

**MINUTES OF MORNINGTON SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, MISSION ROAD, GUNUNA
ON WEDNESDAY, 17 AUGUST 2016 AT 10.00AM**

1 OPENING OF MEETING

The meeting was opened by Mayor Bradley Wilson at 11.27am.

2 PRESENT

Mayor Brad Wilson, Deputy Mayor Sarah Isaacs, Cr Jane Ah Kit,
Frank Mills (Chief Executive Officer), Andrew "Fergus" Thompson (Executive Manager), Ellie
Cuthbert (Minute Taker)

3 APOLOGIES

RESOLUTION 2016/130

Moved: Deputy Mayor Sarah Isaacs

Seconded: Cr Jane Ah Kit

That the apology received from Cr Bob Thompson and Cr Claire Farrell be accepted and leave of
absence granted.

CARRIED 3/0

4 DISCLOSURE OF INTEREST – COUNCILLORS AND STAFF

5 CONDOLENCES AND MEMORIALS

6 CONFIRMATION OF MINUTES

RECOMMENDATION

That the minutes of the Ordinary Meeting held on 20 July 2016, and the Special Meeting held on 5
August 2016 be confirmed.

Due to circumstance beyond Councils control only item 12.3 has been addressed in this current
meeting. All other items will be addressed at the next Council meeting.

7 BUSINESS ARISING

8 ACTION SCHEDULE

Nil

9 CALL FOR ITEMS OF GENERAL BUSINESS**RECEPTION & CONSIDERATION OF COMMITTEE REPORTS****10 COMMITTEE REPORTS**

Nil

RECEPTION & CONSIDERATION OF OFFICERS REPORTS**11 MAYOR AND COUNCILLORS REPORTS**

Nil

12 CHIEF EXECUTIVE OFFICER'S REPORTS**12.1 LEASE WITH NORTH AND WEST REMOTE HEALTH LTD FOR APPROVAL AND SIGNING****RECOMMENDATION**

That Council endorse and approve the lease (as tabled) and authorise the Mayor and Chief Executive Officer to sign the lease on behalf of Council.

Due to circumstance beyond Councils control only item 12.3 has been addressed in this current meeting. All other items will be addressed at the next Council meeting.

12.2 CHIEF EXECUTIVE OFFICER PERFORMANCE REPORT**RECOMMENDATION**

That Council note and receive this report.

Due to circumstance beyond Councils control only item 12.3 has been addressed in this current meeting. All other items will be addressed at the next Council meeting.

12.3 BUILDING OUR REGIONS APPLICATIONS REQUIRING COUNCIL SUPPORT**RESOLUTION 2016/131**

Moved: Cr Jane Ah Kit

Seconded: Deputy Mayor Sarah Isaacs

1. That Council supports the submission of detailed applications for Building Our Regions Funding for the following projects:

1.1. MORN 0028 – Fuel facility upgrade in conjunction with the jetty and barge ramp

development,

1.2. MORN 0063 – Service Station upgrade and advancement of facilities, and

1.3. MORN 0096 – Council Business Building and Community Centre project.

2. That Council is committed to delivering the project/s listed and approves any applicant financial and/or in kind contributions, and
3. That Council is committed to the management and costs associated with the ongoing operation and maintenance of the infrastructure resulting from the projects listed.

CARRIED 3/0

12.4 QDRRA WORKSHOP

RECOMMENDATION

1. That Council provide advice and direction on who should attend the workshop as per the invitation tabled.
2. That Council approve any expenses incurred in the attendance to be paid in accordance with Council Policy.

Due to circumstance beyond Councils control only item 12.3 has been addressed in this current meeting. All other items will be addressed at the next Council meeting.

12.5 LGMA ANNUAL CONFERENCE IN PORT DOUGLAS 6TH TO 8TH SEPTEMBER 2016

RECOMMENDATION

That Council endorse and approve Councillor Farrell, the Chief Executive Officer, the Acting Executive Manager of Human Services to attend the Local Government Managers Australia, Queensland Annual Conference in Port Douglas from the 6th to 8th September 2016 and that expenses incurred be paid in accordance with Council Policy.

