

# MORNINGTON SHIRE COUNCIL

## OPERATIONAL BUDGET 2020/21



(Adopted 24.06.2020)  
Resolution 2020/112



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## **MAYOR'S WELCOME & INTRODUCTION**

I would like to acknowledge the Traditional Owners and Custodians of this country and recognise their connection to land. I pay respect to them, their cultures, and to the Elders both past and present.

As your new Mayor, I am pleased to present Mornington Shire Council's proposed budget for the 2020/21 Financial Year.

In this year's budget Council has focused on investing in essential asset renewal and upgrade to ensure critical infrastructure and service delivery can meet the needs of our community now and into the future.

In addition, Council remains committed to its goal of generating revenues through our various business enterprises whilst at the same time looking for cost efficiencies across Council's operations, both in administration and community service delivery.

Council continues to work toward long-term financial sustainability, and to look at generating operating surpluses now and into the future. Our challenge is to work more efficiently and cost effectively to ensure the delivery of the planned services while still maintaining adequate skilled staffing levels.

The budget provides the framework from which the Operational Plan and Capital Projects Plan can be delivered which aims to strengthen our local economy, improve the health and opportunities of our people and protect our local environment.

The budget will look to deliver the following capital works projects:

- Administration and Civic Centre (Gununa Town Centre)
- Visitor Accommodation Centre (VAC) fence & security
- Plant replacement & upgrade
- Barge area safety and security
- Disaster Recovery Works (DRFA)
- Warehouse improvements
- Laneway upgrades

These projects are made possible due to our partnership with and support by State and Federal Government. I would like to thank our government stakeholders for their continued assistance, and I look forward to our ongoing collaboration to further strengthening the Mornington Island community.

Cr Kyle Yanner  
**Mayor**

## **PREFACE**

### **INTEGRATED REPORTING**

The Budget is prepared as part of a suite of plans, reports and documents which align with Council's Strategic Corporate Plan, Asset management Plan, 10 Year Long Term Financial Plan and Annual Operational Plan.

The preparation and delivery of the Budget also ensures Council meets its Legislative and Regulatory obligations pursuant to the following:

### **LEGISLATIVE REQUIREMENTS:**

Council is required to prepare a Budget for each Financial Year pursuant to:

- Local Government Act 2009 107A
- Local Government Act 2009 (12)(4)(b)
- Local Government Act 2009 (94)(2)
- Local Government Act 2009 (104) (5)(a)(iv)
- Local Government Regulation 2012 Chapter 5 Division 3

### **CORPORATE PARAMETERS:**

#### **OUR VISION**

- To empower our Community – Our People
- To feel solid and strong like the rock in Mundalbe
- To taste and hear the breaking waves of change
- To establish clean, safe, healthy lifestyles togetherness
- Pride and respect for each other in culture, achievements and successes
- To see and smell the compassion and peacefulness of our community

#### **OUR MISSION**

By 2021 Mornington will be a Community where:

- Our people are happy, healthy and safe
- Our natural environment is valued and well-managed
- Our culture is retained and maintained
- We have quality infrastructure
- We have a sustainable local economy
- Governance and ownership of community direction is by Council
- We have transparency of government and open communication between the three tiers of government.



## OUR GOALS

Our goals are to make the Wellesley Islands the best place they can be by:

- Enhancing community well-being
- Keeping our Culture alive
- Creating opportunities for prosperity
- Protecting our country
- Enhancing and supporting local business
- Having greater transparency and open communication between the three tiers of government.

## COUNCIL VALUES

- Responsibility
- Respect
- Compassion
- Hard Work
- Working together
- Proud to belong



## **BUDGET OVERVIEW**

Council has previously developed a ten-year Long-term Financial Plan, which details Council's projected operations as it works toward long-term financial sustainability. This budget is the second year of that ten-year plan.

The major focus in developing the budget continues to be the long-term financial sustainability of Council and the adequate maintenance of Community assets.

The Budget is comprised two major components:

- ✓ Recurrent (Operational) Budget
- ✓ Capital Expenditure Budget (Renewal, New and Upgrade)

The **Recurrent Budget**: effectively covers the day-to-day operations of the Council as determined by Council's Operational Plan.

The **Capital Expenditure Budget**: allocates funds to enable the replacement of assets at the end of their useful life, and acquisition of new and upgraded assets, as determined by the respective asset management plans for each class of assets.

New and upgraded assets included in the budget are generally funded by a combination of external funding sources such as grants, internal sources such as reserve funding, and operational surplus funds. There is no plan to use debt funding in the 2020/21 Budget.

Capital item purchases and project expenditure are generally identified within Council's Strategic and long-term Community Plans.

Key Objectives for the 2020/21 Budget:




- Continued emphasis on long-term financial sustainability.
- Fully maintain and replacement of existing asset base as and when it falls due.
- Expend the equivalent of the annual depreciation on the replacement of existing assets.
- Actively identify and pursue Grant funding.

**SNAPSHOT OF THE BUDGET:**







<b>Summary of Income &amp; Expenditure</b>	
OPERATING REVENUE	\$ 20,450,320
Less: OPERATING EXPENDITURE	<u>\$ 22,161,022</u>
<b>RESULT (Before Capital Income)</b>	<b>- (\$ 1,710,702)</b>
Plus: CAPITAL INCOME	\$ 9,333,137
<b>NET SURPLUS/ (COST of SERVICE)</b>	<b><u>\$ 7,622,435</u></b>
Add back: DEPRECIATION	\$ 4,726,605
FUNDS Available for CAPITAL PROGRAM	<u>\$ 12,349,040</u>
Less: CAPITAL EXPENDITURE	- \$ 12,295,647
<b>FUNDS Available for TRANSFER to RESERVE</b>	<b><u>\$ 53,393</u></b>
TRANSFER to RESERVE (Internally Restricted)	- \$ 916,260
<b>WORKING FUNDS SURPLUS/ (DEFICIT)</b>	<b>- (\$ 862,867)</b>

The above table shows that the budget will require Council to ADD \$53,393 to its cash reserves after meeting all proposed **Operating** and **Capital Expenditure** commitments for the year. In addition, it proposes to 'quarantine' \$916,260 in internally restricted reserves to fund future asset replacement and upgrade for sewerage management, waste & landfill management, and water management.

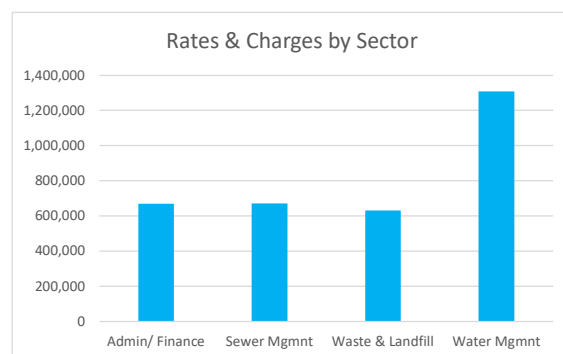
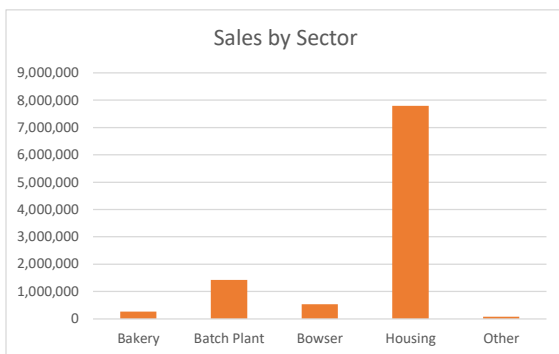
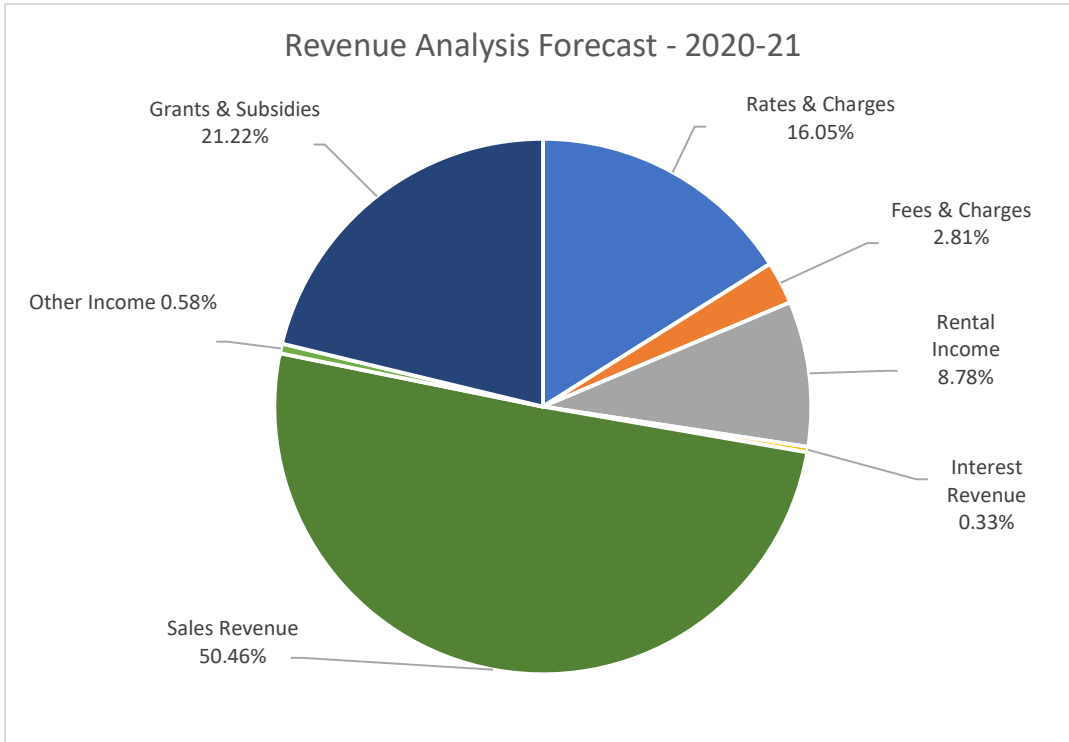
## PERFORMANCE INDICATORS:

