

**MINUTES OF MORNINGTON SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, MISSION ROAD, GUNUNA
ON WEDNESDAY, 21 SEPTEMBER 2016 AT 9.00AM**

1 OPENING OF MEETING

The meeting was opened by Mayor Wilson at 9.20 am.

2 PRESENT

Mayor Bradley Wilson, Deputy Mayor Sarah Isaacs, Cr Jane Ah Kit, Cr Bob Thompson, Cr Claire Farrell

Frank Mills (Chief Executive Officer), Andrew Thompson (Executive Manager), Ellie Cuthbert (Minute Taker)

3 APOLOGIES

Nil

4 DISCLOSURE OF INTEREST – COUNCILLORS AND STAFF

Nil

5 CONDOLENCES AND MEMORIALS**6 CONFIRMATION OF MINUTES****RESOLUTION 2016/132**

Moved: Cr Jane Ah Kit
Seconded: Cr Claire Farrell

That the minutes of the Ordinary Meeting held on 20 July 2016 be confirmed with the amendment that the word Health be removed from the second last paragraph on page 3.

CARRIED 5/0

RESOLUTION 2016/133

Moved: Cr Jane Ah Kit
Seconded: Deputy Mayor Sarah Isaacs

That the minutes of the Ordinary Meeting held on 17 August 2016 be confirmed.

CARRIED 5/0

7 BUSINESS ARISING

Nil

8 ACTION SCHEDULE

Nil

9 CALL FOR ITEMS OF GENERAL BUSINESS

1. Church Renovations – Chief Executive Officer
2. Funding Agreement National Parks – Chief Executive Officer
3. Roles & Portfolios of Councillors – Councillor Ah Kit
4. Boat Ramp Hazard – Mayor Wilson
5. Change of Ordinary Council Meeting Date for October 2016 – Chief Executive Officer

Items in Confidential

1. Staff Wages – Councillor Ah Kit
2. Mirndiyan Gununa – Mayor Wilson

RECEPTION & CONSIDERATION OF COMMITTEE REPORTS**10 COMMITTEE REPORTS**

Nil

RECEPTION & CONSIDERATION OF OFFICERS REPORTS**11 MAYOR AND COUNCILLORS REPORTS****11.1 AUDITOR GENERAL'S FINAL MANAGEMENT REPORT AND AUDITED FINANCIAL STATEMENTS FOR 2014 - 2015****RESOLUTION 2016/134**

Moved: Cr Jane Ah Kit

Seconded: Cr Bob Thompson

That Council note and receive the Final Management Report and Financial Statements as tabled.

CARRIED 5/0**11.2 MAYOR & COUNCILLOR REPORTS**

The Mayor and Councillors delivered verbal reports to the meeting.

Mayor

Mayor attended a Police meeting that showcased their work in the community and also celebrated the Police Liaison Officer's award. The Queensland Police Service flew in 4 additional police officers over the weekend to assist in keeping the community calm. Acknowledged that there has been medium troubles in community recently. Those police officers flew out of community on

Monday afternoon. Queensland Police Service thanked Mornington Shire Council for working together.

Acknowledged the school holidays are now here and possibly a likely increase in youth problems.

Jetty – work due to start in October and will last approximately 10 weeks. Council will need to be mindful of Safety around this area during this time.

Croc sightings – the croc is getting really brave and has been lurking on this side of the channel. Talked about the reporting process and identified the need to talk to the Minister about this problem.

Discussion regarding Peter Linnehan about the recent death in the school. Discussion about Melissa regarding support services available for anyone who needs it. What is the 24/7 phone number to call if anyone needs support.

Good that container and school has been smoked, however container is still on sight and needs to be removed.

Deputy Mayor Isaacs

Spoke about the Youth issues and causing trouble in town. Discussed the link between these issues and ATODs issues and use of Facebook, Diva chat etc. Discussed the welfare dependence and the future of the community.

Cr Ah Kit

Police meeting for community and the Adopt-a-Cop programs are good.

Councillor Thompson

Discussed the sewage pond capacity in respect to future population growth and meeting that significantly increased demand.

RESOLUTION 2016/135

Moved: Cr Bob Thompson

Seconded: Cr Claire Farrell

That Council note and receive the Mayor and Councillors Verbal Reports.

CARRIED 5/0

12 CHIEF EXECUTIVE OFFICER'S REPORTS

Deputy Mayor Sarah Isaacs left the room at 10.35am.

Initial: _____

12.1 LEASE WITH NORTH AND WEST REMOTE HEALTH LTD FOR APPROVAL AND SIGNING**RESOLUTION 2016/136**

Moved: Cr Jane Ah Kit
Seconded: Cr Bob Thompson

That Council endorse and approve the lease (as tabled) and authorise the Mayor and Chief Executive Officer to sign the lease on behalf of Council.