Due to circumstance beyond Councils control only item 12.3 has been addressed in this current meeting. All other items will be addressed at the next Council meeting.

13 STAFF REPORTS - FINANCIAL SERVICES

13.1 FINANCE MONTHLY REPORT - JULY 2016

RECOMMENDATION

That Council note and receive the Financial Report for the month of July 2016.

Due to circumstance beyond Councils control only item 12.3 has been addressed in this current meeting. All other items will be addressed at the next Council meeting.

14 STAFF REPORTS - INFRASTRUCTURE & TECHNICAL SERVICES**14.1 HOUSING DEPARTMENT****RECOMMENDATION**

That Council note and receive this report.

Due to circumstance beyond Councils control only item 12.3 has been addressed in this current meeting. All other items will be addressed at the next Council meeting.

15 STAFF REPORTS - HUMAN SERVICES**15.1 MORNINGTON SHIRE COUNCIL - POLICIES FOR APPROVAL****RECOMMENDATION**

That It is my recommendation that Council adopt and approve the following policies

1. Abandonment of Employment
2. Apprenticeship and Traineeship
3. Complaint Management
4. Conference and Seminar
5. Equal Employment Opportunity
6. Employee Travel
7. First Aid
8. Fraud Policy
9. Higher duties
10. Immunisation
11. Performance Review
12. Personnel Asset
13. Probation Employment
14. Recruitment and selection
15. Redundancy Policy
16. Smoke Free workplace
17. Staff Housing
18. Staff Training and Development
19. Timesheet
20. Volunteer Policy
21. Workplace Harassment
22. Staff Leave

Due to circumstance beyond Councils control only item 12.3 has been addressed in this current meeting. All other items will be addressed at the next Council meeting.

15.2 HUMAN SERVICES OPERATIONS**RECOMMENDATION**

That council adopt this report.

Due to circumstance beyond Councils control only item 12.3 has been addressed in this current

meeting. All other items will be addressed at the next Council meeting.

15.3 WATER AND WASTE WATER TRAINING FOR EXECUTIVE AND COUNCILLORS

RECOMMENDATION

That council provide advice on elected members wishing to attend training.

Due to circumstance beyond Councils control only item 12.3 has been addressed in this current meeting. All other items will be addressed at the next Council meeting.

15.4 STORES REPORT AUGUST 2016

RECOMMENDATION

That Council note and receive this report.

Due to circumstance beyond Councils control only item 12.3 has been addressed in this current meeting. All other items will be addressed at the next Council meeting.

15.5 BAKERY REPORT

RECOMMENDATION

That council note and adopt this report.

Due to circumstance beyond Councils control only item 12.3 has been addressed in this current meeting. All other items will be addressed at the next Council meeting.

16 GENERAL BUSINESS

17 CONFIDENTIAL REPORTS

RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275 of the Local Government Act 2009:

17.1 Confidential - Appointment of Chief Executive Officer

This matter is considered to be confidential under Section 275(b) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with industrial matters affecting employees.

Due to circumstance beyond Councils control only item 12.3 has been addressed in this current meeting. All other items will be addressed at the next Council meeting.

RECOMMENDATION

That Council moves out of Closed Council into Open Council.

Due to circumstance beyond Councils control only item 12.3 has been addressed in this current meeting. All other items will be addressed at the next Council meeting.

17.1 CONFIDENTIAL - APPOINTMENT OF CHIEF EXECUTIVE OFFICER

RECOMMENDATION

That Council endorse the appointment of Andrew Thompson (Executive Manager of Infrastructure and Technical Services) as the Acting Chief Executive Officer of Mornington Shire Council for the period 20th August 2016 to 02nd September 2016, inclusive.

Due to circumstance beyond Councils control only item 12.3 has been addressed in this current meeting. All other items will be addressed at the next Council meeting.

18 NEXT MEETING

The next meeting will be held on 21 September 2016.

19 CLOSURE

Mayor Wilson closed the meeting at 11.37am

Frank Mills
Chief Executive Officer.

Minutes Confirmed:

Mayor

Date: [enter date](#)

Frank Mills
Chief Executive Officer

Initial: _____