Ratio	Definition	Target 2020-21	Forecast 2020-21	Status
Operating Surplus Ratio	Net result (excluding capital) divide by Total Operating Revenue (excluding capital)	0% to 10%	-8.37%	
Asset Sustainability Ratio	Capital Expenditure on replacement of Assets (Renewals) divide by Depreciation Expense	> 90%	110.89%	
Net Liabilities Ratio	Total Liabilities - less Current Assets divided by Total Operating Revenue (excluding Capital Revenue)	< 60%	27.51%	

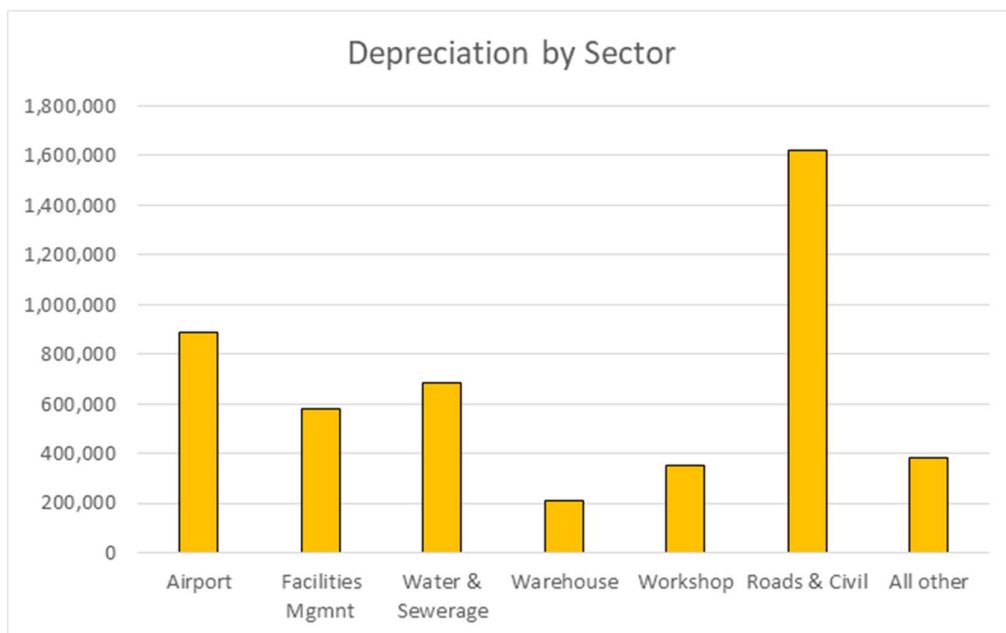
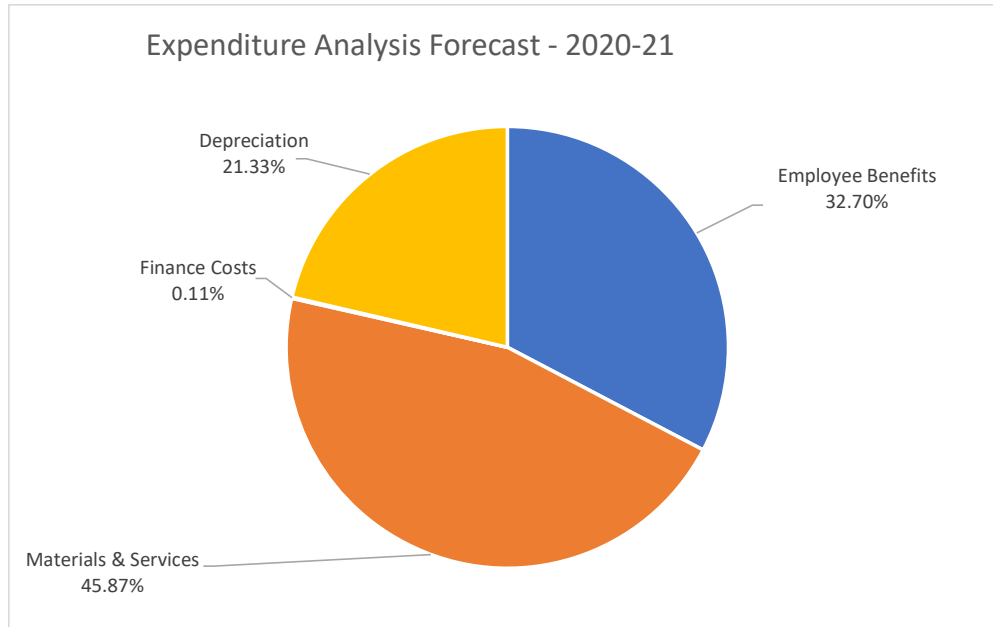
- Forecast Operating Deficit of (\$1.710 million) represents an Operating Surplus Ratio of **-8.37%** which falls outside Council's Target.
- Capital Expenditure on Renewal of Assets of \$4.91 million represents an Asset Sustainability Ratio of 110.89% which meets Council's Target.
- Council's Net Financial Liabilities ratio continues to be inside Council maximum Target.

Other Performance Measures				
Own Source Funds	Measures fiscal flexibility, the degree of reliance on external funding such as operating grants & contributions	> 60%	54.09%	
Current Ratio	To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council	> 1.5 times	7.91	
Cash Expense Cover Ratio	Indicates the number of months Council can continue paying its immediate expenses without additional cash inflows	3 Months	3 months	
Debt Service Cover Ratio	Measures the availability of operating cash to service debt including interest, principal and lease payments	> 2 times	>10 times	
Debt Service Ratio	Measures the Cost of repaying loan principal and interest as a percentage of revenue from ordinary activities	< 8.00%	-0.12%	
Building & Infrastructure Renewal Ratio	Measures the rate at which this asset class is renewed relative to the rate at which they are depreciated	> 100%	115%	

**REVENUES**



## EXPENSES



## STAFF NUMBERS

Department	Staff FTE's	TOTAL
<b>Executive Management</b>		<b>5.0</b>
<b>Governance &amp; Communications</b>		<b>8.5</b>
<b>Finance &amp; Human Services</b>		<b>26.5</b>
- Finance & Administration	9.5	
- Sport & Recreation	1.0	
- Information Technology	1.0	
- Warehouse	4.0	
- Facilities Management	11.0	
<b>Technical Services</b>		<b>22.0</b>
- Tech Services Admin	1.0	
- Animal Control/ EHO	1.0	
- Water & Sewerage	6.0	
- Airport	1.0	
- Roads & Civil Works	5.0	
- Parks & Gardens	4.0	
- Waste & Landfill	4.0	
<b>Infrastructure</b>		<b>40.0</b>
- Infrastructure Admin	1.0	
- Housing	22.0	
- Batch Plant	4.0	
- Fencing Crew	5.0	
- Workshop	8.0	
- General Trades Crew	3.0	
- Special Projects	1.0	
<b>TOTAL STAFF FTE</b>		<b>102.0</b>

**TOTAL STAFF FTE'S ARE DOWN FROM 123.5 in 2019/20**

**MOVEMENTS IN THE BUDGET -  
COMPARISONS TO 2019/20 [ORIGINAL] BUDGET**

ITEM	2019/20	2020/21	COMMENTS
Total Recurrent Revenue	\$21.665m	<b>\$20.450m</b>	Down due to budgeted Tavern/ Kiosk sales not occurring in 2020/21 (Lease Arrangement)
Total Capital Revenue	\$13.69m	<b>\$ 9.333m</b>	Down due to Tavern Refurbishment Grant in 2019-20 not reoccurring & Recovery funding less required in 2020/21
Total Expenditure	\$25.05m	<b>\$22.161m</b>	Down due to reduced Employee/ Contractor costs, reduced materials associated with reduced sales plus significant adjustment to Depreciation Expenses of Gravel Roads not in designated in Council control.
TOTAL Comprehensive Income	\$10.30m	<b>\$ 7.622m</b>	Down primarily due to the reduction in capital Grants income

**BUSINESS ENTERPRISE PERFORMANCE**

ENTERPRISE	\$ SURPLUS	COMMENTS
Bakery	\$ 1,800	The budget provides a 'break-even' forecast, investment in upgraded equipment and additional human resources is needed, new Kiosk/Tavern may provide a wholesale market for product.
Batch Plant	\$ 385,200	The budget reflects an operational margin of 30% with strong demand forecast for budget period.
Bowser	\$ 126,440	The bowser operates on a 30% margin, which is reflected in this budget, however with recent decreases in the cost of fuels [crude oil], Council can either maintain the current pump price and increase margin or pass savings onto the community.
Housing	\$ 2.44m	The Housing budget is the largest section of the 'sales' budget and typically returns Council a surplus of around \$2m. However, the planned works program may be impacted by COVID-19 restricting access to trades and other off-island contractors.
Motel	\$ 331,770	The motel is continually booked to above 90% capacity. Investment in additional rooms and amenities will meet additional demand and increase operating surpluses.
Visitor Accommodation Centre	\$ 490,920	The VAC continues to return an adequate return to Council.