CARRIED 5/0

Deputy Mayor Sarah Isaacs returned to the room at 10.37am.

Cr Claire Farrell left the room at 10.37am.

12.2 COMMONWEALTH OF AUSTRALIA - DEPARTMENT OF DEFENCE LEASE OVER COUNCIL PROPERTY AT LOT 269 ON SP 270889**RESOLUTION 2016/137**

Moved: Cr Jane Ah Kit
Seconded: Cr Bob Thompson

That Council:

1. Endorse and approve the lease documents as tabled, and
2. Endorse and approve the Mayor and Chief Executive Officer to sign the lease on behalf of Council.

CARRIED 5/0

12.3 GUNUNAMANDA LIMITED - LEASE OVER LOT 13 ON SP270889**RESOLUTION 2016/138**

Moved: Cr Bob Thompson
Seconded: Cr Jane Ah Kit

That Council:

1. Endorse and approve the lease documents as tabled, and
2. Endorse and approve the Mayor and Chief Executive Officer to sign the lease documents on behalf of Council.

CARRIED 5/0

12.4 DRRA WORKSHOP**RESOLUTION 2016/139**

Moved: Cr Bob Thompson
Seconded: Cr Jane Ah Kit

1. That Council provide advice and direction on who should attend the workshop as per the invitation tabled.

2. That Council approve any expenses incurred in the attendance to be paid in accordance with Council Policy.

CARRIED 5/0

12.5 LGMA ANNUAL CONFERENCE IN PORT DOUGLAS 6TH TO 8TH SEPTEMBER 2016

RESOLUTION 2016/140

Moved: Cr Jane Ah Kit

Seconded: Cr Bob Thompson

That Council endorse and approve Councillor Farrell, the Chief Executive Officer, the Acting Executive Manager of Human Services to attend the Local Government Managers Australia, Queensland Annual Conference in Port Douglas from the 6th to 8th September 2016 and that expenses incurred be paid in accordance with Council Policy.

CARRIED 5/0

Cr Claire Farrell returned to the room at 10.41am.

12.6 LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND - 120TH ANNUAL CONFERENCE

RESOLUTION 2016/141

Moved: Cr Jane Ah Kit

Seconded: Cr Claire Farrell

1. Council nominate and endorse the two elected members to be registered to represent Council at the conference, and
2. Council nominate and endorse other elected members and executive members wishing to attend the conference.

CARRIED 5/0

12.7 CHIEF EXECUTIVE OFFICERS PERFORMANCE REPORT AUGUST 2016

RESOLUTION 2016/142

Moved: Cr Bob Thompson

Seconded: Cr Jane Ah Kit

That Council note and receive this report

CARRIED 5/0

Cr Jane Ah Kit left the room at 10.55am

12.8 CHIEF EXECUTIVE OFFICER PERFORMANCE REPORT JULY 2016

RESOLUTION 2016/143

Moved: Cr Claire Farrell

Seconded: Cr Bob Thompson

That Council note and receive this report.

CARRIED 5/0

Cr Jane Ah Kit returned to the room at 10.57am

12.9 MOTEL MANAGER'S REPORT JULY & AUGUST 2016

RESOLUTION 2016/144

Moved: Cr Bob Thompson

Seconded: Cr Claire Farrell

That Council note and receive this report.

CARRIED 5/0

13 STAFF REPORTS - FINANCIAL SERVICES

13.1 FINANCE DEPARTMENT MONTHLY REPORT AUGUST 2016

RESOLUTION 2016/145

Moved: Cr Bob Thompson

Seconded: Cr Jane Ah Kit

That Council note and receive the Financial Report for the month of August 2016.

CARRIED 5/0

13.2 FINANCE DEPARTMENT MONTHLY REPORT JULY 2016

RESOLUTION 2016/146

Moved: Cr Bob Thompson

Seconded: Cr Jane Ah Kit

That Council note and receive the Financial Report for the month of July 2016.

CARRIED 5/0

Cr Claire Farrell left the room at 11.27am

14 STAFF REPORTS - INFRASTRUCTURE & TECHNICAL SERVICES

14.1 HOUSING DEPARTMENT REPORT AUGUST 2016

RESOLUTION 2016/147

Moved: Cr Claire Farrell

Seconded: Cr Jane Ah Kit

That Council note and receive this report.

CARRIED 5/0

Cr Claire Farrell returned to the room at 11.31am.
Mayor Brad Wilson left the room at 11.32am.
Deputy Mayor Sarah Isaacs is chair of meeting at 11.32am.

14.2 HOUSING DEPARTMENT REPORT JULY 2016**RESOLUTION 2016/148**

Moved: Cr Claire Farrell
Seconded: Cr Jane Ah Kit

That Council note and receive this report.

