlam, Acute Care Services, North West Hospital & Health Service, QLD Govt

Agenda

Gilbert would like to introduce himself, so Council members are aware of how he works, from a wellness perspective. The aim is to let Council know how he sees the meaning of the words Mental Health, a positive connotation.

Secondly, he would like to understand how Council members perceive the service working within their view of the community. To try and bend the way services are provided with the intention on making a better fit for the mental health and well-being in the community to hopefully move things in a direction to better suit the community needs.

9 ACTION SCHEDULE**9.1 ACTION ITEMS AS AT 20 SEPTEMBER 2023**

Author: Chief Executive Officer

Attachments: 1 Action Schedule

PURPOSE (EXECUTIVE SUMMARY)

To provide Council with an updated version of the Mornington Shire Council's Action Schedule.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

At each ordinary meeting of Council, when resolutions are passed that require any action, those resolutions are included in Council's Action schedule for attention of the appropriate officer or elected member.

At each ordinary meeting of Council, the Action Schedule is tabled to outline those actions that have been taken in accordance with Council resolutions.

FINANCIAL & RESOURCE IMPLICATIONS

Nil

RECOMMENDATION

That the Action Schedule as tabled be updated and that completed items be removed.

Action Sheets Report					Printed: Wednesday, 18 October 2023 11:10:05 AM
Division: Committee: Officer:					Date From: Date To:
TASK NAME	RESOLUTION NUMBER	RESOLUTION DATE	RESOLUTION	ASSIGNED TO	UPDATES
Airport Rolling Door	2022/126	20/07/2022	<p>RESOLUTION 2022/127 Moved: Cr Dwayne Rogers Seconded: Cr Robert Thompson</p> <p>Deputy Mayor David Barnes discussed a matter regarding the roller door in the Airport. It isn't functioning within the Rex office and requires new options/replacement.</p> <p>RECOMMENDATION That Council approve replacement door for Rex office.</p> <p>CARRIED 4/0</p>	Councillor	<p>17 Aug 2022 8:21am Williams, Rhianne That Council approve replacement door for Rex office.</p> <p>09 Jun 2023 5:41pm Williams, Rhianne Materials procured and on Island to make amendments to the roller door function – to be installed by end of July 2023</p> <p>04 Oct 2023 2:40pm Hunter, Jan This is still outstanding – numerous requests have been placed with Housing and Facilities to have the works completed.</p>
Aurecon Final Gununa Growth Options Study and Runway Realignment Study	2022/250	14/12/2022	<p>RESOLUTION 2022/250 Moved: Deputy Mayor Cr David Barnes Seconded: Cr Dwayne Rogers</p> <p>That Council receive and note the Report and that a strategy be developed for representations to the Australian and Queensland State Government with the highest priority to address the urgent need for additional residential land is Gununa.</p> <p>CARRIED 5/0</p>	Chief Executive Officer	<p>20 Jun 2023 2:13pm Williams, Rhianne Preliminary report provided to CEO 2 May 2023. Documents to undertake final airport runway realignment review are with the Airport Compliance Manager. IN PROGRESS</p> <p>04 Oct 2023 2:42pm Hunter, Jan Review still in progress with CEO</p>
Building Our Regions (BOR) Grant – Replacement of Sewerage Pump Stations	2022/199	26/10/2022	<p>RESOLUTION 2022/199 Moved: Cr Dwayne Rogers Seconded: Cr Robert Thompson</p> <p>That Council receive and note the</p>	Chief Executive Officer	<p>09 Jun 2023 5:44pm Williams, Rhianne BoR R6 – Sewerage Pump Station upgrades – Tender documentation loaded on to Vendor panel Friday 2nd June, submissions close on 7th July for assessment.</p> <p>14 Jul 2023 4:40pm Williams, Rhianne</p>

Action Sheets Report			Printed: Wednesday, 18 October 2023 11:10:05 AM		
Division: Committee: Officer:			Date From: Date To:		
			<p>Report and thank the Minister for Regional Development and Manufacturing and Minister for Water for the \$1,975,000 grant to upgrade and refurbishment the existing sewer pump stations.</p> <p style="text-align: right;">CARRIED 4/0</p>		
Change of date for October 2023 2023/147 20/09/2023 Ordinary Council meeting			<p>RESOLUTION 2023/147 Moved: Cr David Barnes Seconded: Deputy Mayor Robert Thompson</p> <p>That Council note the current date for the October 2023 Ordinary Council meeting is not compatible with Local Government Association Queensland (LGAQ) annual conference dates; and accordingly, a date change for the October Ordinary Council meeting is endorsed. The meeting will be held 25 October 2023</p> <p style="text-align: right;">CARRIED 5/0</p>		
			<p>SPS upgrade project tender assessment completed. Finalising project details with selected tenderer.</p> <p>04 Oct 2023 2:43pm Hunter, Jan Project commenced on Island 02 October 2023 with Geotech works in preparation of construction activities in the month of October.</p>		
			<p>04 Oct 2023 2:45pm Hunter, Jan Councillors advised and action completed</p>		

Action Sheets Report				Printed: Wednesday, 18 October 2023 11:10:05 AM	
Division: Committee: Officer:				Date From: Date To:	
Community Development Report - Storyboard	2022/235	23/11/2022	RESOLUTION 2022/235 Moved: Deputy Mayor Cr David Barnes Seconded: Mayor Cr Kyle Yanner That Council provide support for the purchase and installation of a Storyboard at the Old Village as set out in the report. CARRIED 5/0	Community Development Coordinator	20 Jun 2023 2:16pm Williams, Rhianne Steel signage has been fabricated and community stakeholders are finalising interpretation content including images and text. Civil works team is on standby to install signage at the Old Village when it is delivered to Mornington Island. IN PROGRESS
Community funeral fund	2023/112	19/07/2023	RESOLUTION 2023/112 Moved: Deputy Mayor Cr David Barnes Seconded: Mayor Cr Kyle Yanner That Council: <ol style="list-style-type: none"> 1. Endorse creation of a formal funeral fund which can provide Mornington Shire residents with financial support for funerals, burials, and associated expenses; and 2. Quarantine two thousand, five hundred dollars (\$2,500) from the Community Safety Plan as a start-up funeral fund deposit; and 3. All EFTPOS transaction fees from the tavern and carriage limit be quarantined for funeral fund purposes; and 4. A universal surcharge of one dollar (\$1.00) be added to the transaction cost for all cartons of alcohol and the surcharge takings be quarantined for a funeral fund. CARRIED 4/0	Community Development Coordinator	13 Sep 2023 1:50pm Williams, Rhianne Workshop around funeral funds management at the October Executive meeting

Action Sheets Report

Division:

Committee:

Officer:

Printed: Wednesday, 18 October 2023

11:10:05 AM

Date From:

Date To:

Construction of public library	2023/103	19/07/2023	<p>RESOLUTION 2023/103</p> <p>Moved: Mayor Cr Kyle Yanner</p> <p>Seconded: Deputy Mayor Cr David Barnes</p> <p>That Council endorse construction of the public library (Indigenous Knowledge Centre) for the agreed cost of \$1,598,214.95; and that H.C. Building and Construction Pty Ltd be awarded the contract for works, with a completion date of 15 December 2023.</p> <p>CARRIED 4/0</p>	Chief Financial Officer	<p>13 Sep 2023 1:48pm Williams, Rhianne</p> <p>For removal, no action remaining.</p> <p>04 Oct 2023 2:55pm Hunter, Jan</p> <p>Completion date of Public Library is 15 December 2023.</p>
Festive season and new year Council operations closure 2023 - 2024	2023/143	20/09/2023	<p>RESOLUTION 2023/143</p> <p>Moved: Cr Roxanne Thomas</p> <p>Seconded: Cr Dwayne Rogers</p> <p>That Council resolve to close operations to accommodate the 2023-2024 festive and new year holiday season. Shutdown will occur from Friday 22 December 2023, until Friday 29 December 2023, inclusive. Council operations will recommence Tuesday 2 January 2024.</p> <p>CARRIED 5/0</p>	Director Corporate and Community	<p>04 Oct 2023 2:55pm Hunter, Jan</p> <p>Email notification sent out to all staff. No action remaining.</p>
Gidgee Healing aged care transition to Selectability	2023/144	20/09/2023	<p>RESOLUTION 2023/144</p> <p>Moved: Cr Roxanne Thomas</p> <p>Seconded: Cr David Barnes</p> <p>That Council receive and accept the report related to formal notification of</p>	Director Corporate and Community	<p>04 Oct 2023 2:57pm Hunter, Jan</p> <p>For removal. No action remaining.</p>

Action Sheets Report			Printed: Wednesday, 18 October 2023 11:10:05 AM		
Division: Committee: Officer:			Date From: Date To:		
			<p>residential aged care services transition from Gidgee Healing to Selectability during September 2023.</p> <p>CARRIED 5/0</p>		
GUNANA SWIMMING POOL	2021/	15/09/2021	<p>RESOLUTION 2021/56 Moved: Cr Thompson Seconded: Mayor Yanner</p> <p>That Council seek formal support from Education Queensland for the land and long-term undertaking for the operation and maintenance of the swimming pool and associated facilities.</p> <p>Further that Council provide a copy of the swimming pool proposal to the Government Champions seeking their support.</p> <p>Further that Council seek grant funding for the construction of the swimming pool complex, and on receipt of funding Council's consultants undertake stakeholder and community consultation as part of the final design.</p> <p>CARRIED 5/0</p>	<p>Chief Executive Officer</p> <p>16 Jun 2023 3:34pm Williams, Rhianne A pool funding strategy is being considered. Water availability needs to be considered. An ocean pool and splash park are also potential options. 03 Oct 2023 12:03pm Williams, Rhianne UPDATE REQUIRED 04 Oct 2023 2:59pm Hunter, Jan Water security consultancy underway with ARUP. The study will be completed early 2024. In the interim, different funding sources are being considered for potential saltwater pool to minimise impact on water demands.</p>	
Human Rights Culture and Human Rights Act 2019	2023/105	19/07/2023	<p>RESOLUTION 2023/105 Moved: Deputy Mayor Cr David Barnes Seconded: Cr Dwayne Rogers</p> <p>That Council:</p>	<p>Director Corporate and Community</p>	

Action Sheets Report			Printed: Wednesday, 18 October 2023 11:10:05 AM		
Division: Committee: Officer:			Date From: Date To:		
<div><div></div><div><div>1. Adopt the Human Rights Policy and Complaints Management Process as set out in the July 2023 report from the Director Corporate and Community.</div><div>2. Request that the CEO implement actions listed in the report to develop a Council culture that recognises responsibilities under the Human Rights Act 2019.</div></div><div>CARRIED 4/0</div></div>					
Indigenous Council Funding Program (ICFP)	2023/131	16/08/2023	RESOLUTION 2023/131 Moved: Cr Roxanne Thomas Seconded: Deputy Mayor Robert Thompson That Council: <div><div>1. Acknowledge establishment of the Queensland Government Indigenous Council Funding Program and provision of \$3,772.883.00 for the 2023/24 financial year;</div><div>2. Support a letter of thanks being sent from the Mayor's office for the Indigenous Council Funding Program funding;</div><div>3. That Council staff provide advice to Council about grants program administration, with periodic financial reports.</div></div> <div>CARRIED 4/0</div>	Director Corporate and Community	13 Sep 2023 1:36pm Williams, Rhianne Any actions remaining??

Action Sheets Report				Printed: Wednesday, 18 October 2023 11:10:05 AM	
Division: Committee: Officer:				Date From: Date To:	
Indigenous Suicide Postvention Service	18/05/2022	RESOLUTION 2022/90 Moved: Deputy Mayor David Barnes Seconded: Cr Dwayne Rogers That the Mayor, on behalf of Council, invites both the StandBy and Thirrili Services to Mornington Island to meet with the community and further explain their services and to conduct any relevant training sessions. CARRIED 4/0	Chief Executive Officer	04 Oct 2023 3:00pm Hunter, Jan Violet & Rhianne organising with National Wellbeing to have a workshop on mental health first aid.	
Long Term Community Plan	2022/111 15/06/2022	RESOLUTION 2022/111 Moved: Cr Robert Thompson Seconded: Cr Dwayne Rogers That Council accept the report and Council organise a workshop to discuss plan. CARRIED 3/0	Chief Executive Officer	03 Oct 2023 12:06pm Williams, Rhianne Council to start organising workshop for Long Term Community Plan.	
Market Garden Update	2022/200 26/10/2022	RESOLUTION 2022/200 Moved: Cr Robert Thompson Seconded: Cr Dwayne Rogers That Council note the report and confirm the actions of the Acting CEO in authorising the Stage 3 works as outlined in the "Farmacist" and University of Queensland on-site Commercial Market Garden Project a cost of \$13,920. Further, that Council nominate that the site adjacent to the Arts Centre as	Chief Executive Officer		

Action Sheets Report				Printed: Wednesday, 18 October 2023 11:10:05 AM	
Division: Committee: Officer:				Date From: Date To:	
the preferred location for the Pilot Market Garden project proposal. CARRIED 4/0					
Mayor's Northern Territory Report	2023/41	22/03/2023	RESOLUTION 2023/41 Moved: Cr Dwayne Rogers Seconded: Cr Roxanne Thomas That Council approve and note Mayor's report. Further that Council form partnership with Roper Gulf Council in a bid to: 1. Lobby and visit other communities and other Mayors. 2. Focus on the lifting of prohibition / changes to the rules around prohibition in each LGA to suit their individual community's needs. We need to stop the band aid effects and forcing people out of their communities - keep them at home away from trouble and homelessness; and And that Council CEO explore the Tiwi Islands Council, liquor licence drinking structure and ferry service model for Mornington Island. CARRIED 5/0	Mayor	20 Jun 2023 2:10pm Williams, Rhianne Tiwi Island Council liquor license drinking structure and ferry service model is yet to be provided for Mornington Shire Council. IN PROGRESS
OpusXenta visit to Mornington Island to develop Cemetery Records and Establish Burial Register	2022/163	21/09/2022	RESOLUTION 2022/163 Moved: Deputy Mayor David Barnes Seconded: Cr Roxanne Thomas	Chief Executive Officer	19 Nov 2022 3:14pm Williams, Rhianne Action sheet update

Action Sheets Report			Printed: Wednesday, 18 October 2023 11:10:05 AM		
Division: Committee: Officer:			Date From: Date To:		
			<p>That Council receive and note the Report, and that Council hold a Community Day to gather further burial records from families for Council's Burial Register.</p> <p>CARRIED 5/0</p>		
PRELIMINARY DISCUSSION ON ILUA FOR GRAC LAND	2021/07-32	21/07/2021	<p>RESOLUTION 2021/07-32 Moved: Cr. Thompson Seconded: Cr. Barnes</p> <p>That Council authorise Acting CEO to commence investigation to establish an Indigenous Land Use Agreement (ILUA) with Carpentaria Land Council Corporation (CLAC).</p> <p>CARRIED 3/0</p>	Chief Executive Officer	09 Nov 2021 11:27am Mitchell, Elizabeth - Reallocation Action reassigned to Seiler, Adam by Mitchell, Elizabeth - Reassigned to CEO.
Proposed Perimeter Fence at Traditional Wellbeing Centre	2023/92	14/06/2023	<p>RESOLUTION 2023/92 Moved: Cr Roxanne Thomas Seconded: Deputy Mayor Cr David Barnes</p> <p>That Council:</p> <ol style="list-style-type: none"> Note and accept the report related to perimeter fencing at the traditional Wellbeing Centre Endorse installation of a new 2400-millimetre-high fence around the boundaries of Lot 118 Lardil Street on SP270889 and Lot 117 Dijinkiya Street on SP270889; and Endorse operational funds expenditure for purchase and 	Director Housing and Facilities	

Action Sheets Report

Printed: Wednesday, 18 October 2023

11:10:05 AM

Division:

Committee:

Officer:

Date From:

Date To:

installation of the new fence if grant funding cannot be secured.

