



I hereby give notice that a Special Meeting of Council will be held on:

Date: Thursday, 3 February 2022
Time: 9:30am
Location: Council Chambers
Mission Road
Gununa

BUSINESS PAPER

Special Council Meeting

3 February 2022

**Adam Seiler
Chief Executive Officer**

To empower our Community – Our people
To feel solid and strong like the rock in Mundalbe
To taste and hear the breaking waves of change
To establish clean, safe, healthy lifestyles togetherness
Pride and respect for each other in our culture, achievements and successes.
To see and smell the compassion and peacefulness of our community

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1 OPENING OF MEETING**2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to begin by acknowledging the Traditional Owners of the land on which we meet today, the Lardil people of Mornington Island and pay our respects to Elders past and present. We would also like to acknowledge the Kaiadilt and Yangkaal people who share our homelands.

3 PRESENT**4 APOLOGIES****5 DISCLOSURE OF INTEREST – COUNCILLORS AND STAFF****6 CONDOLENCES AND MEMORIALS**

7 CHIEF EXECUTIVE OFFICER'S REPORTS**7.1 RESIGNATION OF CHIEF EXECUTIVE OFFICER**

Author: Chief Executive Officer

PURPOSE (EXECUTIVE SUMMARY)

Resignation of Chief Executive Officer, Adam Seiler, effective Friday 4 February 2022

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Council's Chief Executive Officer commenced on Monday 25 October 2021 in the role for a period of 5 years and has since resigned. This report serves as delegation from Council to approve the terms of the CEO's resignation.

FINANCIAL & RESOURCE IMPLICATIONS

Full allocation of the CEO's remuneration is incorporated within the Council's 2021/2022 Annual Budget.

RECOMMENDATION

1. The Employment Agreement of the Chief Executive Officer of Mornington Shire Council be terminated by way of resignation pursuant to agreed terms outlined in a Deed of Separation and Release;
2. That payment of the separation amount and satisfaction of the separation terms be subject to Council and the Chief Executive Officer duly executing a Deed of Separation and Release reflecting the agreed terms;
3. The Mayor be authorised to finalise the terms of the Deed of Separation and Release with the Chief Executive Officer and duly execute the Deed on behalf of Council;
4. The Mayor and Deputy Mayor be authorised to appoint an Acting CEO in all situations where the CEO is unable to perform the role and/or where the role is vacant, and that such appointment be on an interim basis only until such time as the incumbent CEO returns to the role, or a new CEO is appointed or where Council resolve to appoint another Acting CEO.

7.2 EMERGENCY BURIAL ASSISTANCE

Author: Chief Executive Officer

Attachments: Nil

PURPOSE (EXECUTIVE SUMMARY)

Council is to consider emergency facilitation of burials to ease the burden on existing storage infrastructure on-Island.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Not applicable

FINANCIAL & RESOURCE IMPLICATIONS

Costs associated with Councils operations are already included in the budget and deferral of invoicing and recovery of funds will simply defer Councils Cash-Flow, however the magnitude of the transactions is not expected to be material.

RECOMMENDATION

That Council recognise the unprecedented situation relating to the storage facilities on-Island of deceased individuals that exceeds capacity and is impacting emergency additional capacity is an emergency and resolve to authorise immediate assistance in the form of burial discharge, with invoicing to be processed in Q3 2022 to the respective families.

7.3 BYNOE OPERATIONS

Author: Chief Executive Officer

Attachments: Nil

PURPOSE (EXECUTIVE SUMMARY)

Council is requested to consider 'in principle' an application for construction of a workshop on their existing land-holdings and partner with Council in the construction process.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Not applicable

FINANCIAL & RESOURCE IMPLICATIONS

Costs associated with the project will be commercial and fully recoverable from the proponent.

RECOMMENDATION

That Council support in-principle the following:

1. Work with Bynoe to construct a Mechanical Workshop, with capital investment by council and possibly Bynoe or a shared cost on said equipment acknowledging there will also be apprenticeship opportunities;
2. Council facilitate the Tender process for a new Mechanical Workshop building on behalf of Bynoe;
3. Investigate options surrounding possible labour hire arrangements and creating an assembly line process for kitchen cabinetry that council is installing in new builds and re-construction/refurbishment projects;
4. An application from Bynoe to operate a Food Trailer on Mornington Island; and,
5. Work with the Homeland Development Division to build infrastructure on the outstations which includes permanent housing, solar farms, generators, bores and the maintenance of the sites in partnership with the traditional owners.







7.4 WESTPAC BANKING AUTHORITY

Author: Chief Executive Officer

PURPOSE (EXECUTIVE SUMMARY)

Westpac Banking Corporation Authorities are required to be updated to reflect current Senior Council Employees.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Current banking authorisers are 1 previous Executive Manager and 1 Accountant which holds a risk to Council for accessing banking authorisations and approval of transactions.

FINANCIAL & RESOURCE IMPLICATIONS

Access and approval of Council financial accounts.

RECOMMENDATION

That Council authorise the removal of all existing signatories held with Westpac Banking Corporation and add the following:

1. Add Melissa Grove and Vicki Thiel as signatories for all Westpac Bank Accounts held by Mornington Shire Council; and,
2. Add Melissa Grove, Vicki Thiel and Jayne Schulze as Administrators for all Westpac Bank Accounts held by Mornington Shire Council.

8 CONFIDENTIAL REPORTS

Nil

9 CLOSURE