CARRIED 5/0

14.3 INFRASTRUCTURE & TECHNICAL SERVICES REPORT AUGUST 2016**RESOLUTION 2016/149**

Moved: Cr Jane Ah Kit
Seconded: Cr Bob Thompson

That Council note and receive this report.
Moved: Cr Jane Ah Kit

CARRIED 5/0

Mayor Brad Wilson returned to the room at 11.36am.
Deputy Mayor Sarah Isaacs ceased chairing meeting at 11.36am.
Mayor Brad Wilson returned to chairing the meeting at 11.36am.

14.4 STORES REPORT AUGUST 2016**RESOLUTION 2016/150**

Moved: Cr Jane Ah Kit
Seconded: Cr Bob Thompson

That Council note and receive this report.

CARRIED 5/0

Deputy Mayor Sarah Isaacs left the room at 11.43am.
Cr Jane Ah Kit left the room at 11.49am.

15 STAFF REPORTS - HUMAN SERVICES**15.1 STORES REPORT JULY 2016****RESOLUTION 2016/151**

Moved: Cr Jane Ah Kit
Seconded: Cr Bob Thompson

That Council note and receive this report.

CARRIED 5/0

Deputy Mayor Sarah Isaacs returned to the room at 11.45am.
Cr Jane Ah Kit returned to the room at 11.54am

15.2 HUMAN SERVICES REPORT AUGUST 2016**RESOLUTION 2016/152**

Moved: Cr Bob Thompson

Seconded: Cr Jane Ah Kit

That council note and adopt this report.

CARRIED 5/0**15.3 HUMAN SERVICES REPORT JULY 2016****RESOLUTION 2016/153**

Moved: Cr Bob Thompson

Seconded: Cr Jane Ah Kit

That council note and adopt this report.

CARRIED 5/0

Mayor Brad Wilson closed the meeting for lunch at 12 noon.

Mayor Brad Wilson re-opened the meeting at 12.45pm – Cr Farrell left meeting during lunch recess.

15.4 BAKERY REPORT AUGUST 2016**RESOLUTION 2016/154**

Moved: Cr Jane Ah Kit

Seconded: Cr Bob Thompson

That council note and adopt this report

CARRIED 4/0**15.5 BAKERY REPORT JULY 2016****RESOLUTION 2016/155**

Moved: Cr Jane Ah Kit

Seconded: Cr Bob Thompson

That council note and adopt this report.

CARRIED 4/0

15.6 GRANTS & COMMUNICATIONS REPORT AUGUST 2016**RESOLUTION 2016/156**

Moved: Cr Jane Ah Kit
Seconded: Cr Bob Thompson

That Council note and receive this report.

CARRIED 4/0

15.7 WATER AND WASTE WATER TRAINING FOR EXECUTIVE AND COUNCILLORS**RESOLUTION 2016/157**

Moved: Cr Bob Thompson
Seconded: Deputy Mayor Sarah Isaacs

That Council endorse and approve the Mayor, Councillor Thompson, Councillor Farrell, and Executive Manager of Infrastructure and Technical Services to attend as well as Councillor Ah Kit if she is able.

CARRIED 4/0

15.8 MORNINGTON SHIRE COUNCIL - POLICIES FOR APPROVAL**RESOLUTION 2016/158**

Moved: Cr Bob Thompson
Seconded: Cr Jane Ah Kit

That It is my recommendation that Council adopt and approve the following policies

1. Abandonment of Employment Policy
2. Apprenticeship & Traineeship Policy
3. Complaints Management Policy
4. Conferences & Seminars Policy
5. Employee Travel Policy
6. Equal Employment Opportunity Policy
7. First Aid Policy
8. Fraud Policy
9. Higher Duties Allowance Policy
10. Immunisation Policy
11. Performance Review Policy
12. Personnel Assets Policy
13. Probationary Employment Policy
14. Recruitment & Selection Policy
15. Redundancy Policy
16. Smoke Free Workplace Policy
17. Staff Housing Policy
18. Staff Leave Policy
19. Staff Training & Development Policy
20. Timesheet Policy
21. Volunteer Policy
22. Workplace Harassment Policy

CARRIED 4/0

Cr Jane Ah Kit left the room at 2.25pm.

16 GENERAL BUSINESS

Cr Jane Ah Kit returned to the room at 2.30pm.

16.1 CHURCH RENOVATIONS

RESOLUTION 2016/159

Moved: Cr Jane Ah Kit
Seconded: Cr Bob Thompson

That Council advise Nicole Ewing of NEA Architecture that renovations to the Uniting Church on Mornington Island, as per preliminary drawings tabled, would be welcome by the community; and that an appropriate development application can be submitted to Council for approval.