CARRIED 3/0

Queensland Government

Department of Housing tenancy services update

2023/146

20/09/2023

RESOLUTION 2023/146

Moved: Mayor Kyle Yanner

Seconded: Cr David Barnes

Director

Corporate and Community

04 Oct 2023 3:00pm Hunter, Jan

For removal. No action remaining

That Council receive the report related to Queensland Government Department of Housing Tenancy Services and endorse the department’s proposed property allocations for 157C Wardirrkkan Street, 157C Maarnmaarn Katha Street, 148C Dungal Close and 148C Dungal Close; and that Council request the Queensland Government Department of Housing Services provide a full waiting list of applicants for Housing in Gununa.

Mayor Yanner declared conflict with property 148C Dungal Close, Gununa and abstained from voting on that element of the recommendation.

CARRIED 5/0

Queensland Remembers Grant Program - Potential applications

2023/148

20/09/2023

RESOLUTION 2023/148

Moved: Mayor Kyle Yanner

Seconded: Cr David Barnes

Director

Corporate and Community

That Council endorse submission of grant application for the Queensland Government Queensland Remembers program, comprising relocation and

Action Sheets Report			Printed: Wednesday, 18 October 2023 11:10:05 AM		
Division: Committee: Officer:			Date From: Date To:		
refurbishment of the Landing Vehicle Truck (LVT4).			CARRIED 5/0		
Report on the Queensland Indigenous Waste Management Strategy - Situational Analysis identifying a Staged Implementation Strategy for Waste Management at the Gununa Waste Refuse	2022/67	20/04/2022	RESOLUTION 2022/67 Moved: Cr Dwayne Rogers Seconded: Cr Roxanne Thomas That Council include the attached Report for discussion with Minister Scanlon Minister for Environment and the Great Barrier Reef and Mornington Shire Government Champion, at the next Government Champions meeting in early May 2022. CARRIED 4/0	Councillor	09 Jun 2023 5:39pm Williams, Rhianne Not entirely sure that this specific action took place, however, the MSC Waste Management Strategy and the Regional Waste Management plan are currently under review. MSC will amend their waste strategy to be more in line with specific requirements that are suited to the conditions. This also dovetails into the DES Circular Economy grant projects which are currently being undertaken. 14 Jul 2023 4:42pm Williams, Rhianne Waste Audit has been completed on Island. Audit report will inform the sizing and type of facilities that will be incorporated into Transfer Station Design. Transfer Station being fully supported by the DES Circular Economy Funding initiatives.
School Safe Zone	2022/127	20/07/2022	RESOLUTION 2022/128 Moved: Cr Dwayne Rogers Seconded: Cr Robert Thompson Deputy Mayor David Barnes requested School Safe Zone be added to the Action Schedule following the Deputy Mayor site inspection with Council's Group Manager of Infrastructure and School principal in this regard. CARRIED 4/0	Councillor	09 Jun 2023 5:40pm Williams, Rhianne Funding application was declined for the alternative slip way, to be placed on Maarnmaarn Katha St. However, extra traffic calming materials have been procured (see resolution 2021/76) which will be installed. 14 Jul 2023 4:41pm Williams, Rhianne See resolution 2021/76.
Skilling Queenslanders for work First Start Program 2022 - 2024	2023/145	20/09/2023	RESOLUTION 2023/145 Moved: Mayor Kyle Yanner Seconded: Cr Dwayne Rogers That Council receive and note the report related to the Skilling	Director Corporate and Community	

Action Sheets Report				Printed: Wednesday, 18 October 2023 11:10:05 AM	
Division: Committee: Officer:				Date From: Date To:	
Queenslanders for Work First Start Program 2022 – 2024 update. CARRIED 5/0					
Special Holidays 2024	2023/88	14/06/2023	RESOLUTION 2023/88 Moved: Deputy Mayor Cr David Barnes Seconded: Cr Roxanne Thomas That Council; 1. Endorse proposed 2024 Special Holiday dates including Mount Isa Show Day, Friday 21 June 2024; Gununa Show Day, Friday 6 September 2024; and Memorial Day, Monday 25 November 2024 (in lieu of Sunday 24 November 2024); and send correspondence to the Office of Industrial Relations with proposed by no later than 3 July 2023. 2. That the prospect of a local show celebration be deferred for discussion with the incoming Council, during early 2024. CARRIED 3/0	Director Corporate and Community	
State Government Funding - \$2.35 million for community housing	2020/24	22/01/2020	RESOLUTION 2020/24 Moved: Cr Jane Ah Kit Seconded: Cr Bob Thompson That provide advice and direction on: 1. That Council act as principal contractor for the roll out of the \$2.35 million housing program, 2. That Council nominate –	Director Housing and Facilities	14 Sep 2022 11:33am Williams, Rhianne 13 November 2020 - A meeting with the Technical Working Group (TWG) revealed that this project has not progressed as Council has elected to undertake the proposed works. Due to the significant change over in staff this had not been relayed to the new Council. The agreed works are made up of 3 projects; 1. New 3 bedroom house on 152 Lardil St – existing house to be demolished by DHPW, 2. Civil and infrastructure works on Lots 925 & 926. 3. Provide plug ins for up to 10

Action Sheets Report		Printed: Wednesday, 18 October 2023 11:10:05 AM
Division: Committee: Officer:		Date From: Date To:
<p>construction of a new 3-bedroom dwelling at 152 Lardil Street, "shovel ready" works at proposed sub-division at lots 925 and 926 Lardil Street and "plug ins" as works to be carried out under the program,</p> <p>3. That Council provide estimates of funding breakdown for each of the 3 separate components of the \$2.35 million housing program as soon as details become available to the Department of Housing and Public Works (HPW),</p> <p>4. That Council nominate the following funding requirements for the program - 30% payment when signing the agreement, 60% payment when design and land have been finalised and 10% payment on completion,</p> <p>5. That Council endorse HPW to continue as the tenancy management body for Mornington Island, including the additional housing provided by this program.</p> <p style="text-align: right;">CARRIED 3/0</p>		<p>properties – 8 currently proposed, Preparations will now begin to progress this project as a priority., 9 February 2021 - Council has now determined to provide 2 x 3 bedroom duplexes on Lot 152 Lardil St . Plugins to be used for the remaining funding. , Further works associated with Lots 925 & 926 to be transferred to the next program of \$7.328M. , 21 April 2021 - ongoing, 18 May 2021 - Planning is now for 5 bedroom houses across the board, June - Discussed at Tech Working Group meeting, progressing with 5 bedroom concept with extra toilet., July - Update given at this meeting - 5 Bedroom duplex was approved. The plugins and duplex scheduled to begin next month., September - Letter sent to Minister and Director General approving long delays in approving design and seeking from the state government greater local autonomy. Meetings held with State Directors between the Mayor, Housing Manager and Acting CEO. The 5-bedroom units can now be finalised November: Demolition of 152 Lardil including asbestos removal will be started in next month to allow for two 5 bed duplexes planned, December: Demolition of 152 Lardil scheduled to commence 10 January 2022.</p> <p>16 Jun 2023 3:31pm Williams, Rhianne</p> <p>Council has approved a 2 x 5-bedroom duplex to be built at 152 Lardil Street and one 2-bedroom plug-in with bathroom and kitchen at 30 Lardil Street • Council through the Queensland Government Department of Housing has been engaged by QBuild to remove the existing Community house from 152 Lardil Street block so that a new community dwelling can be constructed on the block. • There is a Council resolution approving construction of 2 duplexes each containing 5 bedrooms per duplex at 152 Lardil Street and a new plug-in at 30 Lardil Street. • Council has selected a design drawing from several different design options for the 2 x 5-bedroom duplex. • Council's tender for design and construction has concluded. A contract has been finalised with a builder to construct the duplex and the one plug-in. • Construction should be complete by 31 December 2023. IN</p>

Action Sheets Report

Printed: Wednesday, 18 October 2023

11:10:05 AM

Division:

Committee:

Officer:

Date From:

Date To:

					PROGRESS
Sustainability framework for local government	2023/104	19/07/2023	RESOLUTION 2023/104 Moved: Cr Dwayne Rogers Seconded: Deputy Mayor Cr David Barnes That Council: 1. Note the introduction of a new suite of sustainability indicators for local government in Queensland which will apply, from a timing perspective, from the 2023/24 annual report and the 2024/25 budget; and 2. Request staff to begin to include, on a quarterly basis, additional information as a part of Council reports which contains information about operating surplus ratio, operating cash ratio, and unrestricted cash expense cover. CARRIED 4/0	Director Corporate and Community 13 Sep 2023 1:49pm Williams, Rhianne Update on resolution ??	
Temporary Library at the Rural Transaction Centre	2022/227	23/11/2022	RESOLUTION 2022/227 Moved: Cr Dwayne Rogers Seconded: Cr Roxanne Thomas That Council note and accept this Report; and await funding under the Local Roads Community Infrastructure Program the set-up of the Rural Transaction Centre for the Temporary Library. CARRIED 5/0	Director Housing and Facilities 20 Jun 2023 2:14pm Williams, Rhianne This action has not proceeded. Significant stocks of furniture and other items are being stored in the two vacant office spaces at the Rural Transaction Centre.	

Action Sheets Report				Printed: Wednesday, 18 October 2023 11:10:05 AM	
Division: Committee: Officer:				Date From: Date To:	
Traffic Calming Request Wardirkan Street	2021/76	20/10/2021	RESOLUTION 2021/76 Moved: Cr Dwayne Rogers Seconded: Cr Bob Thompson That Council notes and receives this report, and; that Council supports the installation of the traffic calming devices for Wardirkan Street Mornington Island from existing operational funding. CARRIED 4/0	Executive Manager, Infrastructure and Technical Services	09 Jun 2023 5:39pm Williams, Rhianne Procurement of traffic calming materials competed and delivered to Island, stored at warehouse. Installation to be completed by June 30. 14 Jul 2023 4:43pm Williams, Rhianne Delay on install due to incorrect fixings provided by supplier. Correct fixings are in transit to Island, expecting delivery in July for install completion first week of August. 04 Oct 2023 3:05pm Hunter, Jan All materials on Island for installation, locations have been marked. A number of construction priorities have delayed the install until end of October.
Water Security Consultation - Tender Evaluation Report	2023/134	16/08/2023	RESOLUTION 2023/134 Moved: Cr Dwayne Rogers Seconded: Deputy Mayor Robert Thompson That the Panel has detailed the findings of the evaluation of submissions for RFT no. VP365199 in the attached evaluation report and seeks resolution from Council to award the Water Security Consultancy as outlined below. That Council; 1. Endorse the tender evaluation report for Water Security Consultancy and delegate the Chief Executive Officer to issue a Letter of Acceptance to Respondents ARUP to undertake the consultancy work. CARRIED 4/0	Director Engineering	13 Sep 2023 1:45pm Williams, Rhianne Update on letter of Acceptance to ARUP to undertake the consultancy work. 04 Oct 2023 3:06pm Hunter, Jan Project has commenced, kick off meeting has been completed. Consultants are now working on information finding, preparing for visits to Island to undertake assessments of infrastructure and community consultation sessions.

RECEPTION & CONSIDERATION OF OFFICERS REPORTS

10 MAYOR AND COUNCILLORS REPORTS

Nil

11 CHIEF EXECUTIVE OFFICER'S REPORTS**11.1 CHIEF EXECUTIVE OFFICER VERBAL REPORT**

Author: Chief Executive Officer

Attachments: Nil

PURPOSE (EXECUTIVE SUMMARY)

The purpose of this report is to provide the Council with an update for the month of September 2023.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION**FINANCIAL & RESOURCE IMPLICATIONS**

Nil

RECOMMENDATION

That Council receive and note the Chief Executive Officer's verbal report for October 2023.

12 FINANCIAL SERVICES**12.1 FINANCIAL REPORT**

Author: Financial Accountant

Attachments:

- 1 Executive Summary**
- 2 Revenue and Expenses September 2023**
- 3 Cash Position**
- 4 Statement of Financial Position**
- 5 Compliance**
- 6 Wins and opportunities**

PURPOSE (EXECUTIVE SUMMARY)

The purpose of this report is to present to the Council a monthly consolidated financial snapshot of key information regarding the financial position of Mornington Shire Council.

This is to enable council to conduct duties in a financially responsible manner, whilst being made aware of potential risks. Thus enabling decisions to be made regarding the most efficient use of the resources available.

Resulting in a sustainable organisation for the benefit of all stakeholders.

1. Executive Summary
2. Revenue and Expenses
3. Money
4. Numbers
5. Project Status (In Development)
6. Compliance (In Development)
7. Actions (In Development)
8. Wins (In Development)

All numbers are year to date up until 30 September 2023.

FINANCIAL & RESOURCE IMPLICATIONS

Council operations are occurring within budget parameters.

RECOMMENDATION

That Council note and receive the Finance Department report for October 2023.

Executive Summary



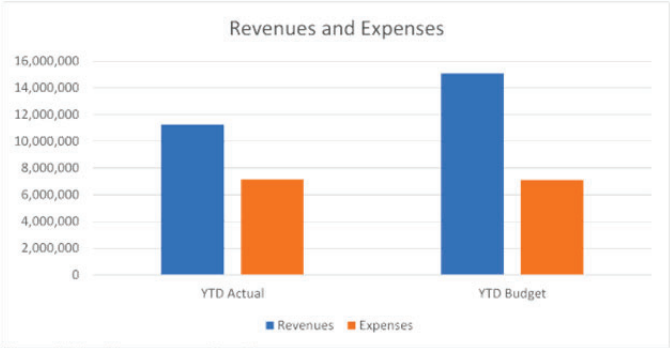
We remain solvent	✓
We need to progress projects and grants to receive more funding	-
We are owed a lot of money	✗
We have now received certificaion for the Airport Terminal and the Tavern	✓
Staff recruitment is continuing the team is almost complete,	-
The implementation of Local Buy and Procedures shoulds improve stock and ordering efficiency	-
VAC 2 is progressing all but at a slower pace than we would like	-
2022 Audit is progressing and all documentation presented to the Auditors who were on Isand Last week	-
Draft Valuations are progressing Asset Values Up Depreciation Down	✓
Being Reviewed to be presented at the November Council Meeting for Adoption	-

Revenues and Expenses

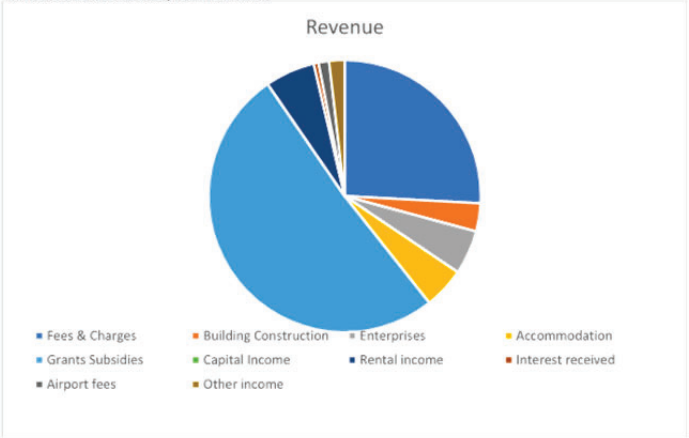
All numbers are year to date up until 30-September-2023



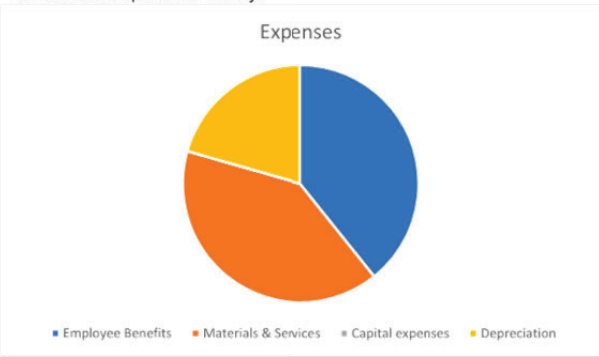
Did we make a profit ?