## **BUDGET SUMMATION**

- Capital Expenditure is limited to projects that enhance Council's compliance with Workplace Health and Safety, and/ or where available grant funding is available to enable Council to leverage on its own funds, and in consideration of other budget constraints.
- With the proposed organisation chart, it is forecasted to significantly limit employee overtime as staff numbers are at a level to meet forecasted capacity needs. This will bring forth significant savings to Council's on-going operational costs and improve operational efficiency and overall productivity. Employee Structure costs forecasts to rise with applicable award increases.
- Increase in Fees and Charges and operating expenditure mostly in line with forecast CPI of 1.80%. *(ABS, Weighted average of eight capital cities, All groups CPI, Dec 19 Qtr.)*
- Utility Charges are proposed to increase by 20% to align revenues with costs and to provide for reserve funds for future asset replacement required. General Service Charge is proposed to increase by 4%.
- Current levels of operating revenue from Council's own sources cannot cover operating expenditure. Council is reliant on untied grants to maintain council services including:
  - ✓ Council administration and councillor remuneration
  - ✓ Town streets
  - ✓ Parks & Gardens
  - ✓ Sports and Recreation
  - ✓ Warehouse and Barge
- Council Enterprises – the goal is that all Council Enterprises return a profit in 2020/21. This includes the batch plant, bakery, motel, visitor accommodation centre, housing, workshop and plant operations. Reviews of all enterprises are scheduled in the budget year to ensure profits are achieved and optimised.
- Tied Grants
  - ✓ Unexpended grant funds quarantined in Councils bank accounts
  - ✓ Accurate allocation of project costs from requisition level
  - ✓ Close monitoring of expenditure levels
  - ✓ Timely lodgement and acquittals of reports.
- Untied Grants
  - ✓ Essential for Council long-term sustainability, as there is insufficient profitability from enterprises to cover total Council operations.

## CAPITAL EXPENDITURE PROGRAM

### CAPITAL EXPENDITURE SUMMARY

#	Item/ Project	Budget \$	Ind.
1	Admin Centre Redevelopment [B'fwd from 19/20]	\$ 5,908,547	R-U -7.
2	Roads & Civil Works – Gununa Lanes Re-Sheeting	\$ 152,800	R - 1.
3	DRFA - Disaster Recovery Works	\$ 2,923,500	R – 2.
4	Warehouse - Red shed floor	\$ 200,000	N
5	- Warehouse yard seal/ concrete	\$ 200,000	N
6	- Barge & Jetty safety Upgrade (Stage 1-2)	\$ 200,000	N
7	- LPG refill station	\$ 5,000	N
8	Information Technology – PC & peripherals	\$ 40,000	R
9	Bakery – equipment	\$ 40,000	R
10	Batch Plant – Amenities Block	\$ 5,000	N
11	Emergency Service – residence	\$ 170,000	N – 4.
12	Parks & Gardens – Storage Container - Cemetery	\$ 20,000	N
13	- Casket Lowering Device	\$ 15,000	R
14	Technical Services – Cable Locator	\$ 5,000	N
15	Works for Queensland – Covid-19	\$ 1,160,000	N-R
16	Council housing (insurance recovery)	\$ 200,000	R – 3.
17	Visitor Accommodation Centre (VAC) Improvements	\$ 170,000	R
18	Council special projects (Carried forward 2019/20)	\$ 241,000	U
19	Workshop Plant & Equip – Backhoe	\$ 200,000	R
20	- Parks & Gardens - Ride-On Mowers (Qty 2)	\$ 30,000	R
21	- Small Plant & Equipment	\$ 20,000	R
22	- All Terrain Forklift	\$ 150,000	N
23	- Low Loader	\$ 50,000	R
24	- Triton Utility (Qty x 2)	\$ 70,000	R
25	- Gravel Truck	\$ 40,000	R
26	- Dingo Digger/ Post hole digger	\$ 49,800	R
27	- Street Sweeper (Tractor linked)	\$ 30,000	N
	<b>TOTAL CAPITAL EXPENDITURE PROPOSED (*1)</b>	<b>\$12,295,647</b>	

\* (1) All Capital Expenditure projects are required to meet criteria set through Council's Project framework.

## CAPITAL REVENUE SUMMARY

	Source	Item/ Project	Budget \$
1.	Roads to Recovery	Roads & Civil Works	\$ 152,800
2.	DRFA	Cyclone recovery works	\$ 2,923,500
3.	Insurance Recoveries	House Replacement	\$200,000
4.	Sale of Surplus Plant/ Equipment	Workshop Plant & Equipment	\$ 20,000
5.	Qld State Govt.	Emergency Services – New Residence	\$ 150,000
6.	Qld State Govt.	Works for Queensland – Covid-19	\$ 1,160,000
7.	Comm/ State Govt.	Admin Centre Redevelopment <small>(* \$1,595,308 Received 2019/20 x contract Debtor)</small>	\$ 4,726,837
	<b>TOTAL CAPITAL REVENUE</b>		<b>\$ 9,333,137</b>

### Index.

- R – Asset Renewed (i.e. Existing Asset Replaced)
- U – Asset Upgraded (i.e. Increase in Functionality and Capacity of Existing Asset)
- N – New Asset
- # - Grant Funding

## PROJECTS FRAMEWORK

Council will apply the use of the Project Management Control system which provides a framework for the planning, organising, execution, and management of all projects from inception to completion within an organisation. The budget project items will be put through a configurable business case framework. This flexible approval engine allows the executive to define the specific approval criteria which drives the approval workflow. The use of the Project Management Control provides oversight across all projects to monitor planning and progress against budget.

## WORKS FOR QUEENSLAND GRANT (COVID-19) WORKS

This Budget provides for an amount of \$1,360,000, which will be used as follows:

- *Maintenance - \$200,000*

The project will rectify several council buildings, facilities and compounds. Works will include re-stumping, modifications and minor repairs, fencing, painting, replacing fittings and fixtures as necessary.

- *Upgrades - \$1,160,000*

Construction of 2 accommodation units and associated site works. Rectification of outdoor entertainment areas at the motel site, visitor's accommodation camp and staff housing, inclusive of hard and soft landscaping, painting and restoration as required.

## PRE-PROJECT & FEASIBILITY WORKS

This Budget provides for an amount of \$200,000 in the administration/ finance operations budget for consultant work on pre-project and feasibility study for identified future capital works projects.

It is essential now, when applying for Government Grant Funding to have projects “shovel ready’ to be considered for approval. Management consider this an essential step in providing Council with every opportunity for success in its strategy of identifying and seeking capital grant funds. A major project planned in the next five years subject to acquiring grant funding will be to expand the storage capacity of the water storage dam and assisting with improving water security for the township of Gununa.

**BUILDING AND CONSTRUCTION**

During the coming 12 months our Community will see:

- The commencement of the new Administration Centre
- New residence for Emergency Services
- Visitor Accommodation Centre [VAC] improvements to improve security.
- Upgrades to Warehouse & ‘Red Shed’ floor and ground surfaces
- Amenities and storage at various Council & Community sites.
- Construction of 2 accommodation units
- Outdoor entertainment area & associated site works - Tavern

**ROADS AND CIVIL CONSTRUCTION**

Works to roads and infrastructure will be limited to maintenance and repair, funded by the annual Roads to Recovery Funding and any DRFA funding provided for repair of damage caused by Cyclones and Monsoonal troughs.

It is proposed that the commonwealth roads to recovery will be able to complete the following projects in 2020/21:

	Proposed Works	Location	Program
1.	Re-Sheeting	Laneway - Wengka Street to Mukakiya Street, Gununa	2019/20 Cfw
2.	Re-Sheeting	Laneway – Jimbarn Street to Mukakiya Street, Gununa	2020/21



## PLANT & EQUIPMENT

Significant investment in the replacement and upgrade of plant & equipment is required to ensure continuation of services across all areas of the community. To optimise efficiencies, a detailed analysis has identified the following items requiring replacement in 2020/21. These include:

- Back-hoe
- Parks & Gardens – ride-on mowers
- Low loader
- Light Vehicles - Triton utilities (Qty x 2)
- All terrain forklift
- Gravel truck
- Dingo digger / post hole digger
- Street sweeper (Tractor led)
- Small plant – e.g. Wacker, high-pressure sand blaster

## MAJOR PROJECTS

### Mornington Shire Council Civic Centre

The Mornington Shire Civic Centre will deliver a new 'smart' Council administration building & Chambers in the town centre consolidating all Council operations into one facility. The building includes a one-stop reception, visitor information centre, Council chambers, offices & open plan office for 23 staff in stage 1, CCTV control room / security base, disaster management centre.