CARRIED 4/0

16.2 FUNDING AGREEMENT - NATIONAL PARKS

RESOLUTION 2016/160

Moved: Cr Bob Thompson
Seconded: Deputy Mayor Sarah Isaacs

That Council endorse and approve the Chief Executive Officer to sign the agreement and attach the common seal on behalf of Council.

CARRIED 4/0

16.3 ROLES & PORTFOLIOS OF COUNCILLORS

RECOMMENDATION

Discussion item only on the process of Councillors and their portfolios.

16.4 BOAT RAMP HAZARD

RESOLUTION 2016/161

Moved: Cr Bob Thompson
Seconded: Deputy Mayor Sarah Isaacs

The Executive Manager of Infrastructure and Technical Services liaise with Giles Construction to remove the obstacles at the boat ramp prior to construction of the new jetty commencing and that appropriate warning signs are posted until those works occur.

CARRIED 4/0

16.5 CHANGE OF ORDINARY COUNCIL MEETING DATE FOR OCTOBER 2016

RESOLUTION 2016/162

Moved: Cr Jane Ah Kit
Seconded: Cr Bob Thompson

The next ordinary meeting of Council be held on Monday the 24th October 2016 at the Council Chambers.

CARRIED 4/0

17 CONFIDENTIAL REPORTS

RESOLUTION 2016/163

Moved: Cr Bob Thompson
Seconded: Deputy Mayor Sarah Isaacs

That Council moves from Open Council in to Closed Council at 2.35pm.

CARRIED 4/0

RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275 of the Local Government Act 2009:

17.1 Confidential - Appointment of Chief Executive Officer

This matter is considered to be confidential under Section 275(b) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with industrial matters affecting employees.

17.2 Technical Working Group - Council advice regarding plug-ins, demolitions, Queensland Education housing master plan and new social houses for construction

This matter is considered to be confidential under Section 275(h) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

17.3 Confidential – Staff Wages

This matter is considered to be confidential under Section 275(b) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with industrial matters affecting employees.

17.4 Mirndiyan Gununa Art Center

This matter is considered to be confidential under Section 275(h) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

RESOLUTION 2016/164

Moved: Cr Bob Thompson

Seconded: Cr Jane Ah Kit

That Council moves out of Closed Council into Open Council.

CARRIED 4/0

17.1 CONFIDENTIAL - APPOINTMENT OF CHIEF EXECUTIVE OFFICER**RESOLUTION 2016/165**

Moved: Cr Bob Thompson

Seconded: Cr Jane Ah Kit

That Council retrospectively endorse the appointment of Andrew Thompson (Executive Manager of Infrastructure and Technical Services) as the Acting Chief Executive Officer of Mornington Shire Council for the period 20th August 2016 to 02nd September 2016, inclusive.

CARRIED 4/0

17.2 TECHNICAL WORKING GROUP - COUNCIL ADVICE REGARDING PLUG-INS, DEMOLITIONS, QUEENSLAND EDUCATION HOUSING MASTER PLAN AND NEW SOCIAL HOUSES FOR CONSTRUCTION.**RESOLUTION 2016/166**

Moved: Cr Bob Thompson

Seconded: Cr Jane Ah Kit

That Council

1. Advise Rick Healy of Housing and Public Works (HPW) that prior to approval of plugin allocations a joint Council meeting is to be held to determine a formal process for information sharing and allocation decisions to be made.
2. Advise terry Wallace that the property of 47 Wardirrkkan Street is currently vacant but the tenant is returning shortly and agrees to the demolition of the house and construction of a new one.
3. Advise Carlo Porreea of Government Employee housing that the draft government Employee Masterplan will be tabled at the next Technical Working Group (HPW) for Council for further discussion.

CARRIED 4/0

17.3 STAFF WAGES**RESOLUTION 2016/167**

Moved: Cr Bob Thompson

Seconded: Cr Jane Ah Kit

The Chief Executive Officer is to provide Council with details of proposed pay increases for all staff in line with the Staff Enterprise Bargain Agreement and a comparison to Centrelink benefit payments.

CARRIED 4/0

17.4 MIRNDIYAN GUNUNA ART CENTER**RESOLUTION 2016/168**

Moved: Cr Bob Thompson

Seconded: Cr Jane Ah Kit

The Chief Executive Officer is to arrange a joint Mirndiyan Gununa Arts Center and Mornington Shire Council meeting within 7 days to discuss the letter tabled by Mirndiyan Gununa Arts Center.

CARRIED 4/0

18 NEXT MEETING

The next meeting will be held on 24th October 2016.

19 CLOSURE

Mayor Wilson closed the meeting at 3.27pm.

Frank Mills
Chief Executive Officer.

Minutes Confirmed:

Mayor

Date: [enter date](#)

Frank Mills
Chief Executive Officer