Where did the Money come from?

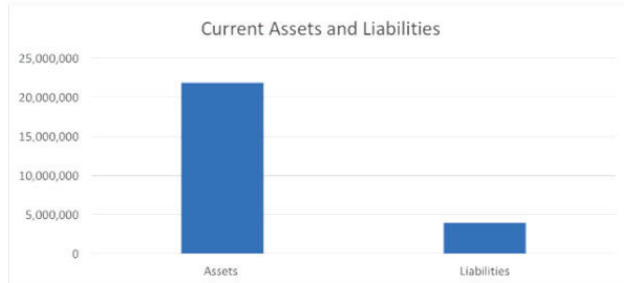


Where do we spend our money?



Cash Position

All numbers are year to date up until 30-September-2023



Assets

Cash at Bank Unrestricted	12,082,317
QTC Cash at Bank Restricted	4,370,116
Debtors	5,469,120
	<u>21,921,552</u>

Liabilities

Creditors	2,053,538
GST	-508,606
PAYG	2,017,187
Employee Entitlements	441,973
	<u>4,004,092</u>

Who we owe money to (Creditors)

AISS (Australian Indigenous Security S	\$584,329
Ergon Energy	\$246,933 Disputed



We are not collecting this quick enough

Who owes us money (Debtors)

Who owes us money (Debtors)	Total
But hasn't paid soon enough	
AISS (Australian Indigenous Security S	759,443
BYNOE CACS LTD	329,419
Gununamanda Ltd	492,341
HC Building and Construction	182,432
N & J Building & Construction	100,991

Total of above and others \$5,318,799

Over 90 days

596,640
283,142
375,394
143,841
100,991

\$3,502,092

Details in the numbers



Statement of Financial Position Year to date up until 30-September-2023

	Actual \$	Budget \$	Variance \$	
Revenue				
Recurrent Revenue				
Fees & Charges	2,911,307	3,138,713	-227,406	-
Sales Revenue - Building Construction	376,344	1,660,750	-1,284,406	×
Sales Revenue - Enterprises	593,731	405,000	188,731	✓
Accommodation	551,618	826,634	-275,017	×
Total Recurrent Revenue	<u>4,432,999</u>	<u>6,031,097</u>	<u>-1,598,098</u>	
	0	0		
Capital Revenue				
Capital, Grants, Subsidies, Contributions & Donations	5,764,917	8,139,374	-2,374,457	×
Capital Income	0	0	0	
Total Capital Revenue	<u>5,764,917</u>	<u>8,139,374</u>	<u>-2,374,457</u>	
	0	0	0	
Rental income	665,030	647,501	17,529	✓
Interest received	64,405	82,311	-17,905	×
Airport Landing & Passenger fees	143,471	129,375	14,096	✓
Other income	204,651	67,128	137,523	✓
	<u>1,077,557</u>	<u>926,315</u>	<u>151,242</u>	
Total Revenue	<u>11,275,472</u>	<u>15,096,786</u>	<u>-3,821,314</u>	
Expenses				
Recurrent Expenses				
Employee Benefits	2,814,687	2,355,135	459,552	-
Materials & Services	2,878,142	3,276,508	-398,366	-
Total Recurrent Expenses	<u>5,692,829</u>	<u>5,631,643</u>	<u>61,186</u>	
	0	0	0	
Capital expenses	0	0	0	
Total Expenses	<u>5,692,829</u>	<u>5,631,643</u>	<u>61,186</u>	
Net Operating Surplus/ (Deficit) Before Depreciation	<u>5,582,643</u>	<u>9,465,143</u>	<u>-3,882,500</u>	
Less: Non Cash Expenditure				
Depreciation	1,474,600	1,488,089	-13,489	✓
Total Expenditure	<u>7,167,430</u>	<u>7,119,732</u>	<u>47,698</u>	
Net Operating Surplus/ (Deficit)	<u>4,108,043</u>	<u>7,977,054</u>	<u>-3,869,012</u>	×

Notes

Depreciation

Buildings	287,421
Sewerage	62,901
Roads	750,659
Water	121,083
Plant & Vehicles	83,679
Other	20,971
Furniture & Equipment	147,886
	<u>1,474,600</u>

Are we up to date with all the numbers
and ticking the boxes



Task	Traffic Light	Due	Due next	Notes
ATO Reporting	X		Over	
Workcover	✓	15/09/2024		
Insurance	✓			
Audit	–			
Grant reporting	X		Over	2022 progressing well
Issuing Invoices	X			Progressing as a priority
Paying Invoices	✓	Ongoing		Progressing as a priority
Audit Committee	X			With a few exceptions upto date and cleaned up
5 Year Plan	✓	Ongoing		To be established
QTC 10 Year forecast	X	Ongoing		
Policies	X	Over		Progressing some more detail needed
Adherence to Policies	X	Over		To be reviewed and adopted
				Will be an ongoing project

Wins and opportunities



We continue to identify areas of weakness in our financial position and reporting
This gives us opportunities to increase revenue through
marking up costs and charging for all works carried out

There are additional revenue opportunities from accommodation and particularly increase rooms built in VAC

We continue to identify unspent grant monies and new grants which we are able to apply for
Four new grants were applied for this month
We need to utilise the grant monies

Youth Hub has been painted and is progressing towards an opening

Questions ?

13 GOVERNANCE AND COMMUNICATIONS**13.1 GOVERNMENT ADVISOR BRETT DE CHASTEL**

Author: Council Advisor

Attachments: Nil

PURPOSE (EXECUTIVE SUMMARY)

Mr Brett de Chastel is an experienced local government executive professional. Brett has worked as a Chief Executive Officer, an independent consultant and has 35 years of Queensland local government experience. Mr de Chastel was originally engaged by the Queensland Government for a period of six (6) months as Governance Advisor to assist Mornington Shire Council to work through its current challenges, but this term has recently been extended by the State Government to twelve (12) months concluding in March 2024. This is a statutory appointment under the Local Government Act and enables the Council to get extra advice and support from an experienced local government practitioner.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Mr de Chastel's appointment commenced in March 2023. Mr de Chastel works closely with the Mayor, Councillors, Chief Executive Officer, and senior staff during his tenure. At earlier Council meetings, he provided presentations to the Council on what makes a good Council, how Councillors can be effective in their roles, financial management for Councillors and good governance for Local Government.

During the October 2023 Ordinary Council meeting, Mr de Chastel will provide a presentation on the role of Councillors in setting strategy – why strategy setting is important, how to develop good strategies, setting short- medium- and long-term goals and setting clear strategy.

FINANCIAL & RESOURCE IMPLICATIONS

Mr de Chastel's services are cost neutral for Mornington Shire Council.

RECOMMENDATION

That Council note and receive the report related to good governance from Government Advisor Mr Brett de Chastel.

13.2 MARCH 2024 QUADRENNIAL LOCAL GOVERNMENT ELECTION AND ORDINARY MEETING REQUIREMENTS

Author: Director Corporate and Community

Attachments: 1 Letter from Natalie Wilde, Acting Director-General

PURPOSE (EXECUTIVE SUMMARY)

Chief Executive Officer, Gary Uhlmann received correspondence from the Queensland Government Department of State Development, Infrastructure, Local Government and Planning, Acting Director-General Natalie Wilde, dated 6 October 2023, related to local government council meetings in March 2024. This report will propose that council seek formal exemption from holding a March 2024 ordinary council meeting.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

The quadrennial local government election will occur 16 March 2024.

Section 257 of the Local Government Regulation 2012 (the Regulation) prescribes that councils are required to hold a council meeting at least once in each month.

The 2024 local government election being held two weeks earlier than usual. As such, there is a short duration of time to hold a council meeting during March 2024 between 1 and 15 March 2024, prior to election day on 16 March 2024. The Queensland Government Department of State Development, Infrastructure, Local Government and Planning acknowledge that given the proximity to the election, the meeting might be extremely short, to accept the minutes of the previous meeting.

The Department has also highlighted that the Regulation has provision enabling the Minister for Local Government to vary the requirement for a council to hold a meeting once in a month. As such, council has the discretion to formally seek approval to forego a March 2024 meeting. It is deemed appropriate to forego a March 2024 meeting because post-election, a meeting must be held within fourteen (14) days of the election.

FINANCIAL & RESOURCE IMPLICATIONS

There are catering, personnel and administrative costs associated with the rollout of each Ordinary Council meeting.

RECOMMENDATION

That Council acknowledge correspondence from the Queensland Government Department of State Development, Infrastructure, Local Government and Planning, Acting Director-General Natalie Wilde related to the 2024 quadrennial local government election and endorse the CEO to seek an exemption from holding a March 2024 ordinary council meeting.



Department of
**State Development, Infrastructure,
Local Government and Planning**

Our ref: DGBN23/437

6 October 2023

Mr Gary Uhlmann
Chief Executive Officer
Mornington Shire Council
ceo@mornington.qld.gov.au

Dear Mr Uhlmann

I am writing in relation to concerns expressed by some local governments about their ability to hold a council meeting in March 2024.

Section 257 of the Local Government Regulation 2012 (the Regulation) requires councils to hold a council meeting at least once in each month. With the 2024 quadrennial local government election (the election) being held two weeks earlier than usual, there is a shorter window of opportunity to hold a council meeting in March 2024. However, it is possible for councils to hold a council meeting between 1 and 15 March 2024, prior to election day on 16 March 2024. Given the proximity to the election, this could be a very short meeting to accept the minutes of the previous meeting.

The Regulation also provides that the Minister for Local Government may vary the requirement for a council to hold a meeting once in each month. Should a council wish to do so, you may write seeking that a council meeting does not need to be held in March 2024. Applications will then be considered on a case-by-case basis. If that is the council's preferred option, I would ask that you make such an application within four weeks of the date of this letter.

I would also like to take the opportunity to remind you that councils must hold a post-election meeting within 14 days after the conclusion of the election.

I have asked for Ms Bronwyn Blagoev, Executive Director, Strategy and Service Delivery, Local Government Division, in the Department of State Development, Infrastructure, Local Government and Planning to assist you with any further queries. You may wish to contact Ms Blagoev on (07) 3452 6792 or by email at bronwyn.blagoev@dsdilgp.qld.gov.au.

Yours sincerely

A handwritten signature in black ink, appearing to read "Natalie Wilde".

Natalie Wilde
Acting Director-General

1 William Street
Brisbane Queensland 4000
PO Box 15009
City East Queensland 4002
Telephone 13 QGOV (13 74 68)
Website www.statedevelopment.qld.gov.au
ABN 29 230 178 530

13.3 GUNUNAMANDA LTD. - REQUESTED DEFERRAL AND REPAYMENT PLAN

Author: Director Corporate and Community

Attachments: Nil

PURPOSE (EXECUTIVE SUMMARY)

Gununamanda Limited seek a deferral and repayment plan related to significant outstanding debt owing to Mornington Shire Council.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Mornington Shire Council Mayor and CEO received formal advice from Gununamanda Ltd. 15 August 2023. The letter was from Mr Anthony Bevan, Partner – Indigenous Advisory, at Grant Thornton legal firm. It stipulated that an external store management company (Outback Stores) had been appointed and that \$150,000 had been received from the Queensland Government, as stage 1 funding assistance support.

The letter also acknowledged that Council had previously advised that any debt cannot be written off. However, a debt repayment plan can potentially be adopted if both parties are agreeable. Mr Bevan requested too that a repayment plan for historical debt “commence in twelve (12)months’ time”, whilst the company restructures and fully implements a turnaround plan.

It is suggested that whilst the store is a critical service provider for the broader community, a twelve (12) month postponement for commencement of any historical debt repayment will unsatisfactorily prolong and exacerbate the financial backlog that Council is carrying. As such, a repayment plan should be initiated from the beginning of the 2024/25 financial year. This exhibits goodwill towards Gununamanda Ltd.

Additionally, it is necessary for Council to undertake due diligence and a risk mitigation assessment related to Gununamanda Ltd’s longer term abilities to honour their debt. As such, Council has respectfully requested a list of all creditors, inclusive of the Australian Taxation Office. This will enable Council to more accurately ascertain whether debt paydown can reasonably occur; or whether Council will be burdened with a debt write-off.

FINANCIAL & RESOURCE IMPLICATIONS

The cumulative debt for Gununamanda Ltd. Is \$466,031.98.

RECOMMENDATION

That Council endorse the Gununamanda Limited formal proposal for a repayment plan to be implemented from July 2024 and the cumulative debt of \$466,031.98 to be paid in increments as per a debt management plan as devised by the Chief Executive Officer and Chief Financial Officer.

13.4 CARRIAGE LIMIT CHANGES

Author: Director Corporate and Community

Attachments:

- 1 The Barge Shed Licence
- 2 The Barge Shed RAMP Approval Letter
- 3 The Barge Shed RAMP
- 4 The Barge Shed Variation Grant Letter

PURPOSE (EXECUTIVE SUMMARY)

Council received formal advice from the Queensland Government Office of Liquor and Gaming Regulation, 6 October 2023. The advice related to variation of conditions for the Barge Shed liquor licence. The intention of this report is to provide Councillors with details of the Office of Liquor and Gaming authorisations.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Mornington Shire Council has been advocating for alcohol purchasing options on behalf of community, for an extremely long time. The carriage limit and tavern nights have been progressing well. Consequently, there have recently been a number of endorsed variations.

The most substantial licence amendment relates to the alcohol limit permitted carriage being increased to *11.25 litres of liquor (the equivalent of 30 x 375ml cans), with an alcohol concentration of up to and including 4% alcohol by volume, limited to either beer or pre-mixed spirits or any combination of beer and pre-mixed spirits (excluding wine).*

Additionally, the Risk Assessed Management Plan (RAMP) prescribes that *the consignee will be able to nominate authorised delegate to uplift their permitted carriage limit where they are one or more of the below:*

- *Have mobility issues;*
- *Are infirm or have a medical condition certified by a General Practitioner;*
- *Where an emergency situation of unforeseen circumstance will prevent the nominated consignee from distribution of their remaining permitted carriage limit at the discretion of the Approved Manager.*

Acceptable photographic evidence of ID of the nominated consignee or a nominated authorised delegate will be required at the time of collecting their consigned liquor unless known to the Approved Manager.