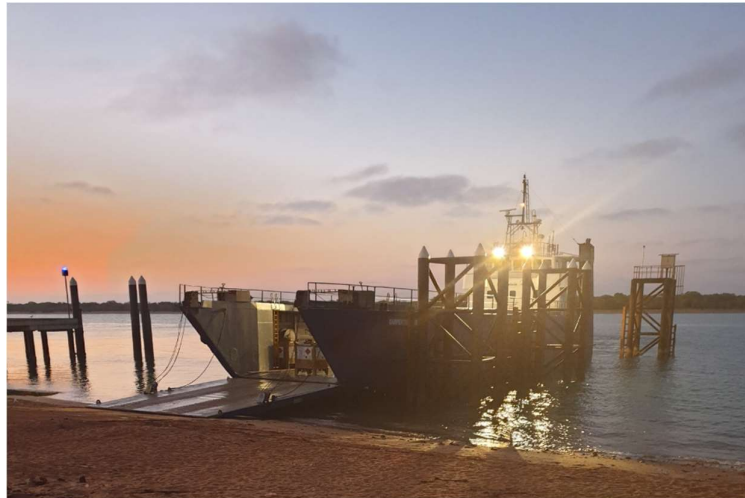
Council has received approved grants to date of \$5,317,692. Mornington Shire Council will contribute \$590,855 towards the project over two years.

#### Benefits

- This project will create jobs for the community, delivering jobs during construction and 17.75 FTE post-construction
- Increases commercial viability off town centre
- Improves access to services and activities
- Efficiency dividends co-locating staff and leveraging adjoining facility
- Landscaping, open reception and targeted activities attract and build connection with community and youth
- Streetscape, outside meeting areas, video-arcade, future water play and amphitheatre improved amenity
- Community safety is enhanced through well-equipped disaster management centre as well as visible security
- Building is sustainable, energy and water efficient

## Barge Safety and Security Upgrade

It is proposed to commence the barge area security & safety upgrade. This will include fencing and a boom gate to the barge loading & unloading area immediately securing the area throughout barge operations. This capital will mitigate the risk to the public at these times.



This project is to reduce the extreme risk of serious injury to members of the public and Mornington shire Council employees through a controlled operational area utilising barricading and signage. This will incorporate an implemented traffic management plan for the unloading of the barge by restricting the unauthorised entry of vehicles. Thus, resulting in a significant reduction in risk regarding vehicle collision due to one entry point to the barge operations.

## Special Projects Carried Forward (x 2019/20)

As per resolution 2020/107, the following budgets have been allocated to complete special projects from 2019/20. These include:

SPECIAL PROJECT	AMOUNT
Airport Works	\$ 40,000
Dog Pound Termite Proofing – Enabling final certification	\$ 5,000
'Red Shed' Ground Stabilisation, Cross Overs	\$ 20,000
Batch Plants	\$ 40,000
IT Network Infrastructure Project	\$ 136,000
	<b>\$ 241,000</b>

## OTHER TARGETS & INDICATORS

The 2020/21 Budget continues Council's strategy operate sustainably and to build up Council Cash Reserve Funds for future capital projects and shire development.

All Capital purchases/ projects are supported by a Business Case and assessed against Council and Community needs, whilst considering the Strategic and Long-term plans of Council.

There are current projects underway which have been based in previous budgets. These programs will be assessed at the end of the year in establishing a carry-over program of works to be considered in the June and September Quarterly Budget Review.

The Budget has allocated **Transfer to Reserves** (Internally Restricted) as follows:

<b>Transfer to Reserve</b>	<b>\$</b>
Sewerage Management	\$ 137,200
Waste & Landfill Management	\$ 322,940
Water Management	\$ 456,120
<b>+ Reserve Funds (Internally Restricted)</b>	<b>\$ 916,260</b>

The Transfer to Reserve amount is the Surplus Revenue amount, after all expenses [including Depreciation] for that Departments Operations. This in effect 'quarantines' funds for future capital replacement of Assets within those operations.

### NOTE:

Council is required to provide provision for the rehabilitation of its land-fill site pursuant to legislation and regulation administered by the Environmental Regulatory Practice, Department of Environment and Science, Queensland Government, and as such Council recognises an unfunded liability of \$1.095 million in its Balance Sheet to reflect this.

### Other Considerations:

- Resource scheduling for capital works indicates it will be necessary for the works to be completed by a combination of contractors and Council's existing workforce.
- Materials and Supplies costs are aligned with the proposed program of works.
- Wages cost are programmed to decrease over the next three years of the LTFP. It is targeted for a \$1m decrease per annum in wages.
- A strategy is to set a target of 25% apprentice, trade assistants and structure traineeships has been set for the long-term. As the strategy is implemented, there will be the potential to increase the FTE staff in the short term for an equivalence of costs. This will have the additional benefit of providing succession opportunities, a younger workforce and provide skill development for the community.



- A strategy is also to have a goal of 80-85% Indigenous workforce within our council. The minimum baseline goal set is at 75% indigenous employees which equates to 77 personnel.
- Several strategies will be deployed to meet resourcing requirement peaks. If the internal resourcing is insufficient to meet the delivery needs of the works program. These will include such things as outsourcing, short-term labour hire arrangements and more flexible work arrangements with current staff.
- It is anticipated that in the proposed budget will see the continuation of implementing lean principles and a philosophy of best practice, there will be a measurable increase in productivity per employee.
- It is anticipated with the implementation of the new Corporate Information System, which besides ongoing saving in licensing costs, there will be cost savings as technological improvements roll out. Day-to-day administrative procedures will be replaced by electronic workflows through the 'Cloud', and reduce paper based time-consuming systems.

**PROJECTED FINANCIAL STATEMENTS**

<b>Mornington Shire Council</b>			
<b>Projected OPERATING STATEMENT 2020/21</b>			
	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Budget 20/21</u>
	<u>19/20</u>	<u>19/20</u>	
<b>Revenue</b>			
<b>Operating Revenue</b>			
Rates and Charges	3,346,900	3,346,900	3,281,500
Fees and Charges	559,400	449,400	527,700
Rental Income	1,669,700	1,339,700	1,796,200
Interest Revenue	200,000	50,000	68,000
Sales Revenue	11,684,650	10,856,650	10,318,480
Other Income	250,000	210,000	118,740
Grants, Subsidies, Contributions	3,954,300	3,954,300	4,339,700
<b>Total Recurrent Revenue</b>	<b>21,664,950</b>	<b>20,206,950</b>	<b>20,450,320</b>
<b>Capital Revenue</b>			
Grants, Subsidies, Contributions	13,694,092	8,756,708	9,113,137
Other Capital Revenue	0	0	220,000
Gain on sale of non-current Assets	0	0	0
<b>Total Capital Revenue</b>	<b>13,694,092</b>	<b>8,756,708</b>	<b>9,333,137</b>
<b>Total Income</b>	<b>35,359,042</b>	<b>28,963,658</b>	<b>29,783,457</b>
<b>Expenditure</b>			
<b>Operating Expenditure</b>			
Employee benefits	(6,972,788)	(6,620,788)	(7,245,577)
Materials & Services	(12,170,462)	(11,911,462)	(10,164,840)
Finance Costs	(22,300)	(12,000)	(24,000)
Depreciation	(5,889,500)	(5,839,500)	(4,726,605)
<b>Total Expenditure</b>	<b>(25,055,050)</b>	<b>(24,383,750)</b>	<b>(22,161,022)</b>
<b>OPERATING CAPABILITIES [BEFORE DEPRECIATION &amp; CAPITAL INCOME]</b>	<b>2,499,400</b>	<b>1,662,700</b>	<b>3,015,903</b>
<b>OPERATING CAPABILITIES [BEFORE CAPITAL INCOME]</b>	<b>(3,390,100)</b>	<b>(4,176,800)</b>	<b>(1,710,702)</b>
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>10,303,992</b>	<b>4,579,908</b>	<b>7,622,435</b>

**Mornington Shire Council**

**Projected STATEMENT of FINANCIAL POSITION 2020/21**

<b>Projected As at 30/6/2021</b>	<b>Budget 20/21</b>
<b>Current Assets</b>	
Cash and Cash Equivalents	5,161,224
Trade and Other Receivables	1,671,338
Inventories	756,761
Other Financial Assets	247,187
<b>Total Current Assets</b>	<b>7,836,510</b>
<b>Non-Current Assets</b>	
Trade and Other Receivables	0
Other Financial Assets	5,731,595
Property, Plant and Equipment	126,820,334
<b>Total Non-Current Assets</b>	<b>132,551,929</b>
<b>TOTAL ASSETS</b>	<b>140,388,439</b>
<b>Current Liabilities</b>	
Trade and Other Payables	286,822
Provisions	703,514
Loans	0
<b>Total Current Liabilities</b>	<b>990,336</b>
<b>Non-Current Liabilities</b>	
Trade and Other Payables	0
Provisions	1,219,527
Loans	0
<b>Total Non-Current Liabilities</b>	<b>1,219,527</b>
<b>TOTAL LIABILITIES</b>	<b>2,209,863</b>
<b>NET COMMUNITY ASSETS</b>	<b>138,178,576</b>
<b>Community Equity</b>	
Asset Revaluation Reserve	107,141,328
Retained Surplus	30,120,988
Other Reserves	916,260
<b>TOTAL COMMUNITY EQUITY</b>	<b>138,178,576</b>