Distribution of thirty (30) cans/ a carton commenced Monday 9 October 2023 at the Barge Shed carriage limit location. To date the changes have been occurring without incident.

FINANCIAL & RESOURCE IMPLICATIONS

Operation of the Carriage Limit service on behalf of the community is a cost neutral pursuit.

RECOMMENDATION

That Council acknowledge the Queensland Government Office of Liquor and Gaming Regulation changes to carriage limit, effective 6 October 2023.



Office of Liquor and Gaming Regulation

Queensland Liquor Act 1992

Commercial Other - Subsidiary Off Premises Licence
Licence No. 224396

LICENSEE: MORNINGTON SHIRE COUNCIL

MAIN PREMISES: BARGE SHED
283 JETTY ROAD
GUNUNA QLD 4892

Real Property Description: LAND DESCRIBED AS PART OF LOTS 14 AND 909 ON SP 270889

Licensed Area Description: Barge Shed and warehouse located at 283 Jetty Road, Gununa, Mornington Island.

Trading Hours: 10:00 AM to 1:00 PM Saturday
10:00 AM to 7:00 PM Monday - Friday
(excluding Christmas Day, New Year's Eve, Good Friday and Anzac Day, the trading hours of which are prescribed in the Liquor Act 1992)

Specific Condition(s):

- 8781525 Liquor may be sold and supplied only whilst the premises adheres to its principal activity of the storage of goods in transit, including liquor.
- 9046893 A price list (reflecting retail cost) must be made available at the Barge Shed for residents to order and pay for their alcohol. To clarify, the licensee cannot charge more than the retail price for any alcohol ordered through the Barge Shed.
- 9046899 Any freight costs charged by the licensee and passed on to the community must not exceed the total freight costs incurred by council in respect to each bulk delivery.
- 9046907 All procurement activities must be conducted in compliance with the requirements of the Local Government Act 2009.
- 8946969 The licensee, approved manager or employee of the licensee may not provide credit to patrons or hold any type of access card or documentation issued by a financial institution that belongs to a patron.
- 8946970 The licensee must display the current carriage limit for the Mornington Island area.
- 8946972 The licensee must only supply up to the prescribed quantity of liquor per person per day to a nominated consignee.
- 8946974 Information must be provided to customers and signage displayed advising customers that only up to the prescribed quantity can be supplied per person per day to the nominated consignee.
- 8946976 The licensee must provide information to the local police station of any consignment suspected of containing alcohol of a type not permitted under the prescribed quantity provisions.
- 8946977 The licensee, approved manager, employee, agent or person in control must secure all liquor on the licensed premises to prevent unauthorised access.

Issue Date: 06 October 2023


for Commissioner for Liquor and Gaming

This document supersedes all previously issued documents in respect of these premises.

IMPORTANT - This licence will be suspended should the liquor licence fee not be received by 31 July each year.
Cancellation of Licence will occur 28 days following the suspension



Office of Liquor and Gaming Regulation

Queensland Liquor Act 1992

Commercial Other - Subsidiary Off Premises Licence

Licence No. 224396

Specific Condition(s):

- 8946978 The sale or supply of liquor for consumption on the premises is prohibited.
- 8946980 Staff are prohibited from consuming liquor whilst on duty at the premises.
- 8946986 An approved manager is required to be on the licensed premises and in charge of the premises at all times it is trading.
- 8946988 The premises must not open for trade or continue trading if an approved manager is not in attendance and in control of the premises.
- 8946993 The licensee, approved manager, employee, agent or person in control shall not allow liquor at any time to be sold or supplied to any person under the age of 18 years.
- 8946994 The licensee, approved manager, employee, agent or person in control shall not allow liquor at any time to be sold or supplied to any person who is unduly intoxicated or disorderly.
- 8946999 Should the OIC of the Morningside Police station, following consultation, where practical, with the Community Justice Group and council (until such a time a Local Decision Making Board under LTC is stood up or its equivalent) request that no alcohol be supplied that day due to the level of intoxication and/or level of potential unrest in the community, the licensee must comply with the police request.
- 8947000 The licensee must notify OLGR's Manager, Remote Communities of any request from police to cease supply of alcohol for the day by close of business the next trading day.
- 8947002 The licensee (council) and approved manager must organise and participate in monthly meetings with relevant stakeholders including but not limited to the Community Justice Group, the OIC of the Morningside Police Station and OLGR to identify any adverse issues impacting on community resulting from the council's operation and negotiate rectification of identified issues.
- 8947009 The licensee must ensure a courtesy bus is available to transport residents to their residential addresses with their consigned liquor, no greater than the prescribed quantity.
- 8947016 The licensee must ensure all staff are fully briefed in regard to the current regulations and procedures relating to the responsible service of alcohol, the conditions of this licence and the premise's policies and procedures.

Issue Date: 06 October 2023

for Commissioner for Liquor and Gaming

This document supersedes all previously issued documents in respect of these premises.

IMPORTANT - This licence will be suspended should the liquor licence fee not be received by 31 July each year.
Cancellation of Licence will occur 28 days following the suspension



Office of Liquor and Gaming Regulation

Queensland Liquor Act 1992

Commercial Other - Subsidiary Off Premises Licence

Licence No. 224396

Specific Condition(s):

- 8947021 The licensee must have a risk assessed management plan (RAMP) for the premises and comply with the conditions of the RAMP. The licensee must ensure all staff of the premises are aware of the RAMP. All staff of the premises must perform their duties at the premises in compliance with the RAMP. The conditions of the RAMP must at all times be approved by OLGR. For the purposes of this condition a RAMP means a document containing information about the procedures and practices for the conduct of business at the premises and must include:
- security arrangements for the premises;
 - responsible service of alcohol;
 - dealing with unduly intoxicated and disorderly patrons;
 - dealing with minors on the premises;
 - evicting and banning patrons;
 - closure of the premises for cultural or other reasons (including, but not limited to, funerals, house openings, tombstone openings and days for men's and women's business);
 - staff training;
 - maintenance; and
 - amendments to the RAMP.
- 8947029 The promotion of alcohol is prohibited. Signage promoting responsible drinking and alcohol restrictions are to be displayed.
- 8990803 In order for OLGR to monitor average patron consumption levels, the licensee must prepare a monthly stock report for submission to the Manager, Compliance, Remote Communities by no later than close of business on the first Monday of the following month, showing:
- stock on hand on the 1st of the month;
 - total number of cans of alcohol delivered to and stored at the premises as at the end of the month;
 - total number of cans of alcohol distributed as at the end of the month;
 - the number of individual residents/consignees who have been supplied alcohol as at the end of the month; and
 - average number of drinks supplied per person per day.
- 8947035 The grant and issue of this licence does not in any way relieve the licensee, or any other party, of an obligation to obtain any other relevant licence, permit, permission, consent or approval, whether from the commonwealth or state government, the local authority, the owner or occupier of the relevant premises, or any other person or authority.
- 8947036 The licensee shall ensure the provisions of the Liquor Act and regulations are adhered to at all times.

Issue Date: 06 October 2023


for Commissioner for Liquor and Gaming

This document supersedes all previously issued documents in respect of these premises.

IMPORTANT - This licence will be suspended should the liquor licence fee not be received by 31 July each year.
Cancellation of Licence will occur 28 days following the suspension



Office of Liquor and Gaming Regulation

Queensland Liquor Act 1992

Commercial Other - Subsidiary Off Premises Licence Licence No. 224396

Specific Condition(s):

- 10232756 The carriage of liquor other than the prescribed quantity is prohibited whilst in the restricted area. For the purposes of clarification, the prescribed quantity is 11.25 litres of mid strength beer or pre-mixed spirits in any combination with no more than 4% alcohol by volume content (an example would be 30 x 375mls cans of the permitted type).
- 10250565 The sale and supply of liquor is limited to the nominated consignees or nominated authorised delegate only.
- 10250586 The nominated consignee or nominated authorised delegate must provide acceptable photographic evidence of ID at the time of collecting their consigned liquor unless known to the Approved Manager in accordance with House Policy.
- 10250587 Any person who staff suspect of undue intoxication will be breath tested using an alcolmeter and if the reading registers above 0.1% reading, that person may be refused service for that trading period.
- 10250594 The sale of liquor to the general public is prohibited. For the purpose of clarification, in this context the term 'general public' refers to any person who is not a consignee, that is, has not pre-paid the subject alcohol.
- 10250598 The licensee, approved manager, employee, agent or person in control must ensure that home delivery is an option available where practical. The bus is used to provide a home delivery service on a once per day basis where practical to consignees who have verified mobility issues preventing them or their nominated authorised delegate from attending the licensed venue to collect their consignment personally.

Issue Date: 06 October 2023

for Commissioner for Liquor and Gaming

This document supersedes all previously issued documents in respect of these premises.

**IMPORTANT - This licence will be suspended should the liquor licence fee not be received by 31 July each year.
Cancellation of Licence will occur 28 days following the suspension**



Please quote: 35213
Contact officer: Customer Support Team
Contact telephone: 1300 072 322

Office of Liquor and Gaming Regulation

Department of
Justice and Attorney-General

The Licensee
BARGE SHED
283 JETTY ROAD
GUNUNA QLD 4892

Dear Licensee

The delegate of the Commissioner has approved the attached Risk Assessed Management Plan (RAMP) having regard to:

sections 51, 52 and 53 of the Liquor Act 1992
section 38A of the Liquor Regulation 2002
Guideline 42.

The delegate of the Commissioner is satisfied that you have detailed information about your procedures and practices relating to the above prescribed matters as it relates to your proposed conduct of business at the premises. Where an element of the attached RAMP does not meet one or more of the requirements of the regulation or guideline, the delegate of the Commissioner has exercised discretion in this instance to approve the attached RAMP having considered the principal activity, trading hours and overall risk profile of the premises.

Please find attached a copy of the approved plan for your records. Pursuant to section 54 of the *Liquor Act 1992* you are required to keep the plan (including this cover letter) available for inspection at the licensed premises by an investigator and patrons. You must also display signage at the premises in a way that is likely to make patrons aware of the RAMP and that it is available for inspection. Finally, you must ensure that all staff of the premises and crowd controllers are aware of and perform their duties at the premises in compliance with the approved plan.

Office of Liquor and Gaming Regulation
63 George Street
BRISBANE QLD 4000
Locked Bag 180
CITY EAST QLD 4002

Telephone 13 QGOV (13 74 68)
Email olgrinfo@justice.qld.gov.au
Website www.business.qld.gov.au/liquor-gaming
ABN 13 846 673 994

Page 1 of 2

The approval of this RAMP in no way removes your requirement to meet your obligations under the Liquor Act and other laws where the actual operation of your premises poses a risk above the minimum standard of practices and procedures detailed in the attached RAMP.

The operation of your licensed premises remains solely at your risk and the delegate of the Commissioner reserves the right to take any necessary action against the licensee where an offence occurs at the premises despite full compliance with this RAMP.

Should you have any further enquiries in relation to this matter please contact our Customer Support Team on telephone 1300 072 322.

Yours sincerely

Karen Mitic

Karen Mitic
Licensing Officer
06/10/2023

Encl.

APPROVED BY
SENIOR LICENSING OFFICER
06 OCT 2023

Risk Assessed Management Plan (RAMP)

Mornington Shire Council

This RAMP is for management and staff of the Barge Shed area, 283 Jetty Rd, Gununa QLD 4892

Licence number: 224396

Licence type: Commercial Other (Subsidiary Off-Premises)

Status: ACTIVE

Principle Activity: To supply the individual carriage limit per consignee per day

Trading hours: Monday – Friday 10am to 7pm and Saturday 10am to 1pm (excluding Christmas Day, New Year's Eve, Good Friday and Anzac Day, the trading hours of which are prescribed in the Liquor Act 1992)

The following points in this RAMP address how management and staff distribute alcohol to ensure it is done responsibly and the adverse affects are minimised on patrons, staff, and the community.

1. Responsible service of alcohol (RSA) –

- All staff will be required to hold a Nationally recognised RSA Statement of Attainment.
- All new staff will be required to complete an induction which will include RSA updates.
- All staff are required to check ID from any person who looks under the age of 25.
- An Approved manager with current RMLV certificate will be on site or reasonably available to attend the premises within one hour and be contactable by phone.

2. Catchment Area issues

- Staff and management must not knowingly supply liquor to any person who acknowledges that the liquor is intended to be given to another patron and exceed their carriage limit.
- The venue will only distribute mid strength (4% and under) liquor to the consignee.

3. Arrangements at the premises with respect to:

Lighting

All lighting will be monitored by management to ensure adequate safety for patrons in and around the premises and will ensure faulty bulbs are replaced as required. Particular concern will be given to the areas of entrance/exits and service areas.

Transport services – Gununa has a Community Bus available.

- All staff can arrange transport i.e., community bus for patrons upon request.
- Adequate on-site parking is available to patrons.

Removal and/or Banning

- A patron may be removed and/or banned from the Barge Shed area where it is in the best interests of patron safety or of the individual concerned.
- Whether a ban is imposed, or the duration of the ban will depend on the severity of the incident.

- Incidents will be categorised as relatively minor, unacceptable, serious, and extreme.
- The licensee or Approved Manager only can issue ban notices.
- A ban notice will cover all Mornington Shire Council managed licensed facilities.

Incident register

- The Licensee ensures an Incident Register will be maintained and will record instances where a person is injured or removed from the premises.
- It will be kept in a secure place and will be available for inspection by OLGR as requested.
- An Approved Manager is to check the Incident Register daily to ensure all incidents are recorded by all staff involved prior to shift completion.

Nominated Delegates

- The consignee will be able to nominate authorised delegate to uplift their permitted carriage limit where they are one or more of the below;
 - Have mobility issues;
 - Are infirm or have a medical condition certified by a General Practitioner;
 - Where an emergency situation of unforeseen circumstance will prevent the nominated consignee from distribution of their remaining permitted carriage limit at the discretion of the Approved Manager.
- Acceptable photographic evidence of ID of the nominated consignee or a nominated authorised delegate will be required at the time of collecting their consigned liquor unless known to the Approved Manager.

4. Security –

- A shipping container modified for purpose of distribution will be installed and certified. This will include fencing to allow for only 1 consignee to enter at a time for collection.
- CCTV will always be operating in the Barge Area.
- As it will be a low-risk activity where selling of alcohol is to the consignee only and not to the General Public, paid security will be engaged on an 'as needs' basis. However, there will be a minimum of 2 staff working during the trading period.
- The consignees will place their orders for the liquor and pay for the liquor with Council at the front counter as well at the Barge Shed during the permitted trading hours only.

5. Training of staff –

- All staff will be required to hold an RSA.
- All staff are required to attend regular staff meetings and be informed of any changes to the Liquor Act 1992 as it may impact their distribution of alcohol.
- All staff are required to complete an induction at the Barge Shed area.
- All staff training documents will be kept on file and available to OLGR representatives if required.
- Management will provide ongoing in-house training to ensure standards are maintained and all liquor licensing legislative requirements are adhered to.
- All staff will be provided a copy of the RAMP and required to sign as evidence of awareness.

6. Dealing with minors on the premises –

- All staff are required to check to ensure there are no 'non-exempt' minors on licensed premise.
- All staff are required to ask and check ID from any person who appears under the age of 25.
- Staff will be aware of what the acceptable forms of ID as required by OLGR and kept up to date of any changes.
- Under no circumstances will minors be distributed alcohol.
- Minors will only be permitted on the premises when meeting the requirement of being an 'exempt minor'.
- Any person, on request, who is unable to present acceptable evidence of age will be refused distribution of alcohol.

- Any 'non-exempt' minors on licensed premise will be asked to leave immediately.
- Any minors found in possession or consuming alcohol will be removed immediately.
- Anyone caught supplying alcohol to minors will be asked to leave immediately and reported to the Police.

7. Dealing with unduly intoxicated and disorderly patrons on the licensed premises -

- Disorderly and unduly intoxicated patrons will be refused entry to the licensed premise.
- Disorderly and unduly intoxicated patrons on the licensed premise will be refused service.
- Unduly intoxicated patrons on the premises will be assisted by staff to leave the premises safely.
- Disorderly patrons on the licensed premise will be asked to leave immediately.
- All staff are required to work with management when dealing with disorderly or unduly intoxicated patrons.
- Management will support staff who refuse alcohol service in all circumstances.

8. The Barge Shed area is committed to minimise negative impact on the surrounding community and will mitigate potential problematic issues which could jeopardise our integration into the area. This will be achieved by ensuring:

- All equipment will be regularly serviced to minimise noise concerns.
- Public parking is available during licensed hours.
- Noise will be contained to licenced DB specifications.
- Staff will request patrons to leave quietly when needed.

9. Consultation with community -

- The management of the Barge Shed area will meet on occasion with key community members of Gununa and the Mornington Shire Council to ensure an awareness and implementation of any alcohol related controls that are agreed upon by decision makers of the community.
- The management and staff will support initiatives during community events.
- Regular consultation with neighbouring tenancies will be encouraged to discuss potential problems relating to alcohol and noise issues.

10. Advertising/Events and Signage -

- Any advertising will not include any onsite consumption price of alcohol.

Number of patrons on premises

- The licensee will always ensure the venue is not overcrowded and patrons can always be served quickly and efficiently.

Signage

- The Barge Shed area will have staff sign a House Policy regarding management of alcohol and this House Policy will be displayed in the venue for the purpose of customers to view.
- Management will have the latest OLGR 'Refusal of Service' and 'No Service to Minors' posters on display near alcohol service areas.

Please quote: 224396
Contact officer: Customer Support Team
Contact telephone: 1300 072 322



Office of Liquor and Gaming Regulation

Department of
Justice and Attorney-General

Mornington Shire Council
Barge Shed
1 Mission Road
GUNUNA QLD 4892

Dear Sir/Madam

BARGE SHED - GUNUNA

The commissioner variation of licence to amend the alcohol limit to allow carriage of 11.25 litres of liquor (the equivalent of 30 x 375ml cans), with an alcohol concentration of up to and including 4% alcohol by volume, limited to either beer or pre-mixed spirits or any combination of beer and pre-mixed spirits (excluding wine) has been granted.

Further, your application for variation of conditions in line with the proposal to amend the carriage limit has also been approved.

Please find your licence document enclosed. You should take careful note of all conditions and trading hours endorsed on the licence and be aware the document must be produced on demand to an investigator.

If you require any alcohol management posters, please visit the Office of Liquor and Gaming Regulation's website at www.business.qld.gov.au/liquor-gaming where you can download and print as many posters as you wish.

The licensee must ensure that all Local, State and Commonwealth approvals necessary for the conduct of the business to which this licence relates are obtained, maintained and renewed as may be required. This includes but is not limited to approvals under the *Sustainable Planning Act 2009*, the *Food Act 2006*, the *Fire and Rescue Service Act 1990* and the *Building Fire Safety Regulations 2008*. The grant of this licence or any related approval under the *Liquor Act 1992* does not obviate any such requirement or relieve the licensee, approved manager, or any employee or agent of the licensee of any obligation to obtain, maintain or renew any such approval.

When forwarding future correspondence to this office please quote your licence number 227993.

Yours sincerely

Karen Mitic

Karen Mitic
Licensing Officer
6/10/2023
Encl.

Office of Liquor and Gaming Regulation
63 George Street
BRISBANE QLD 4000
Locked Bag 180
CITY EAST QLD 4002

Telephone +61 1300 072 322
Facsimile +61 7 3738 8531
Email OLGRlicensing@justice.qld.gov.au
Website www.business.qld.gov.au/liquor-gaming
ABN 13 846 673 994

13.5 FREIGHT SUBSIDY PACKAGE - IMPLEMENTATION

Author: Director Corporate and Community

Attachments: Nil

PURPOSE (EXECUTIVE SUMMARY)

The intention of this report is to provide Elected Members with an update related to the freight subsidy package introduction, during early 2024.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Queensland Government Department of Premier and Cabinet distributed a media release dated Thursday 12 October 2023. The media release provided additional information related to the Freight Subsidy Package implementation.

Specifically, the media release describes a “5.2 percent discount at the cash register, when the freight subsidy package comes into effect next year”. The scheme will start in early 2024 through a retail discount scheme, ensuring the benefit is felt by local residents. Eligible service goods include fruit, vegetables, fresh meat and dairy, as well as frozen goods and groceries.

FINANCIAL & RESOURCE IMPLICATIONS

There will be some advantages for Council when undertaking local buying arrangements for catering and community development activities.

RECOMMENDATION

That Council receive and acknowledge the Queensland Government Department of Premier and Cabinet press release *Cost of living pressures ease in Far North*, dated 12 October 2023.

14 TECHNICAL AND INFRASTRUCTURE SERVICES**14.1 TECHNICAL AND INFRASTRUCTURE SERVICES REPORT**

Author: Director Engineering

Attachments: 1 Veterinary Report
2 Animal owner listing

PURPOSE (EXECUTIVE SUMMARY)

The purpose of this report is to provide the Council with an update of the activities undertaken by the Technical and Infrastructure Services department for the month of September 2023.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

This report outlines the major activities undertaken and challenges faced by the Department since the last report in August 2023.

Grant Funded Project Update – August 2023

Building our Region Round 6 – Water security – Project prestart meeting has taken place with ARUP. RFI has been received requesting information to start building the base line data on the water security deliverable scope of project.

Building our Region Round 6 – Sewerage Pump Station upgrades – Prestart meeting has been held with contractor CCIS. Initial site visit has taken place to confirm engineering requirements.

Works for Queensland – Water Treatment Plant Upgrades – Both budget and time variation has been submitted to funding department for approval. Design and specification have been completed, once variation approved, MSC will award project for construction.

Department of Environment and Science (DES) funded waste program;

- Garbage compactor – Truck modifications (chassis lengthening) have delayed delivery date to October 2023. Truck is now in Townsville getting compactor body fabricated at fitted.
- Bin stabilisation project – Gravity bins locks delivered to MSC 7th July. Installation program being drafted. Community notifications to be finalised and posted. DES has also approved the purchase of new 240ltr wheelie bins to roll out once new truck arrives. The new bins will be 1 x red lid for general waste and 1 x yellow lid for comingled recycling material. The new bins will also be hot stamped with MSC Logo
- Transfer Station design and construct project – Waste audit has been completed by EC Sustainable. Final report has been received and has been used to finalise the transfer station design and design report.
- Metal Recycling project – Grant agreement being drafted by DES based on final costings being received by SIMS Metal. SIMS metal are still to finalise logistics for heavy plant and equipment.

Parks and Gardens

Routine daily works carried out. Facilities work orders completed as requested.

Aerodrome internal maintenance completed – gable markers and apron areas.

Ongoing slashing works around runway strip

Town maintenance program impacted by various construction support activities.

Painting works carried out on grave surroundings at cemetery.

Batch Plant Operations

Maintenance and repairs completed at Batching Plant during the month.

Updated SWMS have been implemented, focus on operation PPE and process flows.

Forecast – 0m3 vs Actual – 4.2m3

Fencing

Workshop fence installation has begun. Expected completion in September 2023, resources have been redeployed to assist with completion of the APH fence project.

Routine emergent works carrying out repairs to compromised Council facilities.

Facilities work orders actioned when issued as required.

Civil Works Program

Civil crew are now at final stages of 21/22 event program, sitting at 96%. With the completion of Barrakiah Road and sections of Birri Road the full program will have been closed out marking a great achievement for MSC. Roads remaining in the 21/22 program are listed below. Team will progress immediately into the 22/23 program which is sitting at 35% complete – some areas have been completed as part of current works program and well on track for 100% completion by June 30, 2024. Invoicing and cost tracking processes have been reviewed finalised and implemented, monthly submissions to QRA are on track.

20		Unsealed Roads	252.88 days	Wed 12/04/23	Mon 15/04/24
21		2021/22 Batching Plant Road	1.5 days	Wed 12/04/23	Fri 14/04/23
22		2021/22 Airport Circuit Road	6 days	Fri 14/04/23	Mon 24/04/23
23		2021 Gold Cliffs Road	5.5 days	Mon 24/04/23	Mon 8/05/23
24		2021 Dadrigun Road	1.25 days	Mon 8/05/23	Tue 9/05/23
25		2021 Old Pipeline Road	6.5 days	Wed 10/05/23	Thu 18/05/23
26		2021/22 Gee Wee Road	4.5 days	Thu 18/05/23	Thu 25/05/23
27		2021 Dwendu Road	3.75 days	Thu 25/05/23	Wed 31/05/23
28		2021 Gunbah Road	3.5 days	Wed 31/05/23	Mon 5/06/23
29		2021 Barrakiah Road	17.13 days	Tue 6/06/23	Thu 29/06/23
30		2022 Barrakiah Road	16 days	Thu 29/06/23	Fri 21/07/23
31		2022 Ballaleah Road	109.75 days	Fri 21/07/23	Fri 26/01/24
32		2022 Sydney Island Road	28 days	Fri 26/01/24	Wed 13/03/24
33		2022 Gunna Wunun Road	19 days	Wed 13/03/24	Wed 10/04/24
34		2022 Gubungurra Station Road	2.5 days	Wed 10/04/24	Mon 15/04/24
35		Contractor Delivered Scope	127.75 days	Wed 12/04/23	Mon 16/10/23
36		Unsealed Roads	127.75 days	Wed 12/04/23	Mon 16/10/23
37		2022 Elizabeth River Road	4.5 days	Wed 12/04/23	Tue 18/04/23
38		2022 Bradleys Camp Newadah Road	1.25 days	Tue 18/04/23	Wed 19/04/23
39		2022 White Cliffs Road	6.5 days	Thu 20/04/23	Thu 4/05/23
40		2022 Lowarhea Road	10 days	Thu 4/05/23	Mon 22/05/23
41		2022 Sandalwood Road	3.75 days	Tue 23/05/23	Fri 26/05/23
42		2022 Dimerah - Gunbah Road	10.25 days	Fri 26/05/23	Mon 12/06/23
43		2022 Dimerah Road	5.75 days	Mon 12/06/23	Wed 21/06/23
44		2022 Old Gunbah Road	9.75 days	Wed 21/06/23	Thu 6/07/23
45		2022 Dungaru Gudmagun Road	24.5 days	Fri 7/07/23	Mon 14/08/23
46		2022 Road off Ballaleah Road	1.5 days	Mon 14/08/23	Wed 16/08/23
47		2022 Two Tanks Road	3.5 days	Thu 17/08/23	Wed 23/08/23
48		2022 Birri Road	25.5 days	Wed 23/08/23	Wed 4/10/23
49		2022 Bidgigun Road	5.5 days	Wed 4/10/23	Thu 12/10/23
50		2022 Birri Repeater Station Road	1.75 days	Thu 12/10/23	Fri 13/10/23
51		2022 Gurrielgun Road	0.75 days	Mon 16/10/23	Mon 16/10/23

Also, Mornington Shire Council have been received as members of the Northwest Queensland Regional Roads & Transport Group (NQWRTG). This membership will provide significant support in delivering our

DRFA programs, training opportunities and technical support. The membership also triggers eligibility for ATSI TIDS funding, which MSC will begin to receive in 23/24 Financial year in the amount of \$204,499.00 of unrestricted funds.

Aerodrome

Routine maintenance and ARO operations running well. A permanent NOTAM for wildlife hazard has been implemented due to several near misses and 1 x incident related to bird strikes.

Annual Electrical Technical Inspection (ETI) planned for September 23.

MSC engaged Airport Pavement Engineering Specialists to undertake a pavement assessment to ascertain the scope of works required to support funding application for a resealing project. It was also identified that the YMTI pavement classification has been incorrect, enabling YMTI to move from a PCN3 classification to a PCN 10 classification. This re-classification brings the aerodrome into compliance with the type of aircraft that land, no concessions are required for the REX SAAB340, which have previously been in place. REX Airlines have been notified of the removal of landing concessions. APES also provided a high-level costing to undertake a runway reseal which has been basis of funding application.

Environmental Health

EH Team Summary

The month of August has been an active one for the Environmental Health Team. A range of animal health services were delivered, including the kick off of the domestic animal survey. The survey is anticipated to be completed in September 23.

Animal Control

July/August is traditionally a busy time for dogs to whelp. During this time, worming treatments for the females and pups are encouraged, so we can have healthy pups. Parvo shots for the puppies are usually given at 6, 8 & 12 weeks of age however in areas where Parvo is prevalent, the course can start at 4 weeks.

The Domestic Animal Survey has commenced. The Environmental Health team are visiting all properties in Gununa seeking details on ownership and health status of the resident animals (mainly cats and dogs). We are seeking detail on de-sexing rates, animal numbers per property, health status, interest in micro chipping and if the animal can be secured on the property. Conversations occur about animal health and the process involved in Council moving towards Animal Registration in the near future.

From the information gathered we will have a better idea on the numbers and types of animals on the island, the type and volume of veterinary consumables required to be purchased. This will allow us to better plan and deliver animal management/welfare services.

Weed Spraying and Control

The routine spraying of woody weeds & invasive weeds continues in infested areas in and around the Gununa area continues. This includes the spraying infested areas public spaces, council properties, private yards and along fence lines. The windy conditions recently have limited the number of days we can use conventional foliage spraying. We are moving towards basal injection of woody weeds including paper bark fig & Leucaena species.

Best results from Glyphosate spraying are achieved when the target weed is actively growing. With the dry season well under way, most weeds have died off, hibernating, or waiting to germinate. For these reasons, the teams dry season spraying is limited to the drilling of Leucaena species.

Stock and Procurement

A range of equipment used in the weed control and animal management programs was purchased in the past month. This includes a battery powered drill, a reciprocating saw & handheld spray units to be used in weed control program areas. Dog shampoo with parasite control will assist with the Caring for Pets program. Supply of rodent bait and ant sand has been purchased. Portion size is to allow residents with pest issues to collect and treat their residences. We will be developing a range of posters to advise community of the availability of the products. Fact sheets will be developed on use.

Rubbish and Illegal Dumping

Nil incidents to report.

Food Act activities

Programmed follow up inspections have been carried out on a number of Food Act Licenced Premises. Discussions/education sessions around temperature control, cleaning food contact surfaces and hand washing practices occurred with food handlers.