<b>Mornington Shire Council</b>				
<b>Projected STATEMENT of CHANGES in EQUITY</b>				
<b>Budget 2020/21</b>				
<b>Projected As at 30/6/2021</b>				
	<b>Asset. Rev. Reserve</b>	<b>Retained Surplus</b>	<b>Other Reserves</b>	<b>Total</b>
<b>Opening Balance</b>	107,141,328	23,414,813	-	130,556,141
Revaluation Adjustments				-
Net Operating Results		6,706,175		6,706,175
Transfers to Capital				-
Transfers to Reserves			916,260	916,260
Transfers from Reserves				-
<b>Closing Balance</b>	<b>107,141,328</b>	<b>30,120,988</b>	<b>916,260</b>	<b>138,178,576</b>

**Mornington Shire Council**  
**Projected CASHFLOW STATEMENT 2020/21**

Projected as at 30/6/2021	Budget 20/21
<b>Cash flows from operating activities:</b>	
Receipts from Customers	14,246,420
Payments to Suppliers and Employees	(17,410,417)
	<u>(3,163,997)</u>
Interest Received	68,000
Rental Income	1,796,200
Operating Grants & Subsidies	4,339,700
Borrowing Costs	(24,000)
<b>Net Cash Inflow (Outflow) from operating activities</b>	<u><b>3,015,903</b></u>
<b>Cash flows from investing activities:</b>	
Payments for Property, Plant and Equipments	(9,492,400)
Payments for Intangible Assets	
Proceeds from Sales of Property, Plant & Equipment	220,000
Finance Lease Receipts	
Capital Grants and Subsidies	9,113,137
<b>Net Cash Inflow(Outflow) from investing activities:</b>	<u><b>(159,263)</b></u>
<b>Cash flows from financing activities:</b>	
Proceeds from borrowings	
Proceeds from Borrowings	0
Repayment of Borrowings	0
<b>Net Cash Inflow(Outflow) from financing activities</b>	<u><b>0</b></u>
<b>Net Increase(Decrease) in Cash and Cash Equivalents:</b>	2,856,640
Cash and Cash Equivalents at Beginning of reporting Period	2,304,584
<b>Cash and Cash Equivalents at End of Reporting Period</b>	<u><b>5,161,224</b></u>



Morrington Island Council																		
Proposed CONSOLIDATED BUDGET 2020/21																		
Department	Revenue				Expenditure				Total			Capital		Total				
	Rates, Levies & Charges	Fees & Charges	Rental Income	Interest Rec'd	Sales	Other Income	Grants - Operational	Total Recurrent Revenue	Materials & Services	Employee Costs	Finance Costs	Total Recurrent Expenses (excl Depreciation)	Depreciation	Operating Capability before Capital	Grants - Capital	Other Capital Income	Total Capital Revenue	Inc (Dec) in Operating Capability
Admin Finance	670,000	450,000	0	68,000	3,600	5,600	3,614,000	4,361,200	(1,656,245)	(704,685)	(24,000)	(2,384,930)	(40,000)	1,936,270	4,726,837	200,000	4,926,837	6,863,107
Airport								450,000	(135,420)	(59,000)		(194,420)	(890,000)	(634,420)	0	0	0	(634,420)
Animal Control							170,200	170,200	(81,180)	(157,000)		(238,180)	(1,000)	(68,980)	0	0	0	(68,980)
Bakery		258,000					258,000	(64,800)	(167,600)			(23,800)	(385,200)	1,800	0	0	0	1,800
Batch		1,432,000					1,432,000	(811,000)	(199,800)			(36,000)	(1,010,800)	385,200	0	0	0	385,200
Bowser		533,500				4,200	537,700	(399,560)	(309,600)			(11,700)	(126,440)	126,440	0	0	0	126,440
Councillors							0	(98,600)	(7,200)			(408,200)	0	(408,200)	0	0	0	(408,200)
Emergency Services							23,000	(549,300)	(1,055,077)			(1,604,377)	0	(1,604,377)	150,000	0	150,000	(7,925)
Executive Management							0	(160,160)	(252,250)			(412,410)	(9,000)	(421,410)	0	0	0	(1,604,377)
Facilities Management			419,400				419,400	(59,000)	(59,000)			(197,135)	(163,265)	163,265	0	0	0	163,265
Facilities Management - Commercial			46,800			540	47,340	(59,340)	(59,340)			(208,175)	(220,175)	(220,175)	0	0	0	(220,175)
Facilities Management - Residential							210,000	(31,340)	(293,285)			(324,625)	0	(114,625)	0	0	0	(114,625)
Governance & Communications							7,790,000	(4,435,800)	(902,200)			(5,338,000)	(7,450)	2,444,550	0	0	0	2,444,550
Housing					7,790,000	50,000	60,000	110,000	(131,780)	(294,300)		(426,080)	0	(316,080)	0	0	0	(316,080)
Human Resources							0	(287,420)	(131,400)			(418,820)	(12,300)	(431,120)	0	0	0	(431,120)
Information Technology					0	0	0	0	0			0	0	0	0	0	0	0
Lelka Murrin - Kiosk					0	0	0	0	0			0	0	0	0	0	0	0
Lelka Murrin - Tavern					0	0	0	0	0			0	0	0	0	0	0	0
Motel						1,200	531,200	(66,780)	(47,650)			(114,430)	(85,000)	331,770	510,000	0	510,000	841,770
Parks & Gardens		56,000					56,000	(92,270)	(218,210)			(310,480)	(52,000)	(306,480)	0	0	0	(306,480)
Roads & Civil					6,000		200,000	(167,000)	(348,400)			(515,400)	(1,620,000)	(2,076,900)	3,076,300	0	3,076,300	999,400
Service Delivery							672,000	(117,600)	(136,400)			(254,000)	0	0	0	0	0	0
Sewerage Management							672,000	(117,600)	(136,400)			(254,000)	(285,000)	137,200	0	0	0	137,200
Sport & Recreation							73,600	(165,490)	(136,180)			(301,670)	(12,000)	(240,070)	0	0	0	(240,070)
Technical Services					63,600		800,000	(149,740)	(145,820)			(295,560)	(13,800)	(309,360)	0	0	0	(309,360)
Visitor Accommodation Centre							184,080	(126,220)	(102,940)			(229,160)	(79,920)	490,920	0	0	0	490,920
Warehouse		500					184,580	(448,420)	(374,000)			(822,420)	(210,000)	(847,840)	0	0	0	(847,840)
Waste & Landfill Management		2,000					632,000	(44,400)	(211,060)			(255,460)	(3,600)	372,940	0	0	0	372,940
Water Management		1,309,500					1,324,500	(169,260)	(299,120)			(468,380)	(400,000)	456,120	0	0	0	456,120
Work Health & Safety					47,700	50,000	50,000	(51,100)	(35,800)			(86,900)	0	(36,900)	0	0	0	(36,900)
Workshop & Plant						7,200	54,900	(401,585)	(463,800)			(62,215)	(355,000)	(362,215)	20,000	0	20,000	(342,215)
<b>TOTAL</b>	<b>3,281,500</b>	<b>527,700</b>	<b>1,796,200</b>	<b>68,000</b>	<b>10,318,480</b>	<b>118,740</b>	<b>4,339,700</b>	<b>20,450,320</b>	<b>(10,164,840)</b>	<b>(7,246,577)</b>	<b>(24,000)</b>	<b>(17,434,417)</b>	<b>(4,726,605)</b>	<b>(1,710,709)</b>	<b>9,113,137</b>	<b>220,000</b>	<b>9,333,137</b>	<b>7,622,435</b>



## **REVENUE POLICY STATEMENT**

### **COMMENCEMENT**

The Mornington Shire Council Revenue Statement will take effect following the adoption of Council's Budget.

### **PURPOSE**

Pursuant to Section 169(2)(b) and Section 172 of the Local Government Regulation 2012, Council is required to adopt a Revenue Statement outlining the levying of General Rates and Service Charges.

### **INTRODUCTION**

Council is unable to levy a general rate as the Shire contains no Freehold Land over which Council can maintain any control owing to its location.

Council is therefore reliant on continued government grant funding, remaining at least at its current level, to continue its operations.

### **DIFFERENTIAL GENERAL RATES**

On 15 March 2008, the Mornington Shire Council boundaries were amended to include land on Sweers and Bentick Islands, not previously included within the Shire. Some of this land is freehold land. However, as Mornington Shire has no funds to manage the introduction of a rating system for that land, or to provide services in keeping with those expected by ratepayers being levied such a rate, the Mornington Shire Council considers that all land within its local government area as non-rateable.

**Consequently, the Council does NOT levy a general rate.**

### **SEWERAGE CHARGES**

**The Sewerage Utility Annual Charge proposed for 2020-21 is \$1,510 per pedestal per year.**

This amount has **increased by 20%** from last year to achieve a surplus position as required by Council, and to build Reserves to maintain and renew Sewerage Infrastructure as outlined in Council's Asset Management Plan.

A sewerage utility service charge will be levied on each leased or occupied property (including vacant land) that has been provided with connection to the sewerage service.