Staff training workshops

The AMO is continuing with his Cert IV Animal Management studies. Most of the learning is done online with block studies 2-3 times per year. A number of AMOs from the 16 North Queensland Councils are undertaking these studies, as considerable value exists in upskilling key staff for the benefit of their communities.

Veterinary Visit Information

During the Domestic Animal Survey, residents expressed a keen interest in the Vets next visit. Many animal owners are keen to have their animals desexed.

With the presence of Ehrlichiosis Canis on the Island, an important control measure for the spread of the disease is to control the number of brown house ticks in the community. Ivermectin (with an external application) and Brovecto (chews) are effective in killing internal (worms) and external (ticks, fleas, and itch mite) parasites in dogs. A parasite reduction program must be targeted and strategic.

Education

A series of posters/flyers are being prepared encouraging responsible pet ownership. Message themes will be "caring for pets", "Animal registration" and "keeping up to date will parasite control".

Waste Management

Routine daily works undertaken at landfill, equipment availability has improved with both dozer and excavator back online and maintained.

Landfill team have been reverse filling Cell 3, with large amounts of steel being extracted from the landfill cell, increasing air space availability and a better compaction rate.

Leachate levels in operating cells have significantly dropped with cleaning of network completed.

Collection Services have been steadily improving with consistent staff attendance. Daily run sheets developed to capture tracking of key waste collection services, as well as data on bin numbers presented, volume taken to landfill.

Water and Wastewater Management

Water Operations

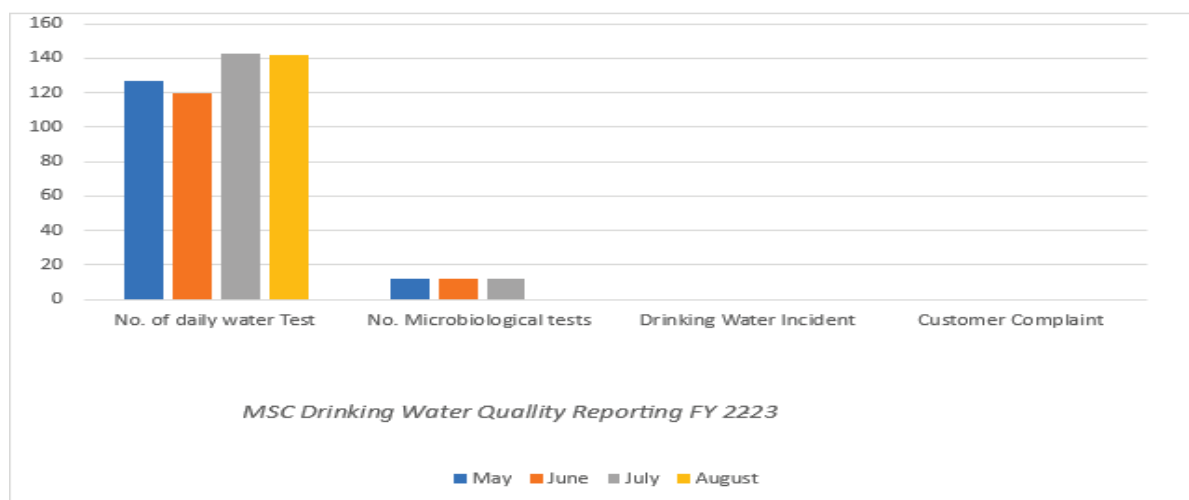
Water operations team have been continuing conducting monthly calibrations on all water testing equipment within the lab. calibrations have been made to both the inflow and outflow chlorine analysers to ensure accurate results throughout the treatment process.

The turbidity within the water reticulation has reduced, the chlorine dosing setpoint has been changed from 2.10mg/L to 2.30mg/L and has been showing consistent results throughout the system for August. Mains flushing has been continued to further reduce the turbidity, and general cleanliness of the treated water throughout the reticulated mains.

Raw Water special project investigation commenced Monday 31 July 2023 for Water security data and for the market garden program. Investigation will run for 6 weeks, testing includes 5 locations – Market Garden, Stony Crossing, Dam [western side} Windmill Bore and Airport Bore.

Fire Hydrants and Sluice valves surrounds, and valve spaces have been cleaned and all debris removed so top of sluice valves are exposed. New surrounds and covers will be installed within the next 12months. Fire hydrants spring valves and yokes need replacing on over 20 valves, this work will be completed in conjunction with the FH surrounds and covers.

Plumbing applications and inspections (Plumbing, Drainage) have ramped up with new developments and projects across the Island some of these include Council Civic Centre, Lot 120/121, and the Mornington Island Hospital (Renal Unit)



Month End	Usage in KL	Month End	Usage in KL	Month End	Usage in KL	Month End	Usage in KL
Jan	36.400 KL	April	30,338 KL	July	28930 KL	Oct	
Feb	32,000 KL	May	28,318KL	Aug	28806 KL	Nov	
March	28,600 KL	June	27,450KL	Sept		Dec	
Total	97,000 KL	Total	86.106 KL	Total	28930 KL	Total	
	KL		KL		KL		KL

Table 2: Monthly rainfall

Month End	Rainfall	Month End	Rainfall	Month End	Rainfall	Month End	Rainfall
Jan	643 mm	April	0mm	July	2mm	Oct	
Feb	382 mm	May	0mm	Aug	10mm	Nov	
March	168mm	June	1mm	Sept		Dec	
Total	1,193 mm	Total	1 mm	Total	2mm	Total	

Table 3: Dam capacity values (in %) taken on the last day of each month

Month End	Dam Capacity	Month End	Dam Capacity	Month End	Dam Capacity	Month End	Dam Capacity
Jan	100%	April	95%	July	81%	Oct	
Feb	100%	May	92%	Aug	74%	Nov	
March	97%	June	87%	Sept		Dec	

Sewer Operations

Pump Stations A, B & C. All inlets into pump wells have all been cleaned with hi pressure jetter to remove build-up of debris and fat deposits.

Pump Station B has been continuing with constant blocking issues and pump faults due to large volume of rags and debris. 2x pumps need to be lifted and serviced 2 x times a week. The trash baskets have suffered significant structural damage to the inlet doors allowing rags and other foreign debris into the pump well. Pump Station D {Airport} Excavation Airside has been completed rising main to non-return valve/pipework connection has partial blockage {Airside} Due to being too small in diameter causing pumps to overload and waste chocking up in pipework. New DN 50 Non-return valve and required fittings/Material has arrived and will be installed and commissioned early September.

New Sewer connections has been completed for Lot 120/121 and the Council Civic Centre. 1 x Sewer connection is scheduled for 152 Lardil Street, when Plumbing compliance permit is fully paid and compliance number is issued.

Workshop and Maintenance

Workshop Update

The general management of operations, processes and parts management have been bedded in with the team. Attendance and performance of apprentices is consistently poor. Options to be discussed on way forward with their employment.

New workshop manager recruitment is underway, a number of candidates are currently under review.

Private Works Update

To be updated September 2023. However, new process for the quotation and payment for private works jobs has been implemented.

Fuel Status snapshot

	30/08/2023			
	Tank dip		Estimated Life	
			Months	
Diesel				
Tank 1	45000	82512	2.19	69%
Tank 2	45000			
ULP	11250		0.41	56%

FINANCIAL & RESOURCE IMPLICATIONS

Nil

RECOMMENDATION

That Council note and receive the Technical and Infrastructure Services department report for October 2023.

Veterinary Report

Mornington Island Shire Council

18th – 22nd September 2023

Dr Hannah Burton BVSc (Hons) and Dr Susannah Bolte BVSc

Burton Veterinary Contracting has been back at it this week with another successful trip to Mornington Island. Dr Hannah and Dr Suz had a busy week with surgery thanks to Travis Link's efforts and we treated a total of 159 animals. We were welcomed by Wolfgang Zadravec as the new Environmental Health manager and look forward to building a strong working relationship with him and his team.

Desexing of 7 female dogs, most of whom were on heat, was a great effort towards our population control, and we performed a total of 15 desexing surgeries. One euthanasia of a young pup with suspected parvovirus infection was also performed.

We were surprised to only sell 4 parvo vaccines after there was a lot of discussion around community wanting vaccinations. Our usual policy is still in place that vaccines are available on island and are for sale through BVC only at \$55 per vaccination. Most dogs require 2 vaccinations for protection (10 and 12 weeks of age) and then yearly boosters. There was one incidence of a dog owner paying his \$55 to the council office, receiving a receipt, and then questioning us for his vaccine. He was able to get a refund and we explained the process so hopefully this doesn't happen again, and council is able to direct people wanting vaccines to us directly.

It was wonderful to see lots of dogs looking healthy with good body condition and minimal signs of tick burden. This is excellent from a welfare perspective, but also showing that council's money is being well spent on our Bravecto ectoparasite control measures. This will also minimize the incidence of E. canis infection in the community. We have taken 8 blood samples for E. canis screening and will have the results hopefully next week.

We checked on 6 of the 7 horses that were claimed during our last visit, of course Geronimo was avoiding us! We also checked their water trough at the back of the horse paddocks and were happy to see it in good use and tracks indicating the horses watering regularly. Unfortunately, it must be noted that the two horses currently locked in the yards at the horse paddocks are a welfare issue. They are extremely malnourished and the black filly belonging to Kyle Yanner is presenting with dependent oedema which is a sign of low protein. We have discussed this with Mr Yanner and we are happy to offer advice about a nutrition program for these two horses to get back to health. We strongly suggest that it is implemented ASAP before these horses die of malnutrition or starvation.

Going forward, we are eager to help council with their responsible pet ownership program and registration of animals on the island, and are happy to continue to liaise about options such as restricted entry onto the island of new animals, desexing requirements, microchipping, etc.

As usual, there is a supply of Bravecto ectoparasite chews, Popantel worming tablets, equine worming paste, and first aid supplies left in the vet building for use between trips. As normal, the prescription medication cannot be dispensed without contacting us first and we are happy to help when needed. It is clearly labelled and a stocktake list has been noted.

Once again, Burton Veterinary Contracting would like to thank the Mornington Island Shire Council and the wider community for their continued support of the vet program, and we look forward to building on our great relationship into the future. The council should be proud of their commitment to animal welfare and community support here, and we feel fortunate to be a part of that.

Thank you for allowing us to come to your beautiful part of the world, and please do not hesitate to contact us directly if you have any queries or concerns.

Kind regards,



Dr Hannah Burton BVSc (Hons)
BURTON VETERINARY CONTRACTING
'Donors Hill'
Normanton, Q 4890
Mob: 0458 659 341

Mornington June 2023

Client Name	Address	Dog	Cat	Horse	Notes
Nancy Wilson	86 Wurruku	3	3		
Helen Rose	505 Lardil		1		
Davida Stowers	27 Lardil	3			
Edna Stewart	Mukakiya	3			
Maxwell Garbowad	Lardil	2	1		
Jasmin Jingles	VAC	2			
Marnie Mow	VAC	8			
Shane Alexander	515 Marnmarn Katha	3			
Dale Moore	161A Mukakiya	4			
Adam	264 Mukakiya	2			
Ricky	Ngerrawurn	11			
Cordell Willets	245 Wardikan	3			
Puna	Guesthouse	2			
Shaylene Yarrak	226 Dunlyu	3			
Derek Yarrak	139 Ngerrawurn	3	1		
James Wilson	252 Lardil	2			
Emily Evans	318A Lardil	4			
Dana Evans	18 Lardil	1			
Paul Linden	192 Yarrbarkan	4	1		
Barry Rosa	219 Lardil	3			
Cecile Farrell	241 Wardirkan	3			
Kyle Yanner	Lardil	2		1	
Jarrold Martin	tech services	2			
Nyarn Mbulla	330 Lardil	7	3		
Bereline Loogatha	92 Wuruku	1			
Jimmy Wilson	30 Lardil	2			
Florence	198 Jimbarn	4	2		
Tommy Wilson		1			
Wendy Wilson	300 Jimbarn	3	1		
Bose Lalabalavu	Pastor's house	2			
Beula Peters	203 Lardil	6			
Cadessa Mow		5			
Lawrence Burke	Lardil	4		3	
Kenny Roughsey				1	
Brendan Retchford				1	
John Armstrong	Art gallery	1			
Monique Yarrak	228 Lardil	3	1		
Irene Yarrak	168 Lardil	6			
Mark Stone	VAC	2			
Dingo Williams		3	1		

Donna Davis		7	1		
Daniel Linden	54 Wardikan	3			
Travis Link		1			
Elijah	89 Lardil	1			
Sophia Yarrak	323 Mukakiya	2			
Total		137	16	6	159

15 HOUSING**15.1 HOUSING REPORT****Author:** Director Housing and Facilities**Attachments:** Nil**PURPOSE (EXECUTIVE SUMMARY)**

The purpose of this report is to provide the Council with an update of the Housing department program for the month of September 2023.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

The report below outlines the various works currently undertaken by the Housing Department.

1. CURRENT QBUILD WORKS PROGRAMS UNDERWAY**1.1. 2021/22 QBuild Do & Charge Program**

Approximately 1657 jobs have been issued to date via the QBuild Portal for the current financial year.

Still working to complete invoicing for the 'Do & Charge' program.

1.2. 2023 QBuild Do & Charge Program

Approximately 120 jobs have been issued to date via the QBuild Portal for the current financial year.

1.3. 2021/22 QBuild Purchase Orders Program

QBuild have issued 191 purchase orders for this financial year valued at \$4.1 million.

174 projects have been completed.

QAS Mornington Island	2 Projects
Mornington Island Police Station	2 Projects
PCYC Works	4 Projects
Mornington Island State School	20 Projects
<u>Community Housing</u>	<u>163 Projects</u>
<u>Total</u>	<u>191 Projects</u>

A total of 174 projects are one hundred percent (100%) complete. 17 projects have commenced and are in the process of getting completed.

1.4. 2022/23 QBuild Purchase Orders Program

As a matter of priority, we are working to get VAC camp 2 to completion then will direct all available labour to purchase order works from the FY22 QBuild Project.

1.5. 2023/24 QBuild Purchase Orders Program

Council has received our first tender from QBuild – 5 Community houses to paint. We have submitted the tender and awaiting our first purchase order from QBuild.

2. MSC TAVERN / KITCHEN WORKS

We have finalised and completed the rectification works with the subcontractor to ensure that the Tavern building meets the building code requirements based on the Building Certifier's assessment.

The building certification has been completed and we have received the building certification certificate. We are in the process of designing the commercial kitchen for operational purposes.

No further updates on the Tavern and Kitchen works.

3. FUNDING WORKS

3.1. \$2.35 Million Interim Capital Works Program (Completion Timeframe 2021/2022)

The scope of this project is to deliver one duplex and one plug-in and is funded by the Department of Community, Housing and Digital Economy (DCHDE).

Work has commenced at 152 Lardil Street and the footings have been laid, blocks are laid, the blocks have been concrete core filled and the trusses are being erected. Sub-floor materials have arrived on island awaiting next stage by the builder.

30 Lardil Street the Plugin is being manufactured off Island – ready to be transferred to island.

3.2. \$7.328 Million Capital Housing Program (Completion Timeframe 2025)

The scope of this project is to deliver five (5) community houses and four (4) community single men's units, funded by the Department of Community, Housing and Digital Economy (DCHDE).

Upon completion of the tendering processes of all the projects, Council will receive the second payment (sixty percent, 60%). The second payment will fund the delivery stage of the project. We are engaging a surveyor to set out the blocks for the Single Men's Units at Lot 926 Lardil Street.

3.3. \$1.36 Million 2020-21 COVID W4Q Program

The scope of this project is to deliver \$1.36 million worth of projects and is funded under the COVID Works for Queensland program.

The funding includes the following projects:

- The Executive Management team is in the process of transferring this grant funding for the new Council house and the Tavern covered area including renovation of the existing toilet block, diverting this to a New/Second Visitors Accommodation Centre (2 VAC). This is still going through the approval process; and
- VAC Front Security Gate (\$60,000)

3.3.1. The Second Visitors Accommodation Camp Project

This involved the purchase of several dongas at auction during April 2023, for the new camp, to be positioned at the vacant block of land beside the existing VAC.

The new camp will consist of second-hand dongas and shipping containers that will provide an additional 32 accommodation rooms:

- 6 dongas with 4 rooms including ensuites in each donga, totalling 24 extra bedrooms,
- 3 shipping containers with 2 rooms in each with no ensuites, totalling 6 extra bedrooms,
- a donga kitchen,
- a donga dining room,
- a donga laundry, and;
- a donga ablution block.

The tender to engage consultants for this project has been completed. This tender was for the engagement of a Town Planner and an architect which includes all the engineering requirements and the certification.

The construction works is currently in progress and all 14 Accommodation Dongas have been installed onto the steel posts with supporting props. The Project Manager has finalised the structural steel framing and flooring materials are either on site or in transit. The electrical materials are on island and electricians are expected to be on site mid-October.

3.3.2.VAC Front Security Gate

The VAC Security Gate materials have arrived on the island, and we are in the process of installing the new security gate. The gate is manufactured with anti-climb steel mesh and stands three metres high. The posts, concreting and the sliding gate have been completed and we are waiting on the completion of the electrical works (i.e., electrical cabling and installation of the gate motor).

The project manager has received four quotes for the security boundary fencing upgrade and purchase order has been issued to the supplier for 2.1m black spear top boundary fence and materials are in transit.

3.4. \$5.9 Million New Council Administration Building and the New Indigenous Knowledge Centre (IKC)

The scope of this project is to deliver a new Administration Building and Indigenous Knowledge Centre for the Council and is funded under the Local Government Grants and Subsidies Program (LGGSP). The scope of this project is to deliver a new Council Administration Building for the Council and is funded under the Local Government Grants and Subsidies Program (LGGSP).

3.4.1. Council Administration Building

Contractors are at approximately seventy-five percent (75%) completion of the new Administration Building at Lot 9 Lardil Street. Currently sheeting, plastering and the painting has commenced. The internal sheeting and soffits have commenced, and the data company has been engaged by the builder and the rough-in for data cabling is seventy-five percent (75%) completed.

The builder has also been working on the Northwest Remote Health / Wellbeing Centre building when work on the Administration Building stalls due to the weather and/or lack of materials. The Wellbeing Centre building has been handed over to the Council and we are waiting for the builder to complete the works so building is operational for the Council.

3.4.2. New Indigenous Knowledge Centre (IKC)

It has been confirmed that Council is able to utilise remaining funds from the Council Civic Centre/Administration Building project for construction of a Library (Indigenous Knowledge Centre).

Approximately \$1.6 million is estimated to design and construct a library.

A consultant and an architect have been engaged to design the new library and drawings have been completed and construction estimates are being established with the builder. We are in the process of finalising the contract for Council approval.

The State Library of Queensland has provided approximately sixty thousand (\$60,000) to supply furniture and fixtures for a new library. The furniture and fixtures have been finalised, in consultation with the State Library.

1.

3.5. \$2 Million Motel and Accommodation Expansion

The scope of this Motel project expansion will assist Council to increase access and provide a high standard of accommodation in a safe environment to meet the needs of visiting service providers, business travellers and tourists. This project is funded under the Local Government Grants and Subsidies Program (2022-2024 LGGSP).

Council has received the 30% funding for this project.

The Housing Department has engaged an electrical engineer to review the status of power supply to the Gym, Tavern, and the Motel Area. We have received the electrical drawings, and a review has been done with amendments, and Ergon is in the process of supplying a quotation based on the amendments. Note that the amendments relate to the redirection of the overhead power lines to underground cabling.

The Council has had numerous discussions regarding the powerline removal to allow for future accommodation, which includes discussing options for an underground conduit, mapping out the ideas of which powerline can be removed and where the new underground power can be located. Currently, the Council are liaising with Power Distributor to prepare the application to undertake a design work for the removal of the existing power poles, existing overhead powerlines, installing a new electrical pillar box to run between the Council's buildings and the motel, as well as underground conduit. Upon completion of the design from Power Distributor, this will then provide Council an accurate costing and a decision to proceed with the proposed electrical works.

3.6. \$152K Rural Transaction Centre Funding

The National Indigenous Australians Agency (NIAA) has approved funding of \$152,000.00 to upgrade the Rural Transaction Centre (RTC Building). The proposed works under this funding will be to secure, to some extent, the exterior of the building with the installation of new windows and steel frames over the existing windows. Other proposed works under this funding will include a full paint of the building exterior.

3.7. Subdivision Lot 911 Lardil Street

We have made a submission to the 'Growing our Regions Program' funding to fund this subdivision including relocating the entrance of the airport intersection. The application was priority one in the application for the funding.

3.8. Kuba Natha Centre – Security Fencing

The Project Manager is working with Council to remove the existing security fencing and upgrade to a new security fence all around the site.

The fence is manufactured in aluminium steel, black powder coated with a crimped spears at the top and stands 2.4 metres high. Materials have been delivered to the Island and the work is in the process of installation.

FINANCIAL & RESOURCE IMPLICATIONS

The Housing Department is working closely with HR Department. We have employed two (2) local trainee administrator staff for Housing and Facilities.

A new bookings officer has also commenced to assist with accommodation bookings and other administrative duties. We are in the process of employing more staff as per the Council-approved Department organisational structure to undertake the new construction works.

RECOMMENDATION

That Council note and accept the Housing report for September 2023.

15.2 TOWN PLANNING FOR MATERIAL CHANGE OF USE**Author:** Director Housing and Facilities**Attachments:** 1 Attachment tabled**PURPOSE (EXECUTIVE SUMMARY)**

To consider the development application for an additional contractor's camp (Workforce Accommodation) located on land at Lot 921 and Lot 296 Mukakiya Street and Birri Road, Gununa. The development application is for a Material Change of Use (Workforce Accommodation) and Reconfiguring a Lot (Boundary Realignment – 2 Lots into 2 Lots).

An existing Contractor's Camp (Workforce Accommodation) is located over part of land described as Lot 921 on SP270889 (Lot 921). In order to increase the accommodation capacity of the existing contractor's camp, Mornington Shire Council (Council) seeks to establish a Contractor's Camp (Workforce Accommodation) over part of Lot 296 on SP270889 (Lot 296), which immediately adjoins the existing camp. The proposed site has been historically cleared of vegetation and is generally unimproved, however, the site is currently used for storage purposes. The proposed contractor's camp would comprise:

- 32 accommodation units (32 beds);
- Shared laundry facilities;
- Bathroom amenities;
- Communal kitchen and dining facility;
- Communal BBQ area; and,
- Car parking area (accommodating 9 gravel car parks).

wildPLAN, on behalf of Council, has prepared a Development Application for Material Change of Use (Workforce Accommodation) and Reconfiguring a Lot (Boundary Realignment). The proposed development is depicted in **Figure 1** and **Figure 2** below.

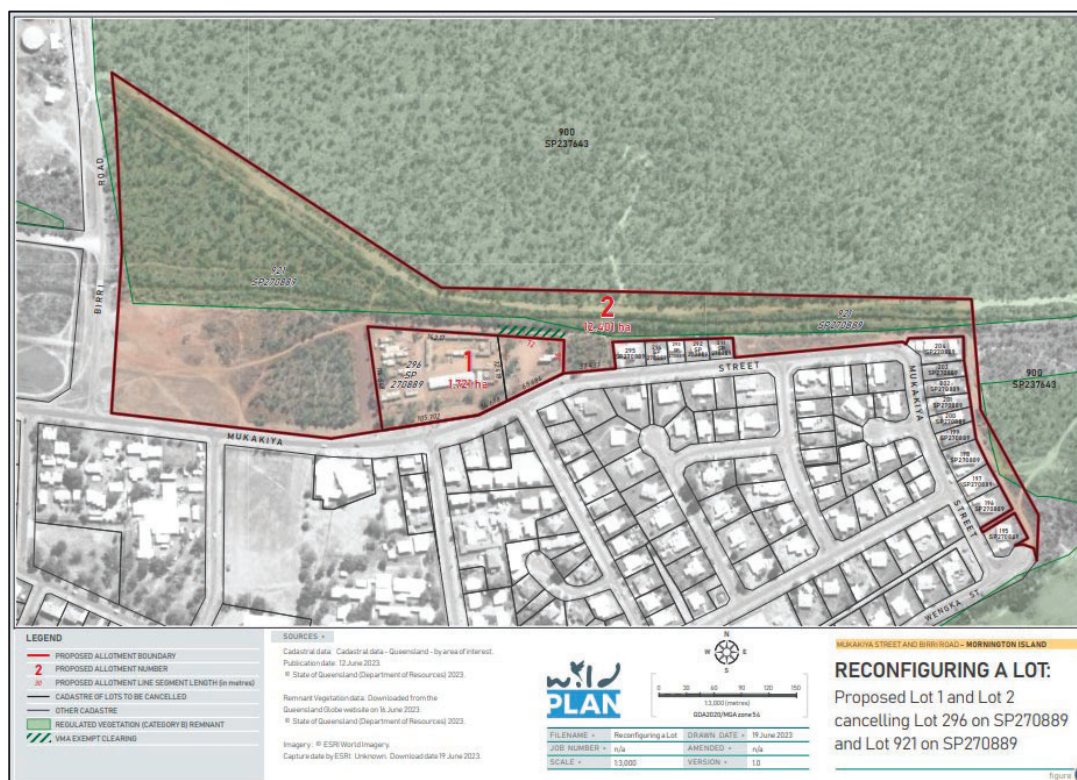


Figure 2: Proposed Contractor's Camp

Lot 921 is mapped as containing Category B regulated vegetation (least concern regional ecosystem) and Essential Habitat, which is determined to be less than 13 metres in height. The proposed development would be setback at least 20 metres from the regulated vegetation and no clearing of any remnant vegetation is proposed. Referral to the State Assessment and Referral Agency is not required, on this basis that no clearing of regulated vegetation is proposed and the proposal would not create any exempt clearing opportunities.

The proposed development did not trigger any referrals to the State Assessment and Referral Agency.

There are no outstanding planning issues and the application is recommended for approval.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION**Strategic Considerations**

Mornington Shire Council Corporate Plan	Mornington Shire Council Operational Plan
Available via the below link: https://www.mornington.qld.gov.au/council/publications-resources	Available via the below link: https://www.mornington.qld.gov.au/council/publications-resources

Budget, Financial and Resource Implications

The application does not trigger infrastructure charges under Council's Local Government Infrastructure Plan (LGIP).

Asset Management

Applicable

Executive Summary

Council is in receipt of a development application for:

- a. Material Change of Use of Lot 921 and Lot 296 on SP270889 to permit the development within the Environmental Management and Conservation Zone and General Residential Zone for:
 - Workforce Accommodation (contractor's camp)
- b. Reconfiguring a Lot (Boundary Realignment – 2 Lots into 2 Lots to create a separate lot for the contractor's camp).

The proposed development is located adjacent to the existing contractor's camp on Lot 921 and north of the Gununa Town Centre. The site is located within the General Residential Zone and the Environmental Management and Conservation Zone published in the Mornington Shire Planning Scheme 2014 (alignment Amendment adopted 18 July 2018, commenced 30 July 2018) v1.1. the proposed development is subject to **Impact Assessment** in accordance with the provisions of the Planning Scheme and the *Planning Act 2016*.

Application & Site Details Summary	
Applicant:	Mornington Shire Council
Proposed Development:	<p>a. Material Change of Use of Lot 921 and Lot 296 on SP270889 to permit the development within the Environmental Management and Conservation Zone and General Residential Zone for:</p> <p><input type="checkbox"/> Workforce Accommodation (contractor's camp)</p> <p>b. Reconfiguring a Lot (Boundary Realignment – 2 Lots into 2 Lots to create a separate lot for the contractor's camp).</p>
Type of Approval sought:	Development Permit for Material Change of Use (Workforce Accommodation) and Development Permit for Reconfiguring a Lot (Boundary Realignment – 2 Lots into 2 Lots)
Street Address:	Mukakiya Street and Birri Road, Gununa
Property Description:	Lot 921 on SP270889 and Lot 296 on SP270889
Land Area:	<p>Lot 921 - 12.77 ha</p> <p>Lot 296 – 1.352ha</p>
Existing Use of Land:	<p>Lot 921 – vacant and unimproved</p> <p>Lot 296 – existing contractor's camp</p>

Planning Scheme Summary	
Local Plan:	None applicable
Zoning:	<p>Lot 291 – Environmental Management and Conservation Zone</p> <p>Lot 296 - General Residential Zone</p>
Codes:	<p>Environmental Management and Conservation Code</p> <p>General Residential Code</p> <p>Airport and Environs Overlay Code</p> <p>Healthy Waterways Code</p> <p>Reconfiguring a Lot Code</p>
Level of Assessment:	Impact Assessment
Consultation:	<ul style="list-style-type: none"> • Chief Executive Officer, Mornington Shire Council • Housing Manager, Mornington Shire Council • Public Notification

Master Plan Summary	
Master Plan:	Mornington Island Master Plan 2020
Land Use:	Low Density Residential Area
Assessment:	The proposed development is generally consistent with the existing Master plan for the areas. The proposal will advance the intent of the master plan in ensuring that accommodation activities have access to infrastructure and services.

State Requirements Summary	
DA Mapping:	<input type="checkbox"/> Coastal Management District <input type="checkbox"/> Coastal area – erosion prone area <input type="checkbox"/> Great Artesian water resource plan area <input type="checkbox"/> Regulated Vegetation Management Map (Category B)
Pre-lodgement:	Not applicable
Referral:	Nil. The proposed development did not trigger referral
State Development Assessment Codes:	Not applicable

Impact Assessment Consultation	
Consultation Period:	Monday 7 August 2023 – Tuesday 29 August 2023
Submissions:	Nil
Assessment:	Public notice was placed on the frontage of the land and all owners of adjoining premises were notified of the development in writing

The development intent is for the establishment of an additional contractor's camp (Workforce Accommodation) adjacent to the existing contractor's camp to address the current and predicted shortage of short temporary accommodation within Mornington Island.

The existing common boundary between Lot 921 and Lot 296 would be realigned to enable the creation of a separate lot for the contractor's camp.

Council was granted \$1.36 million of funding by the Queensland Government (Department of Local Government, Racing and Multicultural Affairs) under the 2020-21 COVID Works for Queensland program. Funding was previously allocated for construction of Council accommodation at 191 Cemetery Road and Lelka Murrin (Tavern) Covered Area / Renovation of the existing toilet block, however, the Executive Management team identified the greater need for a new / second workforce accommodation facility, in light of workforce accommodation shortage.