The sewerage charge is set to recover the cost associated with the provision of sewerage and wastewater services provided by Council in the financial year. These costs include the cost of on-going maintenance and operation of the system, including treatment plant operations.

#### **WASTE COLLECTION CHARGES**

**The Waste Collection Utility Annual Charge proposed for 2020-21 is \$1,790 per bin per year.**

This amount has **increased by 20%** from last year to achieve a surplus position as required by Council, and to build Reserve Funds to maintain plant & equipment and to fund the rehabilitation of our landfill site.

**Council currently has an unfunded liability of \$1.095 million [shown in the Financial Position Statement] to reflect this position.**

A waste collection utility service charge will be levied on each leased or occupied property (including vacant land) that has been provided with a waste collection service.

The waste collection utility service charge is set to recover the cost incurred by Council in the collection and disposal of residential or commercial premises' waste in the financial year. These costs include the cost of on-going maintenance and operation of the system, including the supply and maintenance of bins, compactors, earth-moving equipment and a waste management facility.

#### **WATER SUPPLY CHARGES**

**The Water Supply Annual Charge set for 2020-21 is \$3,545 per unit per year.**

This amount has **increased by 20 %** from last year to achieve a surplus position as required by Council, and to build Reserve Funds to maintain and rehabilitate the Water Treatment Facility to ensure the town's water supply going forward.

The water supply utility charge is calculated on a per unit basis in line with a premise permitted use. A water supply utility service charge will be levied on each leased or occupied property (including vacant land) that has been provided with connection to the water supply service.

The water supply utility service charge is set to recover the cost incurred by Council in the supply of water to a residential, or commercial premises in the financial year. These costs include the cost of on-going maintenance and operation of the system, including a reservoir and water treatment facility.

This will enable Council to renew Water Supply Network Infrastructure as outlined in Council's Asset Management Plan.

- Residential Household Connection = 1 Unit
- Commercial Connection = 2 Units
- Guest House/Motel/Visitors Accommodation Centre/Aged Pension Home = 1 Unit for every 4 rooms or part thereof.

#### **COUNCIL GENERAL SERVICE CHARGE**

**The General Service Annual Charge proposed for 2020-21 is \$9,360 per year.**

This amount has **increased by 4.0%** from last year to ensure revenues increase in alignment with the increased cost of inputs, services and materials.

The General Service Charge is applicable to the commercial entities including service providers operating on Mornington Island. Council provides services to the business enterprises, and community of Mornington Island.

These services include construction and maintenance of roads and drainage infrastructure, barge and jetty service, emergency management, public conveniences, parks and gardens, sport, recreation & events (CLP functions), community communications, council governance and administration.

(Until June 2019, these services have been provided free of charge to the community).

#### **RATES & CHARGES - OTHER CONSIDERATIONS**

##### **LIMITATION OF INCREASE IN RATES**

The Council has not resolved to exercise the powers conferred under the legislation regarding a limitation of increase in rate levied.

##### **GRANTING OF CONCESSIONS**

Council will not be granting any concessions in the levying of service charges for properties in the Shire.

##### **RECOVERY OF RATES AND CHARGES**

The Council requires payment of charges within the specified period. All residents in arrears shall be subject to legal action to recover outstanding debts in accordance with the Council's debt recovery procedures.

##### **INTEREST ON OVERDUE RATES AND CHARGES**

Council will accrue Interest on overdue rates and charges. The rate applied will be based on the calculation used for the interest charged on unpaid State taxes under the *Taxation Administration Act 2001* (TAA) and the Taxation Administration Regulation 2012 (TAR) (i.e. the Reserve Bank of Australia (RBA) 'bank bill yield rate' plus a margin of 8 per cent). The interest rate for the 2019-20 financial year will be 8.53 per cent.

## SCHEDULE of FEES & CHARGES

Generally, unless otherwise stated in this Budget Plan, Council has sought to increase Fees and Charges by the current CPI to ensure revenues increase in alignment with the increased cost of inputs, services and materials.

### COMMERCIAL & REGULATORY FEES & CHARGES 2020/21

## STATEMENT

**The below clauses outline the parameters of Councils Fees and Charges from herewith in:**

"Community" - is defined as work carried out for an individual member of the community on community owned housing or a privately-owned vehicle or other equipment.

Community members (including Council staff) are required to pay 100% of cost or estimated cost prior to commencement of works.

Pensioner Concession applies on presentation of a Health Benefit Card, **NOT** a Centrelink Card.

"Commercial" is defined as a corporate or non-for-profit organisation which currently holds an active Australian Business Number.

Commercial organisations are required to supply Council with an authorised Purchase Order prior to the commencement of works.

Commercial organisations are also required to adhere to Councils strict **30-Day Payment** policy. Council holds the right to withhold the supply of goods and services to Commercial organisation who do not comply with Councils payment policy.

Fees and Charges Description	Authority	GST	2020/21 Fees
<b>ADMINISTRATION</b>			
EFTPOS Transaction Fee - Cash Out (Per Transaction)	Local Government Act 2009	Inclusive	\$1.00
Cheque Cashing Fee (Per Cheque) <b>NOT AVAILABLE</b>		Inclusive	\$0.00
A3 - Black and White (Per Page)	Local Government Act 2009	Inclusive	\$3.20
A3 - Colour (Per Page)		Inclusive	\$3.60
A4 - Black and White (Per Page)		Inclusive	\$2.00
A4 - Colour (Per Page)		Inclusive	\$2.60
Fax (Per Page)		Inclusive	\$3.50
Copy of Standard Document		Exclusive	\$26.50
Copy of Statutory Document (Local Laws Policies, Minutes, Budget, Regulatory & Commercial Charges, Financial Statements, Operational Plan, Corporate Plan, Annual Report or Other Public Document)		Exclusive	\$26.50
Book-Keeping Fees (Per Hour)	Local Government Act 2009	Inclusive	\$100.00
<b>ADMINISTRATION - GRANT PROJECT MANAGEMENT</b>			
Administration Fee - Management Operational Grants (* Not Reflected in oncost returns)	Local Government Act 2009	Inclusive	20.00%
Administration Fee - Management Capital Grants (* Not Reflected in oncost returns)		Inclusive	5.00%
<b>RIGHTS TO INFORMATION</b>			
These fees are set by the Right to Information Regulation 2009. These fees will automatically adjust when the State Government makes changes to the Regulation.			
Right to Information Application Fee	Part 3 Section 4 Right to Information Regulation Act 2009	Exclusive	\$46.40
2020/2021			
Right to Information Inspection & Processing Charges (First five [5] hours free, fee of \$7.20 per 15 minutes applies thereafter)	Part 3 Section 4 Right to Information Regulation Act 2009	Exclusive	\$7.20

Fees and Charges Description	Authority	GST	2020/21 Fees
<b>COUNCIL FACILITIES HIRE</b>			
Council Chambers Bond (Refundable)	Local Government Act 2009	Exclusive	\$600.00
Council Chambers Hire (Per Day)		Inclusive	\$305.00
Council Training Room Bond (Refundable)	Local Government Act 2009	Exempt	\$610.00
Council Training Room (Per Day)	Local Government Act 2009	Inclusive	\$305.00
<b>RECREATION</b>			
Gym Key Bond (Refundable) (*Mornington Shire Council Staff Exempt)	Local Government Act 2009	Exempt	\$55.00
Gym Membership - Per Week	Local Government Act 2009	Inclusive	\$10.00
Gym Membership - Annual (*Mornington Shire Council Staff Exempt)	Local Government Act 2009	Inclusive	\$60.00
<b>UTILITY CHARGES</b>			
Sewerage - Annual Service Charge - Per Pedestal	\$99 Local Government Regulation 2012	Exclusive	\$1,510.00
Water - Annual Service Charge - Per Unit (Refer to Revenue Statement for Unit Allocations)		Exclusive	\$3,545.00
Water Usage (Per Kl)		Exclusive	\$4.80
Garbage - Annual Service Charge - Per Bin		Exclusive	\$1,790.00
General Services Charge (Commercial Entities) (Per Annum)	Local Government Act 2009	Exclusive	\$9,360.00
<b>INTEREST ON OVERDUE RATES AND CHARGES</b>			
Accrual of interest on rates and charges	\$133 Local Government Regulation 2012(LGR) + \$125 City of Brisbane Regulation 2012 (CBR)	Exempt	8.53%

Fees and Charges Description	Authority	GST	2020/21 Fees
<b>CLEANING</b>			
Replacement Wheelie Bin	Local Government Act 2009	Inclusive	\$175.00
Landfill Access Fee for Demolition Material/ Trade Waste (Per Property)	Local Government Act 2009	Inclusive	\$2,045.00
Bulk Refuse Disposal (Per m3)	Local Government Act 2009	Inclusive	\$16.50
<b>CEMETERY</b>			
Burial Fee	Local Government Act 2009	Inclusive	\$4,395.00
<b>AERODROME LANDING FEES</b>			
All Aircraft (Except RFDS) (Per 1000Kg)	\$13(1)(F) LL10 Public Aerodrome	Inclusive	\$48.00
Minimum Landing Fee	\$13(1)(F) LL10 Public Aerodrome	Inclusive	\$106.00
Passenger Levy	\$13(1)(F) LL10 Public Aerodrome	Inclusive	\$22.40
<b>ANIMAL CONTROL</b>			
Dog/Cat Trap Hire Deposit (Refundable)	Local Government Act 2009	Inclusive	\$62.00
Dog/Cat Trap Hire Fee (Per Week)	Local Government Act 2009	Inclusive	\$16.00
<b>FOOD LICENCE</b>			
Initial Application (Including Annual Fee)	S23 & S31 Food Act 2006	Exclusive	\$275.00
Annual Renewal Fee	S23 & S31 Food Act 2006	Exclusive	\$110.00
Licence Restoration	S73 Food Act 2006	Exclusive	\$165.00
Licence Amendment	S74 Food Act	Exclusive	\$82.00