At 14 June 2023 Council Meeting, Council approved by resolution, the provision of a second workforce accommodation facility to be constructed over part of Lot 921 Mukakiya Street. The proposed development would require:

- A Reconfiguration of a Lot development for 1 Lot into 2 Lots of Lot 921 Mukakiya Street; and
- A Material Change of Use for the establishment of 'Workforce Accommodation' (second VAC project) of Lot 921 Mukakiya Street.

The Council, as part of the resolution, approved concept C-finalised for the new second workforce accommodation facility and approved engagement of a town planning consultant, architect and engineer. A development application was to be prepared for assessment and approval by Council.

The proposed contractors' camp was to be positioned adjacent to the existing workforce accommodation facility and Council approved the purchase of dongas at auction in April 2023. The new contractors' camp was to consist of second-hand dongas and shipping containers, which would provide an additional 32 accommodation rooms:

- Six (6) dongas with 4 rooms, including ensuites, totalling 24 additional bedrooms;
- Four (4) shipping containers comprising 2 rooms in each (no ensuites), totalling 8 additional rooms;
- A donga kitchen;
- A donga dining room;
- A donga laundry; and
- A donga ablution block.

The proposal is considered to be consistent with the strategic outcomes of the Mornington Shire Planning Scheme 2014 (Alignment Amendment adopted 18 July 2018) v1.1, in particular:

- The subject site is not located within land identified as a Future Investigation Area on strategic framework mapping;
- The proposed development is located immediately adjacent to an existing Contractor's Camp and not on land currently used as community facility, park, public space or recreation area;
- The proposed development would not impact community access to the sea, beach or bush;
- The subject site and proposed development is located within and immediately to the General Residential area and can be easily connected to service infrastructure, thus enabling the development to proceed in an efficient, sustainable and cost-effective manner;
- The site is located within Council's priority infrastructure Area (PIA);
- Council's Director of Engineering has confirmed that the proposed facility may be adequately serviced by Council's current wastewater network;
- Vegetation clearing would be required within the proposed Lot 1 to enable construction of a new gravel car parking area and the new contractor's camp. However, no clearing of remnant vegetation is proposed. The boundary of the proposed lot is setback 20 metres from remnant vegetation;
- The proposed development is located on land affected by the Potential Bushfire Impact buffer, however, the contractor's camp would be adequately setback from hazardous vegetation and separated by a fire trail. Safe evacuation would be provided from the site to Mukakiya Street;
- The proposed development would have a maximum building height of 5.0 metres and will not encroach into the operational airspace of the airport. The proposal is consistent with the existing Contractor's camp;
- The proposal enhances existing accommodation services on Mornington Island and provides an additional 32 temporary accommodation rooms to address current and predicted contractor accommodation shortages; and
- The proposal is likely to generate long-term economic benefits through enabling contractors to construct necessary infrastructure for Gununa.

Policy Implications

- Nil

Risk Management Implications

Whilst the site is partially located within the mapped erosion prone area, the proposed development is wholly located outside the area subject to erosion risk. The subject is located outside High & Medium Storm Tide Hazards areas, Interim Floodplain Area, Bushfire Risk Area as depicted in Overlay mapping. The

proposed development is adequately setback from hazardous vegetation mapped as Medium Bushfire Risk and separated by a fire trail.

Statutory Environment

- *Planning Act 2016*
- *Planning Regulation 2017*
- Mornington Shire Council Planning Scheme 2014 (Alignment Amendment v1.1)

Consultation

- Chief Executive Officer, Mornington Shire Council
- Project Manager, Mornington Shire Council
- Public notification

FINANCIAL & RESOURCE IMPLICATIONS

As per the W4Q2020-2021 grant funding, \$1,3000,000.00 to be transferred from 191 Cemetery Road for provision workforce accommodation over part of Lot 921 Mukakiya Street.

There is no additional cost to Council associated with the development application.

The Director of Engineering has confirmed that the proposed facility for 32 temporary accommodation rooms may be adequately accommodated by Council's existing wastewater treatment network. Council's reticulated water supply network has sufficient capacity to service the proposed facility.

RECOMMENDATION

That Council receive and note report; and

That Council issue a Development Permit for Material Change of Use (Workforce Accommodation) and Development Permit for Reconfiguring a Lot (Boundary Realignment – 2 Lots into 2 Lots).

In accordance with the following conditions:

CONDITIONS OF APPROVAL	TIMING
(1) Administration	At all times
1.1 The developer is responsible to carry out the approved development and comply with relevant requirements in accordance with: 1.2 The specifications, facts and circumstances as set out in the application submitted to Council, including recommendations and findings confirmed within the relevant technical reports; 1.3 The development must unless stated, be designed, constructed, and maintained in accordance with relevant Council policies, guidelines, and standards, the conditions of approval, the requirements of Council's Planning scheme and best proactive engineering.	
(2) Approved Site Drawings	At all times
2.1 The development of the site is to be generally in accordance with the following plans that are to be approved Plans of Development, except as altered by any other condition of this approval:	

<i>Plan/Document Number</i>	<i>Drawing Number</i>	<i>Issue</i>	<i>Date</i>
Reconfiguring a Lot – Proposed Lot 1 and Lot 2 cancelling Lot 296 on SP270889 and Lot 921 on SP270889	Mukakiya and Birri Road, Mornington Island ROL	1.0	19-06-2023
Master Site Plan – Workers Accommodation – Lot 921 on SP270889, Mukakiya Street, Mornington Island	2247-A00	P7	5/07/2023
Site Plan - Workers Accommodation – Lot 921 on SP270889, Mukakiya Street, Mornington Island	2247-A01	P7	5/07/2023
Floor Plan - Workers Accommodation – Lot 921 on SP270889, Mukakiya Street, Mornington Island	2247-A02	P7	5/07/2023
Typical Unit and Facility Plans – Lot 921 on SP270889, Mukakiya Street, Mornington Island	2247-A03	P7	5/07/2023
Elevations - Lot 921 on SP270889, Mukakiya Street, Mornington Island	2247-A04	P7	5/07/2023
Elevations - Lot 921 on SP270889, Mukakiya Street, Mornington Island	2247-A05	P7	5/07/2023
Ramps - Lot 921 on SP270889, Mukakiya Street, Mornington Island	2247-A06	P7	5/07/2023
Elevations - Lot 921 on SP270889, Mukakiya Street, Mornington Island	2247-A07	P7	5/07/2023

2.2 Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions on the approval must prevail.

2.1 The development of the site is to be generally in accordance with the following plans that are to be approved Plans of Development, except as altered by any other condition of this approval.

2.3 Where conditions require the above plans or documents to be amended, the revised document(s) must be submitted for endorsement by Council.

(3) Construction and Soil Excavation

As per condition

3.1 Any cranes or other equipment used during construction are not to exceed 8 metres in height due to the Mornington Island Airport Take-off / approach path RWY 09/27 – 8 metres height restriction.

- 3.2 Any soil excavated below 5 metres AHD to be tested for acid sulfate in accordance with the National Acid Sulfate Soil Sampling and Identification Methods manual / Queensland Acid Sulfate Soil Technical Manual.
- 3.3 Any construction work associated with this development shall be carried out in accordance with sound engineering practice.
- 3.4 No nuisance is to be caused to adjoining residents by way of smoke, dust, stormwater discharge or siltation of drains, at any time, including non-working hours.
- 3.5 Where material is to be carted to or from the site, loads are to be covered to prevent dust or spillage.
- 3.6 Where material is spilled or carried on to existing roads, it is to be removed forthwith so as to restrict dust nuisance and ensure traffic safety.

(4) Infrastructure and Damage to Infrastructure

At all times

- 4.1 All new infrastructure service to be designed in accordance with relevant Council policies, guidelines, and standards, the conditions of approval, the requirements of Council's Planning Scheme and best practice engineering.
- 4.2 In the event that party of Council's infrastructure is damaged as a result of work associated within the development, Council must be notified immediately of the affected infrastructure and have it repaired or replaced, at no cost to Council.

(5) Drainage

At all times

- 5.1 The surface drainage must be catered for in a manner that lessens possible impacts in receiving areas.
- 5.2 Any works as a result of the development must not interfere with natural stormwater flow over or through the land.
- 5.3 Drainage management must be undertaken in accordance with Council's standard engineering specifications and to the satisfaction of the Chief Executive Officer prior to the commencement of works on the site.

(6) Car Parking and Access

Prior to the commencement of the use

- 6.1 Access is to be provided from the existing access point from Mukakiya Street, which must be maintained/constructed in accordance with Council's standard engineering specifications and to the satisfaction of the Chief Executive Officer.
- 6.2 Vehicle parking requirement and parking design must meet the requirements of the Australian Standards.

(7) Infrastructure Services

At all times

- 7.1 Water supply must be provided to the site or demonstrate that such is already in existence.
- 7.2 Sewer connection must be provided to the site or demonstrate that such is already in existence.

- 7.3 Electricity provision certificate must be provided to the Local Authority.
- 7.4 Telecommunications provision certificate or declaration of exemption must be provided to the local Authority or demonstrate that such is already in existence.

(8) Fire Hydrants and Fire and Emergency Access At all times

- 8.1 Fire hydrants are to be installed and located to enable fire services to access water safely, effectively, and efficiently.
- 8.2 Road widths, and construction within the development are to be adequate for fire emergency vehicles to gain access to a safe working area.
- 8.3 Fire hydrants are suitably identified so that fire services can locate them at all hours.

(9) Hazardous Materials At all times

- 9.1 The development must manage the use, storage and disposal of hazardous material and prescribed hazardous chemicals in such a manner to minimise the potential contamination of ground water.

(10) Landscaping and Fencing

- 10.1 Landscaping and fencing to be erected to enhance the appearance of the site to the road and provide a buffer to adjoining sites.
- 10.2 The landscaping and fencing must be maintained to an appropriate standard.

Prior to the commencement of use.

At all times.

(11) Building and Structure Height Restriction At all times

- 11.1 Buildings or other structures are not to exceed a maximum of 8 metres in height given the location within the Take-off / approach path RWY 09/27 (Area B: Maximum – 8 metres).
- 11.2 Due to the proximity to the Mornington Island Airport, the development must comply with Australia Standard AS2021 – Acoustics – Aircraft Noise intrusion – Building Siting and Construction.

Currency Period

This approval, granted under the provisions of the *Planning Act 2016*, shall lapse as follows:

- a. Material Change of Use (Development Permit) – six (6) years from the day the approval takes effect in accordance with the provisions of section 85 of the *Planning Act 2016*
- b. Reconfiguring a Lot (Development Permit) – four (4) years from the day the approval takes effect in accordance with the provisions of Section 85 of the *Planning Act 2016*.

Reasons for Decision

The proposed development is considered to be consistent with the following and relevant overall outcomes of the Mornington Shire planning Scheme, 2014 (Alignment Amendment v1.1), based on the following:

- the proposed development has been adequately designed to avoid natural hazards;
- The proposed development is located immediately adjacent to an existing Contractor's Camp and not on land currently used as community facility, park, public space or recreation area;

- The proposed development would not impact community access to the sea, beach or bush;
- The subject site and proposed development is located within and immediately to the General Residential area and can be easily connected to service infrastructure, thus enabling the development to proceed in an efficient, sustainable and cost-effective manner;
- The site is located within Council's priority infrastructure Area (PIA);
- Council's Director of Engineering has confirmed that the proposed facility may be adequately serviced by Council's current wastewater network;
- Vegetation clearing would be required within the proposed Lot 1 to enable construction of a new gravel car parking area and the new contractor's camp. However, no clearing of remnant vegetation is proposed. The boundary of the proposed lot is setback 20 metres from remnant vegetation;
- The proposed development is located on land affected by the Potential Bushfire Impact buffer, however, the contractor's camp would be adequately setback from hazardous vegetation and separated by a fire trail. Safe evacuation would be provided from the site to Mukakiya Street;
- The proposed development would have a maximum building height of 5.0 metres and will not encroach into the operational airspace of the airport. The proposal is consistent with the existing Contractor's camp;
- The proposal enhances existing accommodation services on Mornington Island and provides an additional 32 temporary accommodation rooms to address current and predicted contractor accommodation shortages; and
- The proposal is likely to generate long-term economic benefits through enabling contractors to construct necessary infrastructure for Gununa.

Placeholder for Attachment 1
Town Planning for Material Change of Use
Attachment tabled
0 Pages

16 FACILITIES

16.1 FACILITIES REPORT

Author: Director Housing and Facilities

Attachments: Nil

PURPOSE (EXECUTIVE SUMMARY)

The purpose of this report is to provide the Council with an update of the Facilities Department for the month of September 2023.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

The report below outlines the various works currently undertaken by the Facilities Department.

1. FACILITIES DEPARTMENT STAFFING

1.1 – Maintenance Crew

Attendance is still an ongoing issue. Maintaining adequate staff levels is challenging. Pre-start meetings have now commenced with weekly rosters to be introduced. Recruitment may need to be stepped up.

1.2 – Cleaning Crew

We now have good attendance of cleaners most days with an average of 10 turning up for work. We continue our daily pre-start meetings and have planned a team meeting within the coming weeks which should assist with moral and staff participation.

1.3 – Administration

The Admin Manager has been at work only three weeks along with new bookings officer starting this week. Increased focus on updating Preno records for the last few months which should be generating some income along with tidying up the AR ledger. Staff attendance has been reasonable with absent days here and there for most staff.

2. COUNCIL PROPERTIES COMMERCIAL

2.1 – VAC Accommodation

Refurbishments for VAC Dongas 3 is still on hold (with 8 & 10 recently completed). In the short term, work has been redirected to the new VAC camp 2 project as a matter of urgency.

Air conditioning cleans completed September.

All available accommodation (which is only Donga 1A 3A 4A) is being occupied in the next 6 weeks for tradesman required to complete the VAC camp 2 project.

2.2 – Motel Accommodation

Air conditioning cleans completed September.

New brackets for all motel verandah balustrading completed during September.

2.3 – APH

Supply and Installing 2.4m black spear top boundary fence 50% completed.

2.4 – Maintenance Commercial Works

All works redirected to completion of VAC camp 2 complex as a matter of urgency.

Air conditioning cleans have been completed.

Fire extinguisher upgrade program completed.

3. COUNCIL PROPERTIES RESIDENTIAL**3.1 – Staff Accommodation**

Our accommodation is extremely stretched at present until our VAC camp 2 is completed and ready for occupancy.

3.2 – Maintenance Residential Works

All smoke alarms have been tested for compliancy.

All fire extinguishers have been inspected and are compliant.

3.3 – Security Services

The security service provision is essential to safeguarding all Council residence and commercial properties. We currently have two security guard working from 6pm through 6am seven days a week.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

The report below outlines the various works currently undertaken by the Facilities Department.

FINANCIAL & RESOURCE IMPLICATIONS

The Facilities Department is working closely with the Finance Department to keep our billing up to date.

RECOMMENDATION

That Council note and receive the Facilities Department report for October 2023.

17 COMMUNITY DEVELOPMENT REPORT

Nil

18 CONFIDENTIAL REPORTS

Nil

19 NEXT MEETING

Wednesday 15 November 2023.

20 CLOSURE