Fees and Charges Description	Authority	GST	2020/21 Fees
<b>ACCOMMODATION</b>			
Motel (Single Room) (Per Night)	Local Government Act 2009	Inclusive	\$260.00
Motel (Twin Share) (Per Night)	Local Government Act 2009	Inclusive	\$415.00
Motel (Day Room)	Local Government Act 2009	Inclusive	\$160.00
Staff Housing (Per Person) (Per Night)	Local Government Act 2009	Inclusive	\$160.00
Staff Housing (Per Person) (Per Week)	Local Government Act 2009	Inclusive	\$1,040.00
VAC - Non-Ensuite (Per Person) (Per Night)	Local Government Act 2009	Inclusive	\$110.00
VAC - Non-Ensuite (Per Person) (Per Week)	Local Government Act 2009	Inclusive	\$730.00
VAC - Ensuite (Per Person) (Per Night)	Local Government Act 2009	Inclusive	\$160.00
VAC - Ensuite (Per Person) (Per Week)	Local Government Act 2009	Inclusive	\$830.00
VAC - Self Contained Accommodation (Per Person) (Per Night)	Local Government Act 2009	Inclusive	\$160.00
VAC - Self Contained Accommodation (Per Person) (Per Week)	Local Government Act 2009	Inclusive	\$1,040.00
Guest House (Per Night) (Single Room) (Less than 7 Days)	Local Government Act 2009	Inclusive	\$195.00
Guest House (Per Night) (Single Room) (7 Days or Greater)	Local Government Act 2009	Inclusive	\$175.00
Guest House (Per Night) (Twin Share) (Per Person)	Local Government Act 2009	Inclusive	\$95.00
Lost Key fee	Local Government Act 2009	Inclusive	\$65.00
Excess Cleaning Fee (Per Hour)	Local Government Act 2009	Inclusive	\$185.00
After Hours Check-In / Check-Out Fee	Local Government Act 2009	Inclusive	\$75.00
<b>NOTE:</b> The following cancellation rates apply to all Council accommodation:			
No Show - Full Amount of Booking Required			
1-7 Days Notice of Cancellation - One (2) night's fee required			
7-14 Days Notice of Cancellation - 50% of one (2) night's fee required			
Staff Housing (Rental Charge Per Week)	Local Government Act 2009	Exclusive	\$60.00

Fees and Charges Description	Authority	GST	2020/21 Fees
<b>BARGE HANDLING FEES</b>			
Half Pallet at Shed (1-9 Boxes) (Pickup) (Per Delivery) (Coles Express Deliveries Exempt)	S59 Local Government Regulation 2009	Inclusive	\$11.00
Pallet at Shed (10-18 Boxes) (Pickup) (Per Delivery)		Inclusive	\$22.00
Pallet at Shed (Pickup) - Annual Fee (Community)		Inclusive	\$280.00
Pallet at Shed (Pickup) - Annual Fee (Commercial)		Inclusive	\$560.00
Per Pallet Delivered (Per Week)		Inclusive	\$56.00
Container 6 Foot (Pick Up or Delivered)		Inclusive	\$115.00
Container 10 Foot (Pick Up or Delivered)		Inclusive	\$230.00
Container 20 Foot (Pick Up or Delivered)		Inclusive	\$340.00
Container 40 Foot (Pick Up or Delivered)		Inclusive	\$565.00
Forklift Use (Per Lift)		Inclusive	\$20.00
Plant and Equipment (Motor Bike)		Inclusive	\$20.00
Plant and Equipment (Motor Vehicle)		Inclusive	\$25.00
Plant and Equipment (Boat)		Inclusive	\$30.00
Plant and Equipment (Other vehicles etc.) - Per Tonne		Inclusive	\$16.00
Building Materials and Large Items - Per Tonne		Inclusive	\$16.00
Fuel, Water, Roadbase, Gravel, etc - Per Tonne		Inclusive	\$16.00
Barge Handling Fee (Non-Food Barges) - Per Vessel		Inclusive	\$235.00
<b>PRIVATE WORKS</b>			
Labour - Tradesman - Carpentry (Community) (Per Hour)	Local Government Act 2009	Inclusive	\$120.00
Labour - Tradesman - Plumbing (Community) (Per Hour)	Local Government Act 2009	Inclusive	\$120.00
Labour - Tradesman - Electrical (Community) (Per Hour)	Local Government Act 2009	Inclusive	\$120.00
Labour - Tradesman - Painting (Community) (Per Hour)	Local Government Act 2009	Inclusive	\$120.00
Labour - Tradesman - Carpentry (Commercial) (Per Hour)	Local Government Act 2009	Inclusive	\$230.00
Labour - Tradesman - Plumbing (Commercial) (Per Hour)	Local Government Act 2009	Inclusive	\$230.00
Labour - Tradesman - Electrical (Commercial) (Per Hour)	Local Government Act 2009	Inclusive	\$255.00
Labour - Tradesman - Painting (Commercial) (Per Hour)	Local Government Act 2009	Inclusive	\$225.00
Labour - Other (Community) (Per Hour)	Local Government Act 2009	Inclusive	\$77.00
Labour - Other (Commercial) (Per Hour)	Local Government Act 2009	Inclusive	\$150.00
Cleaning/Gardening Supervisor (Per Hour)	Local Government Act 2009	Inclusive	\$185.00
Cleaner (Per Hour)	Local Government Act 2009	Inclusive	\$170.00

Fees and Charges Description	Authority	GST	2020/21 Fees
Gardener (Per Hour)	Local Government Act 2009	Inclusive	\$155.00
Materials	Local Government Act 2009	Inclusive	Cost + 30%
Quotation (Refundable if Work Proceeds)	Local Government Act 2009	Inclusive	\$100.00
Temporary Fencing (Per Panel) (Per Day) (Includes Footings)	Local Government Act 2009	Inclusive	\$35.00
Diesel (Per Litre)	Local Government Act 2009	Inclusive	Cost + 30%
Opal (Per Litre)	Local Government Act 2009	Inclusive	Cost + 30%
Oil (Per Litre)	Local Government Act 2009	Inclusive	Cost + 30%
Waste Oil Disposal (Per Litre)	Local Government Act 2009	Inclusive	\$0.50
9kg Gas Bottle (Full)	Local Government Act 2009	Inclusive	\$100.00
9kg Gas Bottle (Refill)	Local Government Act 2009	Inclusive	\$60.00
45Kg Gas Bottle	Local Government Act 2009	Inclusive	\$280.00
45Kg Gas Bottle (Pensioner Concession)	Local Government Act 2009	Inclusive	\$240.00
190Kg Gas Bottle	Local Government Act 2009	Inclusive	\$1,085.00
Minor Tyre Repairs	Local Government Act 2009	Inclusive	\$65.00
Major Tyre Repair	Local Government Act 2009	Inclusive	Labour + (Cost + 30%)
Minor Tyre Fitting	Local Government Act 2009	Inclusive	\$45.00
Major Tyre Fitting	Local Government Act 2009	Inclusive	Labour + (Cost + 30%)

Fees and Charges Description	Authority	GST	2020/21 Fees
<b>MATERIALS</b>			
Bedding/ Concrete Sand (Per Cubic Metre)	Local Government Act 2009	Inclusive	\$420.00
Crusher Dust (Per Cubic Metre)	Local Government Act 2009	Inclusive	\$415.00
2.2 Road Base (Per Cubic Metre)	Local Government Act 2009	Inclusive	\$475.00
Corefill Mix (Per Cubic Metre)	Local Government Act 2009	Inclusive	\$2,290.00
20/10 Concrete (Per Cubic Metre)	Local Government Act 2009	Inclusive	\$1,450.00
25/10 Concrete (Per Cubic metre)	Local Government Act 2009	Inclusive	\$1,650.00
30/10 Concrete (Per Cubic Metre)	Local Government Act 2009	Inclusive	\$1,730.00
35/10 Concrete (Per Cubic Metre)	Local Government Act 2009	Inclusive	\$1,935.00
20/20 Concrete (Per Cubic Metre)	Local Government Act 2009	Inclusive	\$1,450.00
25/20 Concrete (Per Cubic metre)	Local Government Act 2009	Inclusive	\$1,650.00
30/20 Concrete (Per Cubic Metre)	Local Government Act 2009	Inclusive	\$1,730.00
35/20 Concrete (Per Cubic Metre)	Local Government Act 2009	Inclusive	\$1,935.00
<p><b>*NOTE:</b> The above materials expenses DO NOT include the cost of delivery. Cost of delivery will be charged in accordance with Councils Wet Plant Hire Rates as set out in the Schedule of Commercial and Regulatory Fees and Charges.</p>			
<b>WET VEHICLE HIRE (EXCLUDING FUEL)</b>			
Single CAB 2WD Utility (Per Day)	Local Government Act 2009	Inclusive	\$130.00
Dual CAB 2WD Utility (Per Day)	Local Government Act 2009	Inclusive	\$160.00
Single CAB 4WD Utility (Per Day)	Local Government Act 2009	Inclusive	\$175.00
Dual CAB 4WD Utility (Per Day)	Local Government Act 2009	Inclusive	\$200.00
Station Wagon 4WD (Per Day)	Local Government Act 2009	Inclusive	\$200.00
Crew Cab Vehicle, Bus or Passenger Van (Per Day)	Local Government Act 2009	Inclusive	\$240.00
Cleaning Fee (Per Hour)	Local Government Act 2009	Inclusive	\$185.00

<b>Fees and Charges Description</b>	<b>Authority</b>	<b>GST</b>	<b>2020/21 Fees</b>
<b>WET PLANT HIRE (EXCLUDING FUEL)</b>			
6M3 Truck (Per Hour)	Local Government Act 2009	Inclusive	\$150.00
8M3 Truck (Per Hour)	Local Government Act 2009	Inclusive	\$250.00
Backhoe (Per Hour)	Local Government Act 2009	Inclusive	\$255.00
Bulldozer (Per Hour)	Local Government Act 2009	Inclusive	\$365.00
Front End Loader/ Telelifter (Per Hour)	Local Government Act 2009	Inclusive	\$250.00
Grader (Per Hour)	Local Government Act 2009	Inclusive	\$325.00
Excavator 4T(Per Hour)	Local Government Act 2010	Inclusive	\$250.00
Multi Tyre Roller (Per Hour)	Local Government Act 2009	Inclusive	\$255.00
Tilt Tray (PerHour)	Local Government Act 2009	Inclusive	\$220.00
Vibrating Roller (Per Hour)	Local Government Act 2009	Inclusive	\$270.00
Skidsteer Loader/ Forklift (Per Hour)	Local Government Act 2009	Inclusive	\$170.00
Water Truck (Per Hour)	Local Government Act 2009	Inclusive	\$260.00
Vibrating Plate (Per Hour)	Local Government Act 2009	Inclusive	\$21.00
Concrete Vibrator (Per Hour)	Local Government Act 2009	Inclusive	\$21.00
Water Pump (Per Hour)	Local Government Act 2009	Inclusive	\$21.00
Drain Cleaning Machine (Per Hour)	Local Government Act 2009	Inclusive	\$95.00
Excavator (Per Hour)	Local Government Act 2009	Inclusive	\$270.00
Concrete Agitator (Per Hour)	Local Government Act 2009	Inclusive	\$220.00
Batching Plant (Per m3)	Local Government Act 2009	Inclusive	\$19.00
Bobcat Auger (Per Hour)	Local Government Act 2009	Inclusive	\$51.00
Low Loader (Per Hour)	Local Government Act 2009	Inclusive	\$250.00
Furniture Trailer (Per Hour)	Local Government Act 2009	Inclusive	\$70.00
Street Sweeper (Per Hour)	Local Government Act 2009	Inclusive	\$60.00
Tractor/ Slasher (Per Hour)	Local Government Act 2009	Inclusive	\$115.00
Box Trailer (Per Hour)	Local Government Act 2009	Inclusive	\$35.00
Vacuum/ Hydro Excavator (Per Hour)	Local Government Act 2009	Inclusive	\$265.00
Construction Water (Per KL)	Local Government Act 2009	Inclusive	\$5.00
Barge (Per Day)	Local Government Act 2009	Inclusive	\$1,080.00
Barge (Community Per Day)	Local Government Act 2009	Inclusive	\$540.00
Airport Bus Fees (Per Pick-Up)	Local Government Act 2009	Inclusive	\$11.00
Bus Fares (Including Staff & Contractors) (Per Week)	Local Government Act 2010	Inclusive	\$5.00

Fees and Charges Description	Authority	GST	2020/21 Fees
<b>TOWN PLANNING</b>			
<p><b>Refund of Application Fees - No refund</b> will be given in the event of a refusal of an application, or if an applicant decides not to proceed after Council has decided the</p>			
<p>A formal withdrawal of an application for Material Change of Use, Reconfiguration of a Lot or Operational Works will attract the following refunds based on what stage of IDAS the application is in at the time of</p>			
(a) Application Stage - 80%			
(b) Information Stage & Referral Stage - 60%			
(c) Notification Stage - 40%			
(d) Decision Making Stage (Prior to assessment report being completed) - 20%			
Code Assessable Development Applications*	Sustainable Planning Act 2009	Exclusive	\$9,300.00
Impact Assessable Development Applications*	Sustainable Planning Act 2009	Exclusive	\$10,545.00
<p><b>*NOTE:</b> Complex development applications requiring independent specialist professional input (i.e. professional engineering and environmental specialist input) will result in an additional charge which will be calculated <b>At Cost + 15%</b>.</p>			
Application seeking a time extension to the currency of an existing application	Sustainable Planning Act 2009	Exclusive	\$2,485.00
Change or cancel conditions of development	Sustainable Planning Act 2009	Exclusive	\$4,345.00

Fees and Charges Description	Authority	GST	2020/21 Fees
<b>PLUMBING/ WATER DRAINAGE</b>			
Search for Water or Drainage Plans (Per Hour)		Exclusive	\$185.00
Camera & Operator (Per Hour)	Plumbing & Drainage Act 2002	Exclusive	\$250.00
Sewer/ Water Location Fee (Per Hour)		Exclusive	\$280.00
Sewer/ Water Dis-Connection		Exclusive	\$280.00
<b>Lodgement of Plans for Plumbing Works</b>			
Class 1 & 10 Buildings			
Lodgement of plans for regulated plumbing & drainage work including scrutiny, inspection & final compliance certificate for Class 1 & 10 new buildings & major additions/ alterations to existing dwellings			
First 3 Fixtures	Plumbing & Drainage Act 2002	Exclusive	\$435.00
Additional Fixtures (Each)		Exclusive	\$48.00
<b>Commercial/Industrial/Multi-Residential - New Fixtures/Sub-meters/Testable Backflow Devices (COMM)</b>			
Assessment of assessable plumbing & drainage work for up to 5 fixtures/sub-meters/testable backflow devices	Plumbing & Drainage Act 2002	Exclusive	\$435.00
Between 6-15 fixtures/sub-meters/testable backflow devices - per item		Exclusive	\$31.00
16 or more fixtures/sub-meters/testable backflow devices - per item	Plumbing & Drainage Act 2002	Exclusive	\$21.00
<b>Inspection Fee</b>			
Inspection of compliance assessable plumbing & drainage work for up to 2 fixtures/sub-meters/testable backflow devices		Exclusive	\$240.00
Inspection of compliance assessable plumbing & drainage work for 3 fixtures/sub-meters/testable backflow devices	Plumbing & Drainage Act 2002	Exclusive	\$445.00
In excess of 3 fixtures/sub-meters/testable backflow devices - per item		Exclusive	\$48.00
<b>Plumbing Consultancy</b>			
On Site Sewerage Assessment (Per Advice)		Exclusive	\$190.00
Reinspection (Under Slab, Drainage, Water Plumbing Rough In, Plumbing and Drainage Final)	Plumbing & Drainage Act 2002	Exclusive	\$190.00

<b>Fees and Charges Description</b>	<b>Authority</b>	<b>GST</b>	<b>2020/21 Fees</b>
<b>Stormwater Inspection Fees</b>			
Sewer Location Fee	Plumbing & Drainage Act 2002	Exclusive	\$165.00
Clean Blocked Drains/ High Pressure Jetter (Per Hour)		Inclusive	\$260.00
<b>Water Services Connection Fee</b>			
Domestic Water Service (25mm) Excluding Road Crossing	Water Act 2000	Exclusive	\$4,705.00
Industrial Water Service (50mm) Excluding Road Crossing		Exclusive	\$6,800.00
All Industrial Water Connections' Which Exceed 50mm Diameter		Exclusive	At Cost + 15%
Water Sample Testing (Per Sample)		Exclusive	\$155.00
Thermostatic Mixing Valve Testing Fee (per valve)	Water Act 2000	Exclusive	\$125.00
Back Flow Valve Testing Fee (per valve)		Exclusive	\$125.00
<b>Sewerage Fees</b>			
Jump Up Connection 150mm	Plumbing & Drainage Act 2002	Exclusive	\$3,420.00
Jump Up Connection Greater Than 150mm as per DA Conditions		Exclusive	At Cost + 15%
Sewerage Connection Fee - 1st Pedestal		Exclusive	\$3,710.00
Sewerage Connection Fee - Each Additional Pedestal		Exclusive	\$1,740.00
Inspection Fee - Septic/Composting/Other on Site Sewerage Systems (Per Year)		Exclusive	\$168.00
Call Out Fee (Per Hour)		Exclusive	\$152.50
<b>Pumping Grease Trap/Septics</b>			
Pumping Time (Includes Tankage and Disposal) (Per Hour)	Plumbing & Drainage Act 2002	Inclusive	\$645.00
Cleaning Blocked Drains (High Pressure Jetting) (Per Hour)		Inclusive	\$260.00